LOCATION CHANGE

City of Hart, Michigan
CITY COUNCIL AGENDA
March 24, 2020, 7:30 PM
Community Center, 409 State Street, Hart, Michigan

COMMUNITY CENTER

SOCIAL DISTANCING MEASURES WILL BE IN PLACE

1. Call to Order
2. Roll Call – LaPorte, Burilla, Frontiera, Hegedus, La Fever, Platt, Splane
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from March 10, 2020.
6. Public Comments, Correspondence, Events, Presentations
    a. Public Hearing
        i. Public Hearing on Application to MNRTF Recreation Grant for Improvements to Veteran's Memorial Park
7. Department Reports (* written report will be provided)
    a. Police b. BioPure c. Public Works d. Energy e. HEART
8. Reports of Boards, Commissions, and Committees (*** Minutes in the packet)

1. Cemetery	9. Power	16. Tax Abatement
2. DPW	10. Recreation	17. Water/BioPure
3. Housing Board of Review	11. Parks	18. Neglected/Dangerous Properties
4. Finance/Personnel	12. Library	20. H.E.A.R.T
5. Fire Board	13. Planning	21. Hart Lake Board
6. Historic	14. TIFA	22. Election Commission
7. Police	15. ZBA	23. Starting Block Kitchen Incubator
24. Compensation Com.		

9. Bills, Claims, Payroll
10. Action Items
    a. Resolution 2020-22 MNRTF Grant Application – Veteran's Memorial
    b. Resolution 2020-23 Authorizing the purchase/lease and installation of server and required software to update IT infrastructure to ensure continuity of City operations
11. Discussion Items
12. City Manager Report
13. Communications from the Mayor and Council
14. Adjournment –

With advance notice of seven calendar days, the City will provide interpreter services at all public meetings, including language translation and signage for the hearing impaired. Call 231-873-2488. La Ciudad proporcionará servicio de intérprete para esta reunión pública si se pide con siete días de anticipación, lo cual incluye la traducción de idioma y letreros para los con una discapacidad auditiva. Llame al 231-873-2488.

CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
MARCH 10, 2019, 7:30 P.M.
MINUTES

PRESENT: Mayor Ron LaPorte, Councilors: Joe Frontiera, Jason La Fever, Rob Splane, Vicki Platt, Catalina Burillo, and Steve Hegedus

ABSENT:

OTHERS PRESENT: Energy Department Superintendent – Mike Schiller, BioPure Superintendent – Paul Cutter, Police Chief – Juan Salazar, DPW Superintendent – Brad Whitney, City Manager – Lynne Ladner, and Deputy City Clerk - Cheri Eisenlohr.

Mayor LaPorte called the meeting to order at 7:30 p.m., following the roll call, the Mayor lead the Council in the pledge of allegiance.

AGENDA:

- Mr. Hegedus made a motion to approve the agenda, supported by Mr. La Fever, the motion carried.
  - Ayes: 7 Nays: 0 Absent: 0

MINUTES:

- Ms. Platt made a motion to approve the minutes of February 25, 2020, meeting, supported by Ms. Burillo, the motion carried.
  - Ayes: 7 Nays: 0 Absent: 0

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Mr. Sadler will address the ORV resolution when it is brought before the Council.

DEPARTMENT REPORTS:

- Police Chief, Juan Salazar:
  - "The department recently partnered with Rite Aid to become an official drug disposal site for old and unused medication. Through a grant, Rite Aid has donated a drug drop off container to the department. The container has been installed within the lobby of the department. If anyone has any old and unused medication and are looking for a safe way of disposing of the medication, we encourage them to use this container."
  - "On Wednesday, February 19th, St. Skipski began instructing the T.E.A.M. program (Teaching, Educating And Mentoring) to the Hart Middle School 5th-grade students. T.E.A.M. is a school-based law-related education program taught by specially trained officers. Unlawful and youthful risk-taking behavior is addressed in this program, with lessons on the laws and consequences that commonly affect students. The Hart Police Department has been teaching the T.E.A.M. program to the 5th-grade students at HMS for the past 12 years. Both students and teachers have found the program to be rewarding in every aspect and continue to show their support for the program".
- Energy Dept. Superintendent, Mike Schiller:
  - Poles are being replaced on State St., Frontier, and Charter will need to move their lines.
  - The Lake Project: the remain transmission lines are now down.
  - Annual testing will soon be taking place on trucks.
  - An arborist from Oceana Conservation District has stated that the trees planted downtown are not the right kind of trees for the area as they want to grow to be 60' tall. There are grants available to purchase different trees. Mr. Whitney reminded the Council that along

with replacing trees, the sidewalks would need to be replaced as they would be damaged, removing the existing trees.
    - The current trees are a variety of Locust and were planted in 1986.
    - There is a large variety of trees species that could be planted.
  - The recent thaw has caused a lot of water to run through the waste-gates at the dam.
  - Custom Tree is half-way done with the tree removal at John Gurney Park.
- BioPure Superintendent, Paul Cutter:
  - Seneca Foods is open to a tour on March 24. An email will be sent out with further information.
- DPW Superintendent, Brad Whitney:
  - Spring work is commencing.
  - Gravel roads are still too wet to grade.
  - Cold patching is being done.
  - Work on the wells, a leak on the water tower was repaired.
  - The old DPW building has been removed, and the ground leveled off. Fencing options are being discussed at this time.
  - Trees are being trimmed.
  - Street sweeping will be started soon.

BILLS, CLAIMS, & PAYROLL:

- Bills: $248,384.07 Payroll: $56,089.05 Grand Total: $304,473.12
  - Mr. Splane made a motion to approve, supported by Ms. Platt, the motion carried.
    - Ayes: 7 Nays: 0 Absent: 0

ACTION ITEMS:

Ms. Ladner addressed the following Action Items:

CITY OF HART
COUNTY OF OCEANA
STATE OF MICHIGAN

Ordinance No. 2020-01
ORV ORDINANCE

AN ORDINANCE AUTHORIZING AND REGULATING THE OPERATION OF OFF-ROAD VEHICLES (ORVs) ON CITY STREETS, OCEANA COUNTY, MICHIGAN, PROVIDING PENALTIES FOR THE VIOLATION THEREOF, AND FOR THE DISTRIBUTION OF FINES AND COSTS RESULTING FROM THOSE PENALTIES PURSUANT TO 2009 PA 175, MCL 324.81131.

THE CITY OF HART ORDAINS:

Section 1. Definitions. For the purpose of this Ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

a. "Direct Supervision" means the direct visual observation of the operator with the unaided or normally correct eye, where the observer is able to come to the immediate aid of the operator.

b. "Driver's License" means any driving privileges, license, temporary instruction permit or temporary license issued under the laws of any state, territory or possession of the United States, Indian country as defined in 18 USC 1151, the District of Columbia, and the Dominion of Canada pertaining to the licensing of persons to operate motor vehicles.

c. "Maintained Portion" means that portion of road, improved, designated, and/or ordinarily used for vehicular traffic, including the gravel shoulder or paved shoulder of the road.

d. "Operate" means to ride in or on and be in actual physical control of the operation of an ORV/ATV.

e. "Operator" means a person who operates or is in actual physical control of the operation of an ORV/ATV.

f. "ORV" or, unless the context implies a different meaning, A vehicle means a motor-driven off-road recreation vehicle capable

of cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. A multitrack or multiwheel drive vehicle, a motorcycle or related 2-wheel vehicle, a vehicle with 4 or more wheels, a golf cart, an amphibious machine, a ground effect air cushion vehicle, or other means of transportation may be an ORV. An ATV is an ORV. "ORV" or "vehicle" does not include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned and operated by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in performance of its common function, or a registered aircraft. An "ORV" does not include a three-wheeler, dune buggy, or a sandrail.

g. "Safety Certificate" means a certificate issued pursuant to 1994 PA 451, as amended, MCL 324.1129, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

h. "Street" means a city major street or city local street as described in section 9 of 1951 PA 51, MCL 247.659, or a segment thereof.

i. "City" means the City of Hart.

Section 2. Operation of ORVs on City Streets. An individual may operate an ORV on all streets located within the City provided that the ORV is operated only with the flow of traffic, on the far right of the maintained portion, of the road, subject to the following regulations:

j. A person shall not operate an ORV at a speed greater than 25 miles per hour, or a lower posted ORV speed limit or in a manner that interferes with traffic on the road or street.

k. ORVs shall travel single file, except when passing or being passed by another ORV.

l. All ORVs operating shall display a lighted headlight and taillight when equipped.

m. Unless a person possesses a driver's license, a person shall not operate an ORV on a road or street if the ORV is registered as a motor vehicle under the Michigan Vehicle Code and the ORV is either more than 65 inches wide or has three wheels.

n. A person under the age of 12 shall not operate an ORV on a street.

o. A person under the age of 18 shall not operate an ORV on a road or street unless the person is in possession of a valid driver's license or is under the direct supervision of a parent or guardian and the person has in his or her possession an ORV safety certificate issued by Michigan or another state or province of Canada.

p. All operators must, upon demand by a law enforcement officer, present either an ORV safety certificate or driver's license.

q. An owner or person in control or charge of an ORV shall not allow an ORV to be operated by an individual who is incompetent to operate a vehicle because of a mental or physical disability.

r. A child less than 16 years of age shall not operate a 3-wheeled ORV or ATV.

s. A person shall not operate an ORV at a rate of speed greater than is reasonable and proper, or in a careless manner having undue regard for conditions.

t. A person shall not operate or ride on an ORV unless they are wearing on their head a helmet and protective eyewear approved by the United States Department of Transportation. This section does not apply if the ORV is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened safety belt.

u. A person shall not operate an ORV during the hours of 1/2 hour before sunset and 1/2 hour after sunrise without a working brake light that is brighter than the taillight.

v. All ORVs shall conform to the noise emission levels established by the United States Environmental Protection Agency under the Noise Control Act of 1972, 42 USC 4901 to 4918.

w. No person who is an operator or passenger on an ORV shall transport or possess alcoholic liquor in a container that is open or uncapped or upon which the seal is broken.

x. An ORV shall be equipped with a spark arrester type United States Forest Service approved muffler in good working order and in constant operation.

y. An ORV shall otherwise be operated in full compliance with all applicable provisions of state law, including, but not limited to, Part 811 of the Natural Resources and Environmental Protection Act, MCL 324.81101, et seq.

z. An ORV shall not be operated upon any portion of a state highway unless specifically authorized by the Michigan Department of Transportation pursuant to MCL 324.81131(6) and (7).

aa. An ORV shall not be operated upon any portion of a freeway.

bb. The operation of three-wheels, dune buggies, and/or sandrails on roads or streets within the City is prohibited under this Ordinance.

Section 3. Careless or Reckless Operation. In a court action in this state where competent evidence demonstrates that a vehicle permitted to be operated on a street or highway pursuant to the Michigan Vehicle Code, 1949 PA 300, MCL 257.1 to 257.923, is involved in a collision with an ORV, the operator of the ORV involved in the collision shall be considered prima facie negligent.

Section 4. Operation of ORV by Child. A parent or guardian of a child less than 16 years of age shall not permit or allow the child to violate any provision of this Ordinance.

Section 5. Enforcement.

cc. A violation of this Ordinance is a municipal civil infraction, and a person responsible for a civil infraction under this Ordinance shall pay a fine of not less than $175.00 nor more than $500.00 plus costs and actual reasonable attorney fees incurred by the City in enforcing this Ordinance. In addition, the Court may order the defendant to pay the cost of repairing any damage to the environment, a road, street or public property damaged as a result of the violation.

dd. Officers, deputies, members, and/or agents of the City of Hart Police Department are authorized to enforce this Ordinance and to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in Court.

ee. The City Treasurer shall deposit fines and costs collected under this Ordinance under the applicable provisions of the Revised Judicature Act, MCL 600.8379, into a fund designated as the ORV Fund.

ff. The City Treasurer shall appropriate revenue in the ORV Fund as follows:

i. Fifty percent to the City of Hart Department of Public Works and Streets for repairing damage to streets and the environment that may have been caused by ORVs, and for posting signs indicating ORV speed limits or indicating whether streets are open or closed to the operation of ORVs.

ii. Fifty percent to the City of Hart Police Department for ORV enforcement and training.

Section 6. Master Map. The City shall maintain a master map that conspicuously indicates those roads, streets and highways and parts or sections thereof where the operation of ORVs is permitted and prohibited pursuant to this Ordinance. The City shall make such master map available to the public. Nothing in this section requires the City to bear the costs or expenses associated with distributing copies of the map to the public.

Section 7. Severability. If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the remainder of the Ordinance, which shall be given effect without the invalid portion or application.

Section 8. Effective Date. This Ordinance shall take effect and be in force upon the expiration of 10 days of the date when the notice of adoption of this Ordinance is published in a newspaper of general circulation with the City. This Ordinance and any attached documents shall be codified, edited for typos and grammatical errors, and enumerated in accordance with the codification procedure of the City.

AYES: Burillo, Frontiera, Hegedus, LaPorte, La Fever, Platt and Splane
NAYS: Members: 0

ABSENT: Members: 0
ORDINANCE DECLARED ADOPTED.

We, Cheryl Rabe, City of Hart Clerk, and Ron LaPorte, City of Hart Mayor, do hereby certify that the above and foregoing Ordinance, known as Ordinance No. 2020-01 of the City of Hart, Michigan, was introduced and passed at a regular meeting of the City Council, held on March 10, 2020, by an affirmative vote of the majority of the City Council members.

Date: March 10, 2020 _____
Cheryl Rabe, Clerk

Date: March 10, 2020 _____
Ron LaPorte, Mayor

First Reading: February 25, 2020
Second Reading: March 11, 2020
Publication: March 19, 2020
Effective Date: Ten days after publication

Discussion:

- Mr. Sadler stated that he had talked to the City of Ludington and said that Ludington hadn't had any issues with allowing ORV.
- Sheriff Mast stated that many other communities had passed the ordinance. He neither supports nor opposes the ordinance.
- Mr. Cutter asked about insurance and was told that Michigan is a no-fault state.
- Mr. Frontiera was concerned about the noise factor – sections of the ordinance address the noise factor.
- Mr. Splane wanted to make sure that the ordinance could be rescinded and was assured that it could be.

CITY OF HART
COUNTY OF OCEANA
STATE OF MICHIGAN
RESOLUTION 2020 -20
Authorization of Golf Carts on City Streets

WHEREAS, Public Act 491 of 2014 amended Public Act 300 of 1949, commonly known as the Michigan Vehicle Code, being MCL 257.1 through MCL 257.923; and,

WHEREAS, Public Act 491 of 2014 created a new section to the Michigan Vehicle Code which allows for the limited and regulated use of Golf Carts on public streets and highways which is found at MCL 257.657a; and,

WHEREAS, under the amended Michigan Vehicle Code, local units of government may allow for the limited and regulated use of Golf Carts on their streets and highways under the terms and conditions specified in MCL 257.657a via the adoption of a Resolution; and,

WHEREAS, the City of Hart desires to allow for the limited use of Golf Carts on its streets and highways as permitted and regulated by MCL 257.657a; and,

NOW THEREFORE BE IT RESOLVED: that under the conditions contained in Michigan Vehicle Code, as amended, being MCL 257.657a, the City of Hart does hereby allow for the use of Golf Carts on the streets and highways of the City of Hart which conform to the requirements of Public Act 491 of 2014; and,

NOW THEREFORE BE IT FURTHER RESOLVED: the City of Hart reserves the right to rescind this Resolution if, in the future, it is determined that the limited and regulated use of Golf Carts on the City's streets and highways has become a safety hazard or is deemed to be a nuisance.

Moved by Mr. Splane, supported by Ms. Platt, and thereafter adopted at the regular City of Hart City Council meeting on March 10, 2020.

Ayes: 7 Nays: 0 Absent: 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr,
Deputy City Clerk

CITY OF HART
RESOLUTION 2020-21
CONVEYANCE OF ASSETS AND PROPERTY OF HART MAIN STREET PROGRAM TO THE CITY OF HART

WHEREAS, on May 10, 2016, the City Council adopted a resolution (Resolution No. 16-27) to ratify an amendment to the Bylaws of the Hart Main Street Board (the "Bylaws") to provide that, upon dissolution of the Hart Main Street Program, all assets, and real and personal property, are to revert back to the City of Hart; and

WHEREAS, by prior action of the Hart City Council, the City ended participation in the Main Street Program and dissolved the Hart Main Street Board;

NOW, THEREFORE, BE IT RESOLVED,

That in accordance with the Bylaws and City Council Resolution No. 16-27, and as a result of the dissolution of the Main Street Program and the Hart Main Street Board:

(a) All assets, and real and personal property held by or in the name of the Hart Main Street Program shall revert back to the City of Hart and all such assets are hereby accepted by the City of Hart and declared to be property of the City of Hart; and

(b) The City Manager is hereby authorized and directed to take any and all actions as are deemed necessary to effect the conveyance and transfer of such assets to the City including, but not limited to, entering into necessary agreements and/or executing necessary documents or certificates with respect to the transfer and conveyance of such assets to the City.

Moved by Ms. Platt and seconded by Mr. Frontiera and thereafter adopted by the Hart City Council at a regularly scheduled Council meeting held on Tuesday, March 10, 2020 at 7:30 p.m.

Ayes 7 Nays 0 Absent 0

STATE OF MICHIGAN)
)ss
COUNTY OF OCEANA)

I, the undersigned, the duly qualified and elected Clerk of the City of Hart, Oceana County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution enacted by the Hart City Council at a regular meeting held on the 10th day of March, 2020, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 10th day of March 2020.

_____

Cheryl Rabe, City Clerk

SPECIAL EVENTS PERMITS:

- None

DISCUSSION ITEMS:

- None

CITY ATTORNEY'S REPORT:

- No report was given/provided.

CITY MANAGER'S REPORT:

- Ms. Ladner has sent out the Demo Permit for review and is requesting letters of support from the business community to support the demo of the old Walker's restaurant building.
- Trust Fund Grant application is due by midnight on April 1; a public hearing will be held at the next meeting; letters of support are being sought.
- An email was sent out at the end of February advising the Council of the hiring of Nichole Steel for the directorship of the HEART program; she starts on Monday, March 17, 2020.
- Save the Date calendar invites were sent out regarding the Redevelopment Ready ceremony to be held on May 8th, at 3:00 pm, a "meet and greet" for Nichole, and the HEART program will be held in conjunction.
- In June, the MPPA is starting to hold their board meetings at different sites – the Junes meeting will be Sebewaing. They will be doing system tours.
- Splane – traffic order on Griswold, do we need to put up no parking signs as the control order is in place? No more are needed at this time. County services created a secondary parking lot that alleviated the street side parking.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Vicki Platt thanked Tractor Supply for her invite to their grand opening.

There being no further business to come before the Council, the meeting adjourned at 8:22 p.m., upon motion by Mr. Hegedus and supported by Mr. Splane. The next regularly scheduled meeting will be on March 24, 2020, at 7:30 p.m.

Respectfully Submitted

Deputy City Clerk

CITY OF HART

407 STATE ST., HART, MI 49420
FINANCE & PERSONNEL COMMITTEE
MARCH 10, 2020 – 6:30 pm
MINUTES

PRESENT: Mayor Ron LaPorte, Rob Splane, and Steve Hegedus
ABSENT: None
OTHERS PRESENT: City Manager – Lynne Ladner and Deputy Clerk - Cheri Eisenlohr
The meeting was called to order by Mayor LaPorte at 6:30 pm.

The minutes of August 26, 2019, meeting were approved by a motion made by Mr. Splane and supported by Mr. Hegedus, all ayes, the motion carried.

Memo
TO: Personnel and Finance Committee
From: Lynne Ladner
Date: 3/6/2020
RE: Discussion regarding employee uniforms

It was brought to my attention that the employees are unhappy and not currently utilizing the current uniform contract to the fullest extent which appears to be costing the City and the employees money that could better be put toward uniforms that are better utilized, that properly fit the employees, and in the case of the Energy department meet the fire retardant safety standards that are required.

The City currently employs a uniform allowance for employees in the Police Department; however, under the Utility Workers contract, it is a mixed cost with uniforms being provided by the City with a cost-share by the employees. However, as the uniform pant and shirt options do not lend themselves to providing the flexibility that is necessary when employees vary in body type, height, and many other factors that influence how the items fit it appears that the City is spending money on monthly uniform service for uniforms which are not worn by the employees.

Lynne

After discussions, it was decided that there needed to be consistency with shirts that are worn by the employees with their names, logo, and department indicated on their shirts.

Windridge – Shirts/Sweatshirts – DPW and BioPure
Power Line Supply – FR Shirts/Pants – Energy Department
Rugs can still be provided by our current provider, Model Uniform.

Mr. Splane made a motion to allow Ms. Ladner to City Unions and Staff to negotiate a mutually agreeable yearly stipend for uniforms, supported by Steve Hegedus, all ayes, the motion carried.

Ms. Ladner will have preliminary budget numbers available at the next meeting in two weeks.
Mr. Splane asked about employees having credentials. Ms. Ladner said that she would check with the County to see what procedure they use and if there was a possibility of them producing ID for the City employees. Credentials could be carried in the pocket or worn on a lanyard.

Mr. Splane asked if the BS&A Work Order program was being used, he was advised that no, it was not being used as the work orders cannot be sent out to the field, it is also not a very user-friendly program.

The meeting adjourned at 6:51 pm by motion made by Mr. Splane and supported by Mr. Hegedus.

CITY OF HART
407 S. STATE ST.
HART, MI 49420
TAX INCREMENT FINANCE AUTHORITY (TIFA)
March 12, 2020, at 1:00 pm
MINUTES - DRAFT

Members Present: Steve Bruch, Tracey Lipps, Scott Hegg, Lynne Ladner, and Gale Goldberg
Members absent: Bill Hegg
Others present: Deputy City Clerk - Cheri Eisenlohr
Call to Order: Mr. Bruch called the meeting to order at 1:10 pm. Rollcall was then taken.
Agenda Approval:

- Ms. Goldberg made a motion to accept the agenda, supported by Mr. S. Hegg, all ayes, the motion carried.

February 14, 2020, Minutes Approval: (Not listed on the agenda.)

- No motion was made to accept the minutes.

Public Comments: None
Action Items: None
Discussion Items:

- Financials – Annual Report Status, YTD Revenue & Expenses
  - Mr. S. Hegg asked that the board be provided with copies of a redacted bank statement from this point going forward.
    - A motion was made by Mr. Bruch to include statements, supported by Ms. Lipps, all ayes, the motion carried.
- Pocket Park Status
  - Funds will be transferred from the GF to the Pocket Park fund.
  - A grand opening could be held in conjunction with the Scottville Clown band on August 27, 2020.
- April Public Information Meeting – details
  - The public meeting will be held to discuss the Pocket Park and will be on April 9, 2020, at 1:45 pm. City and County Clerks have to be notified of the meeting.
- Discussion regarding 2020 Meeting Dates and Times:
  - It was decided to meet every other month at 1:00 pm and to cancel/hold meetings as needed.
- Discussion regarding TIFA involvement with HEART organization:
  - The Council has to approve the resolution allowing the funds to come back to the City.
- Discussion related to the creation of a committee for the rollout of the improvement program
  - Mr. Bruch, Mr. S. Hegg, and Ms. Lipps will look into the implementation further.

Communications from Members: None

Ms. Goldberg made a motion to adjourn the meeting at 1:53 pm, supported by Mr. S. Hegg, all ayes, the motion carried, and the meeting adjourned.

The next regularly scheduled meeting, as well as a Public Informational meeting, are to be April 9, 2020, at 1:00 pm.

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: March 24th, 2020

RECENT EVENTS

From Thursday, March 5th, 2020, through Wednesday, March 18th, 2020, the Hart Police Department received 85 complaints ranging from Parking Complaints, Suspicious Situations, Medical Assists, Well-Being Checks, Assist to Other Agencies, Larcenies, Vehicle Violations, Death Investigations, Motorist Assists, Family Troubles, Domestic Assaults, Fraud Complaints, Attempted Extortion, Traffic Hazards, Harassment Complaints, Assault & Batteries, Criminal Sexual Conduct, Animal Complaints, Malicious Destruction of Property Damage and Domestic Assaults.

On Thursday, March 5th, 2020, the Hart Police Department initiated a traffic stop on Woodlawn Avenue near East Main Street, referencing a vehicle violation. A 37-year-old Burton, Michigan man was arrested and lodged at the Oceana County Jail for Operating a Motor Vehicle without Insurance.

On Saturday, March 7th, 2020, the Hart Police Department initiated a traffic stop on Oceana Drive near Tyler road, regarding an equipment violation. A 27-year-old Hart man was cited for Operating a Motor Vehicle without a License.

On Saturday, March 7th, 2020, the Hart Police Department initiated a traffic stop on Polk Road near Oceana Drive, referencing a vehicle violation. A 51-year-old Hart man was arrested and lodged at the Oceana County Jail for Operating a Motor Vehicle without Insurance.

On Sunday, March 8th, 2020, the Hart Police Department was dispatched to the 300 block of Johnson Street, about a Domestic Assault / Conditional Bond Release Violation. A 31-year-old Hart man was reported to have been causing a disturbance within a home, throwing items within the home, and threatening occupants. The man was prohibited from being at the home per a Conditional Bond Release due to a prior arrest referencing a 28-year-old Hart woman; Domestic Assault. The man was later located and arrested and lodged at the Oceana County Jail per this Conditional Bond Release.

On Monday, March 9th, 2020, the Hart Police Department was dispatched to the 200 block of Wigton Street regarding a Domestic Assault. A 23-year-old Hart woman stated an argument erupted between her and her ex-boyfriend, a 23-year-old Muskegon man; who she has a child in common, at her home. The woman stated the man began to throw items throughout the home, and once the woman said she was going to contact law enforcement, the man shoved the women and grabbed her wrists, preventing the woman from contacting law enforcement. The man left the home prior to officer's arrival. A report would submitted to the Oceana County Prosecutor's Office for his review.

On Tuesday, March 10th, 2020, the Hart Police Department was dispatched to the 600 block of State Street in regards to an alleged extortion. A 22-year-old Hart man was in conversation with an unknown female via an internet application called "Kik." The male during the conversation via messenger sent a nude photograph of himself to the suspected female. The female then began to threaten the man with exposing his nude photograph to family and friends if $500 was not sent to her. An investigation is ongoing.

On Friday, March 13th, 2020, the Hart Police Department was dispatched to the 300 block of Johnson Street regarding four (4) female juveniles being inappropriately touched by a male juvenile. An investigation is ongoing.

On Sunday, March 15th, 2020, the Hart Police Department was dispatched to the 20 block of Mechanic Street referencing a Domestic Assault. A 54-year-old Hart man stated he had been assaulted, being struck in the face several times with a closed fist; by an intoxicated 34-year-old Hart man. It should be noted; the 54-year-old Hart man received major facial injuries from this assault. Officers attempted to interview the intoxicated man, but the man was uncooperative with officers. The intoxicated man was arrested and lodged at the Oceana County Jail for Domestic Assault.

Respectfully,

J. Salazar,
Chief of Police

Payables Date: 3/24/2020	Description	Total	General +	DPW	Energy	BPTF	Water
Aerts, Rita	Election Work	$ 31.50	$ 31.50				
Allshred Services	Recycling Service	$ 44.35	$ 44.35				
Axon Enterprise	Std Cartridge/Training Cartridge	$ 1,100.80	$ 1,100.80				
Brimmer, Linda	Election Work	$ 126.00	$ 126.00				
Ceres Solutions	Hardware	$ 15.85				$ 15.85	
Ceres Solutions	UPS	$ 14.00		$ 14.00			
Charter	The Starting Block	$ 159.97			$ 159.97		
Charter	Hart Commons	$ 109.99	$ 109.99				
City Web Central	Website Annual Renewal & Hosting	$ 1,432.89	$ 1,432.89				
Computer Refinery Inc.	Computer Work - Police	$ 482.98	$ 482.98				
Cunningham, Alice	Election Work	$ 164.50	$ 164.50				
Custom Tree Service	Tree Removal JGP	$ 12,350.00			$ 12,350.00		
Evans, Josh	Deposit Refund	$ 68.03			$ 68.03		
Ferguson Water Works	Meters	$ 6,618.88					$ 6,618.88
Forner, Gayle	Rent for HEART Building	$ 400.00	$ 400.00				
Foster, Helen	Election Work	$ 89.25	$ 89.25				
Foster, Linda	Election Work	$ 52.50	$ 52.50				
Frontier	Energy	$ 101.55			$ 101.55		
Frontiera, Joe	March Board of Review	$ 125.00	$ 125.00				
Gebhart, Marilyn	Election Work	$ 89.25	$ 89.25				
Goldberg, Gale	Election Work	$ 131.25	$ 131.25				
Grand Rental Station	Trencher/Trailer Rental	$ 222.60			$ 222.60		
Hach	Lab Supplies	$ 366.54				$ 366.54	
Heritage Preservation	Repairs/Maintenance Historic Dist.	$ 472.94	$ 472.94				
Huizing, Maureen	Election Work	$ 105.00	$ 105.00				
J.L. Services	HMS Final Accountant Invoice	$ 90.00	$ 90.00				
KS State Bank	2019 Volvo Wheel Loader	$ 4,588.71		$ 4,588.71			
Ladner, Lynne	Reimburse Office Exp.	$ 16.75	$ 16.75				
Ladner, Lynne	Reimburse Travel Exp.	$ 196.65	$ 196.65				
Lawson-Fisher	MI-2019 Licensing Requirements	$ 273.77			$ 273.77		
Lawson-Fisher	MI-2020 Licensing Requirements	$ 239.29			$ 239.29		
LEAF	Police Copier Lease Pmt	$ 39.00	$ 39.00				
Malarney, Nancy	Election Work	$ 305.50	$ 305.50				
Mika Meyers	Legal Services	$ 9,542.50	$ 9,542.50				
MPPA	Purchased Power	$ 14,241.18			$ 14,241.18		
MWEA	Dues - Kies	$ 77.00				$ 77.00	
Oceana Cnty Road Comm	Feb. Salt/Sand	$ 1,747.72	$ 1,747.72				
Office Machines Co.	Police Copier - Overage Fees	$ 33.89	$ 33.89				
Peeraer, Hilary	Election Work	$ 120.75	$ 120.75				
Power Line Supply	Parts/Supplies	$ 196.05			$ 196.05		
Power Line Supply	Parts/Supplies	$ 750.00			$ 750.00		
Power Line Supply	Parts/Supplies	$ 630.00			$ 630.00		
Power Line Supply	Parts/Supplies	$ 225.15			$ 225.15		
Powers, Mike	March Board of Review	$ 100.00	$ 100.00				
Pranger Property Mgmt	Cleaning Svcs	$ 168.00	$ 168.00				
Prein & Newhof	Various Projects	$ 3,645.15	$ 2,433.90		$ 1,211.25		
Quill	Office Supplies	$ 54.93	$ 54.93				
Quill	Office Supplies	$ 116.98	$ 116.98				
USA BlueBook	Gloves	$ 63.48				$ 63.48	
USA BlueBook	Gloves	$ 127.53				$ 127.53	
Wells, William	March Board of Review	$ 125.00	$ 125.00				
Guardian	April Ins. Prem.	$ 1,014.12	$ 301.25	$ 138.43	$ 360.04	$ 159.64	$ 54.76
		$ -					
		$ -					
		$ -					

--OVER--

Payables Date: 3/24/2020	Description	Total	General +	DPW	Energy	BPTF	Water
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
		$ -					
	Subtotal	$ 63,604.72	$ 20,351.02	$ 4,741.14	$ 31,028.88	$ 810.04	$ 6,673.64
HAND CHECKS/ACH							
Alerus - ACH	*City Share 401 Retirement*	$ 3,103.44	$ 3,103.44				
US Postmaster	Postage Utility Bills	$ -					
		$ -					
		$ -					
		$ -					
	TOTAL HAND CHECKS	$ 3,103.44	$ 3,103.44	$ -	$ -	$ -	$ -
	Sub-Total Regular Bills/Hand Checks	*$ 66,708.16*	*$ 23,454.46*	*$ 4,741.14*	*$ 31,028.88*	*$ 810.04*	*$ 6,673.64*
Gross Payroll	481	$ 58,079.35					
	Sub-Total	$ 58,079.35					
	GRAND TOTAL	$ 124,787.51	$ 23,454.46	$ 4,741.14	$ 31,028.88	$ 810.04	$ 6,673.64

--OVER--

PAYROLL AMOUNTS					
03/19/20					
Pay 480		GROSS PAY	OVERTIME	OPT-OUT	BASE PAY
Employee Code	Dept.		PAY		
FULL-TIME					
DIR.	MSM	$0.00	$0.00	$0.00	$0.00
DPW1	DPW	$2,164.80	$0.00	$0.00	$2,164.80
DPW2	DPW	$1,968.00	$0.00	$0.00	$1,968.00
DPW3	DPW	$2,200.89	$0.00	$0.00	$2,200.89
DPWS	DPW	***$2,376.80***	$0.00	$0.00	$2,376.80
ENERGY1	Energy	$3,606.40	-$156.80	$0.00	$3,449.60
ENERGY2	Energy	$3,410.40	-$274.40	$0.00	$3,136.00
ENERGYS	Energy	***$3,765.61***	$0.00	$0.00	$3,765.61
ENERGY3	Energy	$3,058.52	-$100.84	$0.00	$2,957.68
ENERGY4	Energy	$2,488.80	$0.00	$0.00	$2,488.80
ENERGY5	Energy	$2,705.82	-$183.90	$0.00	$2,521.92
DCC	Office	***$1,594.91***		$0.00	$1,594.91
MGR.	Office	***$3,552.00***		$0.00	$3,552.00
CC	Office	***$1,968.80***		$0.00	$1,968.80
DCC	Office	***$1,381.60***		$0.00	$1,381.60
PO	Police	$2,097.60	$0.00	$0.00	$2,097.60
PO	Police	$2,097.60	$0.00	$0.00	$2,097.60
PO	Police	$2,254.92	-$157.32	$0.00	$2,097.60
PC	Police	***$2,463.20***	$0.00	$0.00	$2,463.20
DS	Police	$2,154.41	$0.00	$0.00	$2,154.41
BIOS	WW	***$2,816.00***	$0.00	$0.00	$2,816.00
BIOS	WW	$2,004.90	-$36.90	$0.00	$1,968.00
BIOS	WW	$2,000.80	$0.00	$0.00	$2,000.80
TOTAL		**$54,132.78**	**-$910.16**	**$0.00**	**$53,222.62**
COUNCIL					
CC1		$60.00			
CC2		$180.00			
CC3		$180.00			
CC4		$180.00			
CC5		$300.00			
CC6		$60.00			
CC7		$180.00			
CC8		$180.00			
TOTAL		**$1,320.00**	**$0.00**	**$0.00**	**$1,320.00**
PART-TIME					
MGR.	HHD	$733.70	$0.00		
MSM	HMS	$487.50	$0.00		
EW	Office	$220.38	$0.00		
CEO	Office	$0.00	$0.00		
PPO	POL-PT	$0.00	$0.00		
PPO	POL-Pt	$1,185.00	$0.00		
TOTAL		**$2,626.58**	**$0.00**	**$0.00**	**$0.00**
TOTAL PAYROLL		**$58,079.36**	**-$910.16**	**$0.00**	**$54,542.62**

OVERTIME HOURS WORKED

Pay Period 02/28/2020 to 3/13/2020		Pay 479	PAID HOURS			Call-Out	Pay Date 03/19/2020
EMPLOYEE NAME	DEPT.	DATES WORKED	1.5x	2x	2.25x	Sched.	REASON
Chris Kies	BPTF	3/11/2020	1.00			S	Irrigation
Frank Lloyd	BPTF						
Jason Riggs	DPW						
Mike Eisenlohr	DPW						
Matt Adams	DPW						
Terry Birkman	Energy	3/1/2020		2.00		C	Outage
Andy Van Zoeren	Energy	3/7,8	2.00	2.00		S	Lab
Nathan Gowell	Energy	3/1,7	2.00	2.00		C	Outage, Sparking wires
Jed Van Dyke	Energy						
Scott Van Agtmael	Energy	3/7/2020	2.00			C	Sparking wires
Shawn Anderson	Police						
Brian Hintz (PT)	Police						
Kevin Skipski	Police						
Joe Ingalls	Police	3/11/2020	4.00			S	Subpoena
Elizabeth Mantyck	Police						
David Malotke (PT)	Police						

Memo

To: Mayor and Council

From: Lynne Ladner

cc:

Date: 03/21/2020

Re: Res. 2020-22

Ladies and Gentlemen,

Resolution 2020-23 is the official authorization following the public hearing for the Trust Fund Grant Application which is Due midnight April 1. There has not been any change to the deadline of the grant applications though some lenience has been given allowing communities to continue to solicit public support due to limitations on attendance at meetings with the Coronavirus pandemic.

The project has been updated based upon the feedback the City received during the supplemental portion of the 2018 grant round, the addition of the Hart Lake water trail and the cost estimates updated based upon current construction estimates. The total project cost is estimated to be $994,000. We are seeking the maximum $300,000 from the MNR Trust Fund, with the City matching $694,000 or 70% from funds availably in the General Fund, Hydro Fund, Water Fund and Sewer Fund. These are the same funds that the City committed to this project in 2018 when they submitted this grant.

Lynne

RESOLUTION 2020-22
City Council
City of Hart, Michigan
Oceana County

MICHIGAN NATURAL RESOURCES TRUST FUND GRANT APPLICATION
Veterans Memorial Park

WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) offers grant assistance to qualified communities in Michigan; and the City of Hart has met the qualification standards including the preparation of a 5-Year Park and Recreation Master Plan (Master Plan) approved on January 24, 2017 by the Michigan Department of Natural Resources; and

WHEREAS, the City has selected Master Plan Project 5.2 Veterans Memorial Park for a 2020 MNRTF grant application; and

WHEREAS, City Engineer Prein&Newhof has prepared site development and cost estimate documents dated March 12, 2020 for the Veterans Memorial Park project; and

WHEREAS, the City Council desires to secure the benefits of efficient self-government and to promote and protect our common interests and welfare;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Approves and accepts the March 12,2020 *Veterans Memorial Park site development plan and cost estimate in the amount of $994,000.*

Approves and authorizes a $300,000 Michigan Natural Resources Trust Fund grant application.

Approves and authorizes project match funds in the amount of $694,000 or 70% of total project costs from funds available in the General Fund, Hydro Fund, Water Fund and Sewer Fund.

Authorizes and directs the City Manager to prepare, sign and submit the MNRTF application on behalf of the City of Hart.

Moved by and supported by and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, March 24, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

_____
Cheri Eisenlohr, Deputy Clerk

Memo

To: Mayor and Council

From: Lynne Ladner

cc:

Date: 03/21/2020

Re: Res. 2020-23

Ladies and Gentlemen,

Resolution 2020-23 is an expenditure that I have been discussing with staff and Gracon our IT contractor since I arrived and as recently as the end of last year accepted that this was something that would need to wait until FY21 due to the requirement that a new physical server box would be required to make this happen.

Currently, the City of Hart does not have the ability to work remotely. That generally sounds like a nice to have issue not a must have when you are prioritizing the work that the City does. But from a general operation standpoint that is not actually the case. By not having the infrastructure in place to allow for remote work what the City currently has is city operations taking place in five separate locations. Because of this and because of records retention needs and requirements we have five separate sets of back up information any of which can be compromised, or protocols missed, and a daily back up missed potentially losing critical data. Additionally, the downtown office formally Main Street, now Economic and Community Development and HEART is not connected to City Hall computers and it really needs to be so that access to historical files and future files are maintained.

Large files can not be shared from location to location without loading them to an external drive and hand carrying them as email has size limitations. If we were to have an employee or department head that requested an accommodation to work remotely, we do not currently have the ability to allow that accommodation not short term or long-term. Department heads do not currently have access other than through phone apps to view SCADA systems and then are not able to make adjustments but must return to work to make those adjustments.

So here we are, March 2020 and we are seeing an urgent need to put in place the infrastructure and technology to permit department heads and even some other essential employees to work remotely in order to ensure the continuity of our city government. This project solves not just a short-term potential need for allowing department heads and essential clerk/treasurers office employees to continue their work remotely but it connects all of our locations throughout the City long-term.

In an effort to mitigate an expense that was not planned or budgeted for this year I had our contractor explore options and verified with the City Attorney that this is legal but we can make the purchase using a 60 month installment purchase agreement. This will not be the only major technology purchase that is necessary to bring city operations on to standardized platforms (Windows 10 operating system and Office 365 to name a few) but this will be a major step forward.

Lynne

Lynne Ladner

From: Michael K. Grady <MGrady@gracon.com>
Sent: Monday, March 16, 2020 2:02 PM
To: Lynne Ladner
Subject: RE: remote access
Attachments: Gracon.CityofHart.2020.03.16.pdf

Lynne,

As you know, we have been discussing the need to update the current server, "as it is." Microsoft has already announced the end-of-sale of Microsoft Windows 2012R2. Mainstream support for this operating system ended in 2018. It is on extended support now. The current HPE server hardware is a generation 8. The existing server hardware in use will not support the current Microsoft Windows Server 2019 operating system. It also restricts upgrading the VMware software in use. One of the most secure and reliable ways to install safe remote communications is to set up a terminal/communications server.

I went ahead and asked the financing arm of Synnex to quote a 60-month lease option. There are other options available, including device-as-a-service, where the City would "rent" equipment and never own it. At the end of the contract, the equipment is returned. The DaaS is is new and evolving in the industry.

Please take a look at the leasing numbers and let me know if that is of any interest to the City.

Thanks,

Mike

Michael K. Grady
GRACON SERVICES, INC.
4265 Okemos Road - Suite A | Okemos, MI | 48864
Voice: 517-349-4900 dial 627 for my extension | Fax: 517-349-0983 | Email: mgrady@gracon.com
Thank you for supporting a Michigan small business, it matters!

The information contained in this e-mail is confidential. If you are not the intended recipient please delete it. Thank you.

From: Lynne Ladner <LLadner@cityofhart.org>
Sent: Monday, March 16, 2020 8:13 AM
To: Michael K. Grady <MGrady@gracon.com>
Subject: RE: remote access

Mike,

Thank you for all the work that you have done on this in the last week. At this point though I just don't see how I can convince the Council to spend that amount of money on short notice for what they seem to not feel is an issue as serious as it is. I hope to have a better answer by mid-week but I am not counting on that moving forward. I will keep you in the look on anything that we do implement around here.

Lynne Ladner
City Manager

GRACON SERVICES, INC.

3/12/2020
4/29/2020

Quote Information

CITY OF HART

End User Information:
CITY OF HART
407 S. STATE STREET
HART, MI 49420-1259

Reseller:
GRACON SERVICES INC.
4265 OKEMOS RD, STE A
OKEMOS, MI 48864

DESCRIPTION OF SALES

Description	Item ID	Unit Cost	Quantity	Total
HPE ML350 GEN10 2P, 160GB RAM, FLASH SD, 3 YR ONSITE MAINTENANCE, HPE MS WS19 40 CORE LICENSES	HARDWARE	$11,964.41	1	$11,964.41
MICROSOFT WINDOWS SERVER USER CALS	LICENSING	$46.04	35	$1,611.40
MICROSOFT WINDOWS REMOTE DESKTOP SERVER LICENSES	LICENSING	$179.16	8	$1,433.28
			FREIGHT	$150.00
SUB-TOTAL				$15,009.09
TOTAL				**$15,159.09**

Pricing may be adversely impacted by tariffs, shortage of components, etc.

Balance due once all equipment has arrived onsite.

Signature Date

March 16, 2020

SYNNEX
Financial Services

Finance Options for

Customer Name: **City of Hart**

Equipment Description: Quote - Cty of Hart

Transaction Amount: $15,159.09

Vendor Name: Gracon Services Inc

To apply for credit, please circle the subscription option(s) of most interest to you. Then, complete and submit the application below. Note: payment figures do not include applicable taxes.

Payment Proposal Summary:

No advance payment is required

Standard Term	FMV Monthly Payment	$1 Out Monthly Payment
60	$316.67	$320.77

Your End-Of_Lease Options Are:

FMV (Fair Market Value)
1) Purchase the equipment for its Fair Market Value, or
2) Continue to lease the equipment for your regular monthly payment, or
3) Renew the lease for a specified time, or
4) Return the equipment to the Lessor

$1 Out
1) Purchase the equipment for $1.00.

When you choose to lease, there may be no greater advantage than the ability to purchase more equipment and services through a financed structure compared to a cash purchase. This added buying power allows you to get more of the solution you need to meet the goals of your organization. Other benefits include:

Finance the Entire Solution:	**We can finance hardware, software, services, installation, training and more.**
Technology Obsolescence:	**Avoid the full cost of ownership of equipment that becomes obsolete due to technology advances.**
Predictable, Monthly Payments:	**Leasing enables you to pay over time, rather than invest a lump sum up front.**
Tax & Accounting Benefits:	**Payments may be tax deductible. See your tax and accounting advisor to confirm the benefits.**
Easier Budget Forecasting:	**Fixed monthly payments allow to you accurately forecast budgets now and in the future.**

Terms: I) Quote is valid for, and must fund within, 30 days from issuance, II) Quote is good for new equipment only, III) Quote does not include applicable taxes, which may be billed in addition to the monthly payment, IV) All quotes and transactions are subject to Synnex Financial Services credit, documentation and equipment configuration review and approval, V) Rates subject to change without notice, VI) Monthly payments may reflect monthly pass through payments for vendor supplied maintenance / service, VII) All transactions are subject to a $75.00 Documentation Fee.

Please contact me should you have any questions about your finance options.

I look forward to working with you and designing a finance solution to fit your needs.

Thank You,

Lisa O'Keefe
856-767-0794
lisao@synnexfs.com

RESOLUTION 2020-23
City Council
City of Hart, Michigan
Oceana County

Authorizing the purchase and installation of server and required software to update IT infrastructure to ensure continuity of City operations

WHEREAS, The City of Hart uses various computers, software and other technology related items in the day to day operations of the City in all departments and areas of the City, and

WHEREAS, the ability to access those systems and to monitor, update and work from the many departmental offices across the City as well as the ability to work when traveling or from a remote location is a desirable outcome for the City, and

WHEREAS, plans to upgrade the City's computer server and associated software as well as the addition of remote access capabilities have been moved from FY 21 to being an immediate need with the challenges currently being managed by City Staff with the current Coronavirus (COVID-19) restrictions and directives in place, and

WHEREAS, the City relies on its IT services partner Gracon to ensure that we are getting competitively bid pricing on hardware, software and other equipment and the bid for the purchase of the necessary server, server operating licenses and remote operating licenses for essential personnel which are the five department heads, three clerk/treasurer and billing staff and the city manager. And

WHEREAS, under Act 99 the City has the authority to enter into installment purchase agreements which do not exceed 1.25% of the City's total taxable value for real and personal property less any outstanding agreements which allows the City to spread this unplanned and unbudgeted expense over five years

THEREFORE, BE IT RESOLVED, that the City of Hart authorizes the City Manager to execute Gracon Quote issued 3/12/2020 for HPE Server, 35 Windows User CALS, and 9 Remote Desktop Server Licenses (Quote subject to update 3/24/2020 for current pricing) in the amount of _____. And authorizes the City Manager to enter into an installment purchase contract for the 60 months for the purchase.

Moved by , supported by , and thereafter adopted at the regular City of Hart City Council meeting on March 24, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr,
Deputy City Clerk

N STATE ST.

RELOCATED / ELEVATED AIRPLANE
(NOT GRANT PARTICIPATING)

EXISTING PARALLEL PARKING

PERMEABLE-PAVING

RECYCLED CONTENT BENCH

RECYCLED CONTENT TRASH

NATIVE PLANTINGS

ORNAMENTAL LIGHT POLE

ORNAMENTAL LIGHT POLE

LAWN

RECYCLED CONTENT TRASH

BIKE RACKS

PARKING LIGHT POLE

UNIVERSALLY ACCESSIBLE 14x14 RESTROOM BUILDING

RECYCLED CONTENT BENCHES

BOLLARD LIGHT

ORNAMENTAL LIGHT POLE

(2) BARRIER FREE PARKING SPACES

PARKING LIGHT POLE

NEW PARKING LOT (14)

LAWN

NEW DONOR PAVER PLAZA

UNIVERSALLY ACCESSIBLE TRUCK/TRAILER PARKING

PARKING LIGHT POLE

ORNAMENTAL LIGHT POLE

FLOOD LIGHTS

RECYCLED CONTENT TRASH/ RECYCLING BIN

PARKING LIGHT POLE

UNIVERSALLY ACCESSIBLE INTERPRETATIVE SIGNAGE

NEW HOLIDAY TREE

LAWN

RECYCLED CONTENT PICNIC TABLES

MULTI-USE PLAZA
WITH PERMEABLE-PAVERS

UNIVERSALLY ACCESSIBLE MULTI-USE SHELTER

KAYAK DROP-OFF

RECYCLED CONTENT TRASH

RECYCLED CONTENT TRASH

RECYCLED CONTENT BENCHES

BOLLARD LIGHT

BOLLARD LIGHT

BOLLARD LIGHT

BOLLARD LIGHT

RECYCLED CONTENT BENCHES

RECYCLED CONTENT BENCHES

RECYCLED CONTENT BENCHES

UNIVERSALLY ACCESSIBLE INTERPRETATIVE SIGNAGE/ WATER TRAIL SIGNAGE

STONE STEPS TO WATER

RECYCLED CONTENT TRASH

EXISTING FLAGPOLES

LIVING GARDEN W/ NATIVE PLANTINGS

EXISTING MEMORIAL WALL

NATURAL SHORELINE IMPROVEMENTS W/ NATIVE PLANTS

N

NEW BOARDWALK WITH BARRIER FREE FISHING ACCESS

UNIVERSAL ACCESS BARRIER FREE KAYAK LAUNCH

VETERANS PARK CONCEPT PLAN

CITY OF HART

3/12/2020

Prein&Newhof

City of Hart - Veteran's Park

#2170367
3/11/2020

MNRTF 2020 Grant Application - Cost Details

2020 GRANT SCOPE BID ITEMS				
REMOVAL ITEMS	Unit	Unit Price	Quantity	Unit Costs
Wall Removal	L.F.	$25.00	200	$5,000.00
Boardwalk Removal	Syd	$25.00	200	$5,000.00
Concrete Sidewalk Removal	Sq. ft.	$3.00	2250	$6,750.00
Misc Removals	Lump Sum	$1,500.00	1	$1,500.00
Stone Building Removal	Lump Sum	$2,500.00	1	$2,500.00
SITE CONSTRUCTION	Unit	Unit Price	Quantity	Unit Costs
4" Concrete Walks	Sq.ft	$6.00	7275	$43,650.00
Parking Lot HMA (3") 110 lbs/ sq.yd/ sq.in	TON	$150.00	150	$22,500.00
6" of 21AA CIP (9,130 sq.ft)	Syd	$11.00	1015	$11,165.00
12" of MDOT Class 2 Sand CIP (9,130 sq.ft)	Syd	$15.00	1015	$15,225.00
Parking Lot Striping	Lump Sum	$500.00	1	$500.00
Boardwalk	Sq.ft	$70.00	4700	$329,000.00
Curb/ Entrance	L.F.	$25.00	140	$3,500.00
Curb/ Landscaping	L.F.	$35.00	247	$8,645.00
Kayak Launch	Lump Sum	$40,000.00	1	$40,000.00
Decorative Entry Columns	Ea.	$6,000.00	2	$12,000.00
Decorative Fence	L.F.	$75.00	65	$4,875.00
Performance Stage/Gathering Shelter	Ea.	$65,000.00	1	$65,000.00
Multi-Use Plaza Permeable Paving	Sq.ft	$22.00	900	$19,800.00
Donor Brick Paving	Sq.ft	$22.00	1035	$22,770.00
Interpretive Signage	Ea.	$500.00	4	$2,000.00
Barrier Free Parking Sign	Ea.	$150.00	2	$300.00
Restroom Building (w septic pump tank)	Lump Sum	$75,000.00	1	$75,000.00
Parking Barriers	Ea.	$300.00	17	$5,100.00
Stone Stairs	Lump Sum	$3,000.00	1	$3,000.00
SITE UTILITIES	Unit	Unit Price	Quantity	Unit Costs
Watermain Tap and Service	Lump Sum	$10,000.00	1	$10,000.00
Electrical Distribution	Lump Sum	$10,000.00	1	$10,000.00
Parking Lot Lighting	Ea.	$5,000.00	4	$20,000.00
Ornamental Lighting	Ea.	$6,000.00	4	$24,000.00
Directional Lighting	Ea.	$750.00	3	$2,250.00
Solar Boardwalk Lighting	Lump Sum	$7,500.00	1	$7,500.00
Irrigation	Lump Sum	$12,000.00	1	$12,000.00
LANDSCAPE & SITE RESTORATION	Unit	Unit Price	Quantity	Unit Costs
Restoration Seeding/ Topsoil	Sq.yd	$5.00	1025	$5,125.00
Deciduous Trees	Ea.	$600.00	4	$2,400.00
Ornamental Trees	Ea.	$400.00	18	$7,200.00
Christmas Tree	Ea.	$1,000.00	1	$1,000.00
Native Shoreline Planting	Lump Sum	$20,000.00	1	$20,000.00
Landscaping	Lump Sum	$5,000.00	1	$5,000.00
			Subtotal	$831,255.00 *
	Engineering & Construction Admin (15% max)			$120,000.00
TOTAL BID COSTS				$951,255.00 *

2020 GRANT OWNER SELF PERFORMED ITEMS	Unit	Unit Price	Quantity	Unit Costs
Boat Tie Up Cleats	Ea.	$50.00	6	$300.00
Bike Rack	Ea.	$750.00	3	$2,250.00
Trash/Recycling Receptables	Ea.	$2,000.00	4	$8,000.00
Picnic Table	Ea.	$2,000.00	4	$8,000.00
Benches	Ea.	$2,000.00	11	$22,000.00
			Subtotal	$40,550.00
TOTAL GRANT COSTS				$991,805.00 *

Airplane Relocation (not covered by grant)

*Estimate not a guarantee of costs

City of Hart - Veteran's Park

MNRTF 2020 Grant Application

Cost Estimate

3/11/2020

Scope Items	Project Costs
Access Pathway	$ 86,000.00
Benches	$ 22,000.00
Bike Racks	$ 3,000.00
Boardwalk	$ 330,000.00
Canoe/Kayak Launch	$ 40,000.00
Landscaping	$ 50,000.00
Lighting	$ 64,000.00
Paved Parking Lot	$ 60,000.00
Fence	$ 17,000.00
Picnic Tables	$ 8,000.00
Interpretive Signs	$ 3,000.00
Trash Bins	$ 6,000.00
Shelter	$ 65,000.00
Restroom Building	$ 90,000.00
Utilities	$ 23,000.00
Recycle Bins	$ 2,000.00
Stone Stairs	$ 3,000.00
Permit Fees	$ 1,500.00
MNRTF Sign	$ 500.00
Sub-Total	$ 874,000.00
Eng./CA (15%)	$ 120,000.00
Total	**$ 994,000.00**
Trust Fund Grant Request	$ 300,000.00
Hart Match (70%)	$ 694,000.00