

# Chief of Course

## Pre-Event Responsibilities

- Ensure that you have enough fire extinguishers for each corner station and the two grids.
- Ensure that you have enough red flags for each corner station.
- Ensure that you have oil dry for each corner station.
- Ensure that you have extra cones for each corner station.
- Work with the Event Chair to ensure that there are bottles of water and ice available for corner coolers, timing trailer cooler and tech/impound cooler.

## Event Day Responsibilities

- Pick up a radio from the SCCA trailer.
- Place red flags, fire extinguishers, oil dry, and extra cones at each corner station. Place coolers filled with ice & water at each corner station. Tie an empty garbage bag to the handle of each cooler.
- Place Incident boxes (get them from the Timing trailer) at each corner station.
- Place clipboards and radios at correct corner station **20 minutes prior to Event Start**.
- Communicate with Op Steward and Timing Chief throughout event to ensure that the corner stations are performing adequately. If they are not, please communicate with the corner workers to mitigate the issues.
  - i.e. – For workers too bunched up, please radio the Corner Captain and ask for the workers to spread out
  - i.e. - For workers making cone/course errors, it may require a trip out to the station to find out who or what the issue is and work with the station to resolve the issue.
- Work with Chief of Grid and Safety to ensure that spectator areas stay safely away from the course and that drive lines back to the grid area are safe and working correctly
- Check corner coolers, impound cooler, timing cooler (inside & out) at the course walk(CT/MT) or at the Break (Pro) to ensure that there is enough ice/water to complete the event.
- Be prepared to clean up in grid if there is a fluid spill.
- Be prepared with a tow vehicle in the event of a disabled vehicle on course.
- After the last heat/group on Day 1 competition, ensure that all Radios have been picked up from the corner stations and returned to the Timing Trailer.

## Post Event Responsibilities

- Turn in radio
- Pick up and dispose of corner station trash bags
- Dump out melted ice and bring SCCA coolers back to SCCA timing trailer