

Chief of Waivers

Pre-Event Responsibilities

- Verify that the Event Chair has received pre-printed waivers from the SCCA home office.
 - Arm bands as well if necessary
- Ensure that you have a team set up to cover the entrance for the following times:
 - Friday (or the day prior to day 1 competition at some locations)
 - 8am to 7pm
 - Saturday (or day 1 of competition at some locations)
 - 6:30am to 9am and DURING THE WALK/BREAK
 - Sunday (or day 2 of competition at some locations)
 - 6:30am to 8am and DURING THE WALK/BREAK
- Ensure that anyone coming through the entrance signs the waiver or verify that they have a VALID SCCA hard card.
- Minors
 - Fill out a Minor Waiver even if only one parent is on site. Designate that the waiver is only for the dates of the National Event
 - If the Minor is competing, they should have an SCCA Hard card or the proper paperwork to apply for one.

Event Day Responsibilities

- Entrance coverage begins at 6:30am
- Someone from your team will need to cover the entrance during the Walk/Break so the competitor working the gate can be relieved and there is still coverage.
- During competition, the gate should not be left unattended
- As waivers accumulate, feel free to turn them in to the Administrative Manager in the SCCA timing trailer so you do not have to keep them for the whole event
- Make sure to complete the bottom of both sides of every waiver form before they are turned in.

Post Event Responsibilities

- Ensure that any waiver with a signature has been completed at the bottom and turned in to the SCCA timing trailer.