



CAMF4-2017-077
May 16, 2017

Team Memo #77

Dear teams:

All US based teams attending the event in Canada during the IMSA weekend will need a Short Term Radio License from Industry Canada to operate radios at Canadian Tire Motorsports Park.

Please find the attached forms that explain the procedure. This should be applied for a minimum of six weeks before the July Event. Remember all of the IMSA teams will also be applying for licenses so the sooner you apply the better chance you will have to receive your radio frequencies.

1. This link explains how to set up an account: [Account Setup Guide](#)
2. The second link explains the Light-License (hand held radios that will be used by most teams): [Light-License Explanation](#)
3. The third link explains the Base to Mobile with multiple radios (like the Series or large teams that operate multiple radios with a repeater etc): [Base to Mobile Explanation](#)

This is the Notice to Teams from Industry Canada:

Notice to Participants of the 2017 Racing Events in the Toronto area:

In Canada, the coordination of radio frequencies and radio systems is managed by Innovation, Science and Economic Development Canada, Spectrum Management Operations Branch, under the authority of the Radiocommunication Act. If you are planning to install and operate a radio system, including wireless-radio frequency devices at this year's races and do not already hold radio station licences issued for the race in your location, then please follow the guidelines below:

- *All applications should be completed and submitted through the [Spectrum Management System](#) website. Please contact the closest ISED Office in the District or Region where your first racing event will be held to ensure that valid frequency assignments are made to your team at*





each event. Should you require assistance please refer to the list of addresses and telephone numbers of Regional and District Offices in the [Radiocom Information Circular 66 \(RIC-66\)](http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf01742.html): <http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf01742.html> for the office location closest to your first event in the 30 day time period of your licence.

- *If you did not register a new SpectraWeb account and apply in 2016, refer to the attached PDF files containing instructions on 1) how to create your online account, and 2) complete and submit your Short-Term/Temporary Radio Licence Application(s) online.*
- *Upon the timely submission of a completed application, the Toronto District Office of Innovation, Science and Economic Development Canada (ISED) will grant a Short Term/Temporary Radio Licence upon invoice payment (online credit card or by cheque/money order via mail/courier), for the installation and operation of radio systems during the event.*
- *Note that Licence fees are payable in Canadian funds. Please submit payment online by Visa, Master Card, American Express or Interac online once you receive your invoice or make cheques payable to the RECEIVER GENERAL FOR CANADA.*
- *You should submit your applications at least 6 weeks prior to your event, to allow time to process your frequency request before the event, invoice, receive payment and issue the licence. Please note that the installation and/or operation of radio apparatus without authority are prohibited under Section 4 of the [Radiocommunication Act](http://laws-lois.justice.gc.ca/eng/acts/r-2/): <http://laws-lois.justice.gc.ca/eng/acts/r-2/>*
- *All applications will be processed on a “first come, first served basis”, and thus all frequency requests are subject to availability. You will be required to accept the licence conditions of “no protection and non-interference”, with the understanding that should your system cause harmful interference to other licensed stations, you will be required to either modify your station parameters (i.e. change of frequency or transmitted power), or to cease operation immediately. Also note that the radio authorization must be available for inspection by a Spectrum Management Officer on-site during the event, and during the time the system is in operation.*
- *Furthermore, it is advisable that the use of your radio system(s) be limited to your own race event, or only as necessary. Your cooperation in the careful use of your radios will further help to minimize the possibility of radio interference during this year’s racing events.*





- It is imperative that you submit one new application only for each 30 day short term licence time period.
- For further information regarding races in the Toronto area, (Honda Indy Toronto event, Canadian Tire Motorsport Park, or Innisfil Sunset Speedway) please contact the Toronto District Office ic.spectrumtoronto-spectretoronto.ic@canada.ca or call 416-973-8215. We look forward to receiving your completed application online via [SpectraWeb](#).

