PUBLIC NOTICE OF ELECTRONIC MEETING OF THE CITY OF HART CITY COUNCIL

PLEASE NOTE: THIS NOTICE IS GIVEN AND PUBLISHED PURSUANT TO SECTION 1 (a) OF EXECUTIVE ORDER 2020-75 ISSUED BY GRETCHEN WHITMER, GOVERNOR FOR THE STATE OF MICHIGAN.

The City of Hart Council is meeting electronically as a result of the COVID-19 virus and to protect the health, safety and welfare of the citizens of Hart, Michigan of such virus, pursuant to law and the mandates of Executive Order 2020-96 issued by Governor Gretchen Whitmer.

You are invited to the City of Hart Council Meeting being conducted live via Zoom Webinar Meetings

When: Tuesday May 26, 2020 at 7:30 pm Eastern Time (US and Canada)

Please click the link below to join the webinar:
https://us02web.zoom.us/j/88266491745

Or iPhone one-tap :
US: +13017158592,,88266491745# or +13126266799,,88266491745#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128
Webinar ID: 882 6649 1745
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Dated: May 22, 2020

Lynne Ladner, MPA
City Manager

City of Hart, Michigan
CITY COUNCIL AGENDA
May 26, 2020, 7:30 PM
Community Center, 409 State Street, Hart, Michigan

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

1. Call to Order
2. Roll Call – LaPorte, Burilla, Frontiera, Hegedus, La Fever, Platt, Splane
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from May 12, 2020.
6. Public Comments, Correspondence, Events, Presentations
7. Department Reports (* written report will be provided)
    a. Police b. BioPure c. Public Works d. Energy e. HEART
8. Reports of Boards, Commissions, and Committees (*** Minutes in the packet)
    1. Cemetery
    2. DPW
    3. Housing Board of Review
    4. Finance/Personnel
    5. Fire Board
    6. Historic
    7. Police
    9. Power
    10. Recreation
    11. Parks
    12. Library
    13. Planning
    14. TIFA
    15. ZBA
    16. Tax Abatement
    17. Water/BioPure
    18. Neglected/Dangerous Properties
    20. H.E.A.R.T
    21. Hart Lake Board
    22. Election Commission
    23. Starting Block Kitchen Incubator
    24. Compensation Com.
9. Bills, Claims, Payroll
10. Action Items
    a. Resolution 2020-29 Accept bids for removal of trees near power lines and award project
11. Discussion Items
    a. Repair work on Church Street water main between Dryden St and Union St
12. City Manager Report
13. Communications from the Mayor and Council
14. Adjournment –

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With advance notice of seven calendar days, the City will provide interpreter services at all public meetings, including language translation and signage for the hearing impaired. Call 231-873-2488. La Ciudad proporcionará servicio de intérprete para esta reunión pública si se pide con siete días de anticipación, lo cual incluye la traducción de idioma y letreros para los con una discapacidad auditiva. Llame al 231-873-2488.

CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
MAY 12, 2020, 7:30 P.M.
MINUTES

PRESENT: Mayor Ron LaPorte (in person), Councilors: Vicki Platt, Jason La Fever, Catalina Burillo, (all via Zoom), Joe Frontiera (in person) and Steve Hegedus (in person)
ABSENT: None
OTHERS PRESENT City Manager – Lynne Ladner, and Deputy City Clerk - Cheri Eisenlohr.

Mayor LaPorte called the meeting to order at 7:30 pm, following the roll call, the Mayor lead the Council in the pledge of allegiance.

AGENDA:

- Mr. Hegedus made a motion to approve the agenda, supported by Mr. Frontiera, all ayes, the motion carried.
  - Ayes: 7 Nays: 0 Absent: 0

MINUTES:

- Ms. Burillo made a motion to approve the minutes of April 28, 2020, meeting, supported by Mr. Hegedus, all ayes, the motion carried.
  - Ayes: 7 Nays: 0 Absent: 0

PUBLIC COMMENTS, CORRESPONDENCE, EVENTS, PRESENTATIONS:

- None

DEPARTMENT REPORTS:

Police Chief, Juan Salazar:

- Written report provided in the packet.

Energy Dept. Superintendent, Mike Schiller:

- Written report provided in the packet.

BioPure Superintendent, Paul Cutter:

- Written report was provided in the packet.
  - Mr. Cutter addressed the Council regarding more work needing to be done on the new drain field to alleviate ponding. Weeping tiles would need to be placed in the field at an approximate cost of $10,000.00. This procedure has not been approved yet by EGLE.

DPW Superintendent, Brad Whitney:

- Written report was provided in the packet.

HEART Director, Nichole Steel: Attended meeting via Zoom.

- Written report was provided in the packet.

BILLS, CLAIMS, & PAYROLL:

- Bills: $326,936.50 Payroll: $58,877.13 Grand Total: $385,813.63
  - Mr. Splane made a motion to approve, supported by Mr. Hegedus, the motion carried.
    - Ayes: 7 Nays: 0 Absent: 0

ACTION ITEMS:

Ms. Ladner addressed the following Action Items:

Memo
To: Mayor and Council
From: Lynne Ladner
Date: 05/08/20

Re: MDOT Category B Grant application

Once again, this year, MDOT is accepting applications for their Category B grant funding. As has been a priority project for the past several years on the City's CIP is the paving of Hanson St. from State to just past the Child Care Center at 302 Hanson St. This construction project would include creating a turnaround space for school buses allowing for ease of pickup and drop-off at the center.
Included in the grant application is the replacement of the lead water service line to the Child Care Center in keeping with EGLE requirements to replace these lines throughout the community (what once was the property owner's responsibility but has been at least temporarily been made the responsibility of all water distribution systems). There is also the cost for paving the parking lot at the DPW garage; this is an option which the Council can choose to remove from the application and project if they do not want to complete at this time, but larger projects are often looked at more favorably.
The lead service line is $5,500 of the $167,500. That leaves $162,000 for Construction - $81,000 plus would be the City's match. So the City's cost, if the grant is received, is $81,000 plus $5,500 for lead service line plus $26,500 for engineering. This is if the DPW lot is not paved. The engineering is not an eligible cost under the grant. Adding the DPW lot would cost $97,500 for Construction, $19,500 for engineering, but none of these costs are eligible for the grant.

The costs are as follows:

	Hanson Street	DPW Parking	Total
Construction (with 10% contingency and with lead service line	$167,500	$97,500	$265,000
Estimated Engineering* (design and construction)	$26,500	$19,500	$46,000
Total	$194,000	$117,000	$311,000

It is my recommendation that at the very least the Council adopt Resolution 2020-28 Authorizing the application to MDOT for the Category B Grant funding for the Construction of Hanson Street and replacement of the lead service line to the Child Care Center located on Hanson St. with a project total of $194,000 and seeking a 50% grant for eligible cost equaling $81,000
Lynne

Discussion: Any reference to Michigan Freeze Pack will be eliminated in the application process as they do not factor in the need to pave the street.

CITY OF HART

RESOLUTION NO. 2020-28

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR RECONSTRUCTION OF LINCOLN STREET AND HANSON STREET FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

WHEREAS the City of Hart is applying for $81,000 in funding through MDOT from the Transportation Economic Development Category B Program to pave Hanson Street between State Street and Hart Street.

WHEREAS MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Lynne Ladner, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least $81,000 toward the road construction costs of the project(s), at least $103,000 for water service and DPW parking lot improvements, and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Moved by Mr. Splane supported by Mr. La Fever and thereafter adopted at the regular City of hart City Council meeting on May 12, 2020.

Ayes: 7 Nays: 0 Absent: 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr

Cheri Eisenlohr, Deputy City Clerk

Memo
To: Mayor and Council
From: Lynne Ladner
Date: 05/08/20
Re: Tree trimming and removal

In late April, the Energy department advertised for qualified bidders for the trimming and/or removal of trees located throughout the electric utility system that are near energized power lines and pose a potential threat to the reliability of the system. The bids were due by 5 pm on May 7, and a public bid opening was held through the virtual meeting platform Zoom on Friday, May 8, at 8:15 am. There were two bidding options. The first was a lump sum for the removal of a total of 5 trees in two different locations. The second option allowed for additional bids on the removal or trimming on single or groups of trees located at multiple locations throughout the City, with each location being a separate bid price allowing the Council to pick and choose the type and limits of work to be completed.
Two bids were received for both options with the results provided on the attached bid tally sheet. Custom Tree service bid $2,300 on option one and Dubois Tree and Land Management bid $1,300 on option 1. On option 2 for all items but choosing only to trim the trees, a 504 and 407 Johnson Custom Tree Service bid a total of $5,150, and Dubois Tree and Land Management bid $4,075. For option 2 with removing

the trees at 504 and 407 Johnson rather than trimming Custom Tree Service bid for all items $6,100 and Dubois Tree and Land Management bid $5,175
If the City would like to authorize the completion of both Options 1 & 2 with full removals in Option 2, the low Bidder would be Dubois at $6,475. If you would prefer to authorize both Options 1 & 2 but with the trimming only $5,375.

CITY OF HART

RESOLUTION NO. 2020-29

ACCEPT BIDS FOR THE REMOVAL DESIGNATED TREES THROUGHOUT THE CITY OF HART NEAR ENERGIZED POWER LINES

Moved by Ms. Splane and supported by Ms. Platt to **table this resolution until property owners could be consulted about the tree removal and to confirm if stump removal is included in the bids** and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, May 12, 2020.

Ayes: 6 Nays: 1 (Frontiera) Absent: 0

Memo
To: Mayor and Council
From: Lynne Ladner
Date: 05/08/20
Re: Agreement with HEART and transfer of Assets

Previously with the dissolution of the Hart Main Street program, the City accepted the conveyance of the programs assets as outlined in the MS bylaws. As has been the City's intention to have the Hart Economic and Redevelopment Team continue the economic development work of the City but expanding the work beyond just the downtown boundaries, it is important that the group have resources to carry out the work from its onset especially know as it helps the community to navigate through the re-opening of the economy stifled by the COVID-19 pandemic.
HEART is being set up as a component unit of the City of Hart for bookkeeping/accounting purposes and will be audited as such just as the TIFA and Main Street are audited as part of the City audit each year but as an independent organization will be able to set their own budget for expenditures
Lynne

RESOLUTION 2020-30
City Council
City of Hart, Michigan
Oceana County

AUTHORIZE TRANSFER OF HART MAIN STREET FUND BALANCE TO HART ECONOMIC AND REDEVELOPMENT TEAM (HEART) FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE CITY OF HART AND MATTERS RELATED THERETO

WHEREAS, the City of Hart ("City") previously ended its participation in the Main Street Program and dissolved the Hart Main Street Board; and

WHEREAS, by resolution of the City Council adopted on March 10, 2020, the City Council authorized the transfer of the assets from the Main Street Program to the City; and

WHEREAS, the City Council adopted Resolution 2020-02 on January 14, 2020 and authorized the establishment of the Hart Economic and Redevelopment Team ("HEART") as a nonprofit corporation under the provisions of Michigan's Nonprofit Corporations Act and the Home Rule Cities Act to provide for economic redevelopment in the community through business retention and recruitment, community events and programs, and support the City's economic development branding and marketing strategic plan and ensure successful implementation of the community's vision; and

WHEREAS, in order for HEART to fulfill the purposes for which it was established, it is necessary for the City to provide support to HEART through the conveyance and use of the assets derived from the Main Street Program; and

WHEREAS, it is necessary and in the best interest of the City to engage HEART to assist the City in economic redevelopment efforts.

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Authorizes and directs the transfer of the assets of the former Hart Main Street Program, in the amount of $80,000, to HEART; and

Authorizes the City Manager to enter into an agreement with HEART to provide economic redevelopment services to the City including, but not limited to, business retention and recruitment services, community events and programming, supporting the City's economic development branding and marketing strategic plan, and ensuring successful implementation of the City's economic development vision.

Moved by Ms. Platt and supported by Mr. Hegedus and thereafter adopted by the City of Hart, Michigan City Council at a regularly scheduled meeting held on Tuesday, May 12, 2020.

Ayes: 7 Nays: 0 Absent: 0

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr

Cheri Eisenlohr, Deputy Clerk

SPECIAL EVENTS PERMITS:

- None

DISCUSSION ITEMS:

CITY ATTORNEY'S REPORT:

- No report was given/provided.

CITY MANAGER'S REPORT:

- Ms. Ladner advised the Council that she is looking into a WorkShare program that would allow her office staff to work 20 hours per week. The reduced hours would make the employees eligible to collect unemployment and PUA; this would save the City approximately $10,000.00 per month. She is verifying with the City Attorney if the Council would have to take action to approve this for the City Clerk as her's is an appointed position. The time frame of the layoffs would be until possibly the end of July 2020.
- Ms. Ladner has been in contact with BSA to institute email billing and auto-draft payments for customers. The program will first be tested on employees and willing Council members. Full roll-out is anticipated for the July billing cycle.
- Health Insurance costs are rising by 7%, new providers are being looked at as Priority Health will not offer the City a renewal of its current plan. Blue Cross Blue Shield is being investigated as the new carrier. GAP insurance will still be offered.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Mayor LaPorte reported on emptying trash cans throughout the City that were over-flowing. The over-flow is being brought on by people ordering curbside and eating out of doors.

There being no further business to come before the Council, the meeting adjourned at 8:32 pm, upon motion by Mr. Hegedus and supported by Mr. Frontiera. The next regularly scheduled meeting will be on May 28, 2020, at 7:30 pm., in the Hart Community Center.

Respectfully Submitted

Cheri Rosenladder

Deputy City Clerk

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: May 26th, 2020

RECENT EVENTS

From Thursday, May 7th, 2020, through Wednesday, May 20th, 2020, the Hart Police Department received 46 complaints ranging from Animal Complaints, Well-Being Checks, Medical Assists, Larcenies, Disturbances, Assist to Other Agencies, Felonious Assault, Indecent Exposure, Domestic Assaults, Suspicious Situations and Assault & Batteries.

On Thursday, May 7th, 2020, the Hart Police Department was dispatched to the 500 block of Wood Street, referencing a dog bite complaint. A 23-year-old Hart woman and her dog had been bitten by a dog that belonged to a 40-year-old Hart woman. The woman and dog sustained minor injuries. The woman did seek medical treatment at Mercy Health Lakeshore Hospital in Shelby for her injuries. Oceana County Animal Control was notified of this incident.

On Sunday, May 10th, 2020, the Hart Police Department was dispatched to the 600 block of Water Street regarding a disturbance. During the investigation, it is alleged a 16-year-old Hart woman had assaulted; by shoving and slapping, a 56-year-old Shelby woman, which is the grandmother of the 16-year-old woman. The 16-year-old Hart woman was placed at an alternative location for the night to avoid any further issues. A report will be submitted to the Oceana County Prosecutor's Office for his review.

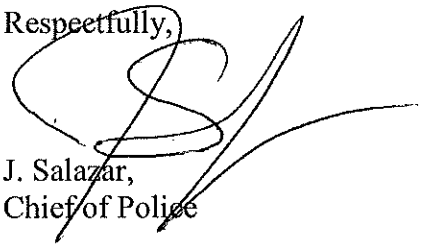
On Wednesday, May 13th, 2020, the Hart Police Department was dispatched to the 500 block of Griswold Street, about a felonious assault. A 24-year-old adult male foster care home resident was threatening other residents and employees with a knife. Officers arrived on scene and met with the man in the kitchen area of the home who still had a plastic object in hand. Officer gave commands for the man to put the object in his hand down and come outside and speak with the officer. The man complied with the officer's commands and put down the object and exited the residence with the officer. The man was transported to Mercy Lakeshore Hosptial for mental health evaluation.

On Wednesday, May 13th, 2020, the Hart Police Department was dispatched to the intersection of Dryden Street / Lincoln Street referencing a suspected fight in the middle of the roadway. A 64-year-old Hart man and a 22-year-old Hart man were in a verbal confrontation with no assault taking place. The men were advised to leave the area and return home.

On Wednesday, May 13th, 2020, the Hart Police Department was dispatched to the 600 block of Water Street, regarding a domestic assault. A 30-year-old Hart man stated his wife, a 23-year-old Hart woman, had head-butted the man in the chest area during an argument about COVID-19 precautions. The woman stated the man also had shoved her during the argument. The man and woman denied wanting to pursue criminal prosecution regarding this complaint. A report will be submitted to the Oceana County Prosecutor's Office, referencing this complaint.

On Friday, May 15th, 2020, the Hart Police Department initiated a traffic stop on Jefferson Street near Dryden Street, about a vehicle violation. A 37-year-old Chesaning, Michigan man was cited for driving while license suspended and operating a motor vehicle without insurance.

Respectfully,



J. Salazar,
Chief of Police

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

HART POLICE DEPARTMENT

YEAR-END REPORT

2019

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

HART POLICE DEPARTMENT

2019 REPORT

CHIEF OF POLICE:

Juan Salazar - 06 / 2007

FULL-TIME POLICE OFFICERS:

D/Sgt. Kevin Skipski – 02 / 1996

Officer Shawn Anderson – 05 / 2005

Officer Brian Hintz – 07 / 2016

Officer Joseph Ingalls – 08 / 2017

PART-TIME POLICE OFFICERS:

Officer David Malotke – 12 / 2018

Officer Elizabeth Mantyck – 06 / 2019

*Officer Austin Buckingham – 05 / 2018

*Officer Hildegardo Hinojosa IV - 10 / 2017

*No Longer with the Department

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

TO: Mayor, Council and City Manager

FROM: Juan Salazar, Chief of Police

2019 Year-End Report

This report is a review of activities that the Hart Police Department has been involved in over the past 2019 calendar year. This report contains information on Department personnel and compares crimes and complaints with previous years.

The Hart Police Department currently has two pursuit-rated vehicles, a 2016 Ford Interceptor SUV and a 2019 Ford Interceptor SUV. Both vehicles have been well utilized by all officers, and I have received no major complaints or issues for either of the vehicles. Besides the occasional recall notice for repairs, both patrol vehicles have been running well.

The Hart Police Department continually strives to train and keep updated on new and changing laws. The Hart Police Department continues to be involved in the West Michigan Criminal Justice Training Consortium. The Department's commitment is 30% of the State Training Fund the Department receives during the year. Attached is a list of the training officers have participated in for the year of 2019. The Department also continues to have instructors in Firearms, Defensive Tactics, Taser, First Aid/CPR, Active Shooter Response, Bleeding Control, and skid car.

In October 2019, Officer Hintz attended recertification in Defensive Tactics Investigation Training at West Shore Community College. Defensive Tactics recertification training allows the trainer to continue to teach in-service officers in the use of force and subject control. The training focuses on the legal, medical, and tactical aspects of defensive tactics.

The Hart Police Department continues to offer the T.E.A.M. program, Teaching, Educating, and Mentoring, to the 5th-grade students of the Hart Middle School. This program is very well received by the students and staff alike. The T.E.A.M program ranges from K-12th grade and covers drug awareness to gun safety to bullying. An Annual T.E.A.M golf outing is also held yearly to cover costs for the program. Due to weather conditions, The Annual T.E.A.M Golf Outing was canceled and was unable to be rescheduled for the remainder of the 2019 season. The Hart Police Department is also working on becoming more involved in the school system and is requested in several instances to conduct training to students and faculty alike.

The Hart Police Department recently participated in an annual grant to continue to teach S.T.E.P. to our 5th-grade students. S.T.E.P. (Student Tools for Emergency Planning) is a Michigan State Police/Homeland Security grant which allows certified instructors to teach preparation techniques during national and inclement weather emergencies. At the conclusion of the course, each student is given a S.T.E.P. backpack (go-bag) containing various emergency preparation items. The goal of the class is to promote the students to continue to add emergency equipment to the backpack in case of a real emergency.

Throughout the past few months, the Hart Police Department has instructed classes on drug awareness to the WSCC Criminal Justice Tech Prep class. The tech prep class is composed of area high school students who have an interest in Law Enforcement as a future career. Hart High School is also represented in the group. The drug awareness class is also taught to the Hart High School health students each year.

The Hart Police Department continues to play an active role in our school lockdown and evacuation procedures, instructing Active Shooter Training, and assisting other agencies with outlying schools in Oceana County. In 2019, D/Sgt. Skipski also completed the Emergency Operations Plans for the entire Hart Public School system. This entailed numerous hours of onsite inspections as well as working individually with each school principal to ensure the plans were complete and thorough. The D/Sgt. Skipski was assisted by Agent Mike Baker of Homeland Security, who conducted a class on effective emergency planning. D/Sgt. Skipski also conducted threat assessments for the entire Hart Public School system and the Oceana County Medical Care Facility.

The Hart Police Department continues to take part in the Bulletproof Vest Program, which allows Departments who qualify to get reimbursed 50% of the total cost of the vest. In 2019, a bulletproof vest cost was approximately $1,048.00. The Department has been part of this program for several years, and it has assisted in purchasing new bulletproof vests for full-time and part-time officers.

DETECTIVE SERGEANT:

The Hart Police Department Detective Bureau has continued to make great strides and efforts by working on complaints which require long term investigative efforts. Many of these complaints require multi-jurisdictional Departments for successful completion.

Recently, D/Sgt. Skipski opened a joint investigation involving the US Secret Service due to the rash of altered and counterfeit money that has made its way into our area. The US Secret Service was very interested in working on the complaints with D/Sgt. Skipski. By opening this joint investigation, our resources have expanded considerably with the hopes of a positive outcome.

D/Sgt. Skipski continues his commitment to the Hart Public Schools by being present during student arrival and conducting various safety classes for the students and staff. D/Sgt. Skipski has recently completed a drug awareness class to the high school health class and has responded and handled numerous complaints at all schools. A bullying class was also conducted at Spitler School, which allowed students to express their feelings on bullying and assist with ideas to combat such behavior. D/Sgt. Skipski has conducted threat assessments prior to sporting activities and maintains constant vigilance on local and state threats directed toward schools.

Several CPR/First Aid/AED classes have been conducted at the public schools and bus garage, which included teachers, staff, and coaches. These classes are a requirement and make it convenient for the schools to have a local instructor to set schedules with. The classes also incorporate bleeding control.

D/Sgt. Skipski also continues to work closely with various local agencies from the Michigan State Police, Oceana County Sheriff Department, and SSCENT. By working with these agencies, complaints that have affected both the City of Hart and County can be jointly investigated and provide for valuable information sharing.

At the end of 2019, the Hart Police Department has five full-time officers and two part-time officers. These part-time officers are also employed as part-time officers for the Muskegon County Sheriff's Office and the Shelby Police Department.

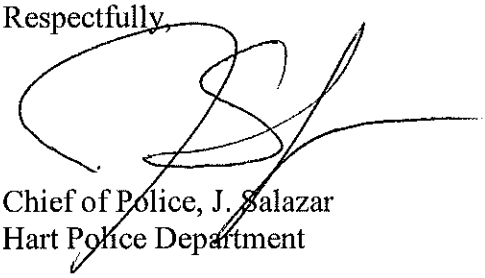
In 2019, there were a total of 243 arrests and a total of 2,363 complaints or calls for service. In 2018 there were a total of 210 arrests and a total of 2,556 complaints or calls for service.

The following is a list of complaints received for the year of 2019, along with the last two previous years. An approximate **8%** decrease in complaints was noted between the year of 2019 and 2018.

File Class:	**2019**	**2018**	**2017**
Criminal Sexual Conduct	6	9	7
Assaults / Domestic Assaults	70	40	72
Felonious Assaults	7	9	9
Intimidation/Threats/Harassment	61	76	66
Arson	1	0	0
Breaking & Entering / Unlawful Entry	15	19	27
Larceny	112	115	144
Motor Vehicle Theft	4	3	0
Fraud / Check Complaints	22	39	32
Embezzlement	0	2	2
Malicious Destruction of Property	27	28	42
Obstruction of Justice	96	100	70
Disorderly Persons	99	101	78
Operating While Intoxicated	23	28	22
Traffic Violations:	229	218	146

Thank you for your time, and if you have any questions, please feel free to contact me.

Respectfully,



Chief of Police, J. Salazar
Hart Police Department

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

2019 TRAINING:

Annual Taser Re-Certification

Annual Defense Tactics Training

Annual Fire Aid / CPR Training

Skid Car Training

Annual Firearms Lecture

Annual Firearms Qualifications

ALICE Training

Blood Bourne Pathogen's Training

Incident Command System Training

Interviewing & Interrogation Training

Legal Update

Defensive Driving

Search and Seizure Training

Payables Date: 5/26/2020	Description	Total	General +	DPW	Energy	BPTF	Water
Allshred Services	Recyling Service	$ 44.35	$ 44.35				
Blue 360 Media	Motor Vehicle Laws	$ 188.96	$ 188.96				
Ceres Solutions	Straw	$ 20.00		$ 20.00			
Charter Comm.	Energy	$ 162.36			$ 162.36		
Charter Comm.	Hart Commons Internet	$ 219.98			$ 219.98		
Dave's Party Store	Fuel - Police Dept.	$ 234.70	$ 234.70				
ETNA	Parts/Supplies	$ 815.00					$ 815.00
ETNA	Parts/Supplies	$ 198.00					$ 198.00
First Advantage	Drug Screening	$ 268.15			$ 268.15		
Freed Mgmt.	Mgmt Fee #4	$ 3,570.00	$ 3,570.00				
Frontier	Energy	$ 73.15			$ 73.15		
Frontier	JGP	$ 85.82	$ 85.82				
Guardian	June Ins. Prem.	$ 1,044.63	$ 353.26	$ 138.43	$ 336.16	$ 165.38	$ 51.40
HACH	Lab Supplies	$ 141.22				$ 141.22	
Hallack Contracting	Pump Rental	$ 300.00				$ 300.00	
HydroCorp	HBVB Order	$ 895.00					$ 895.00
Jons to Go	Portable Restrooms	$ 222.00			$ 222.00		
Kennedy Industrties	Parts/Supplies	$ 2,340.00				$ 2,340.00	
Michigan Municipal League	Dues/Legal Defense Fund	$ 1,587.00	$ 396.75		$ 396.75	$ 396.75	$ 396.75
Model	Uniforms/Rugs/Rags	$ 97.85			$ 97.85		
MPPA	Purchased Power	$ 16,640.15			$ 16,640.15		
Oceana County Clerk	Election Programming Fees	$ 527.25	$ 527.25				
Office Machines Co.	Copier overages - Police Dept.	$ 27.26	$ 27.26				
Pixel Graphix	Enevelopes	$ 300.00	$ 300.00				
Power Line Supply	Parts/Supplies	$ 1,977.66			$ 1,977.66		
Pranger Property Mgmt	City Hall Cleaning Svcs	$ 168.00	$ 168.00				
Prein & Newhof	Various Projects	$ 10,588.25	$ 1,433.00		$ 4,265.25	$ 4,890.00	
Spring Brook	Pivot Repairs	$ 17,488.89				$ 17,488.89	
State of Michigan	Certification Renewal - Cutter	$ 95.00				$ 95.00	
Steve's Auto & Truck	Tire Pressure Sensor	$ 183.31	$ 183.31				
Verizon	Cell Phones	$ 824.65	$ 38.09	$ 393.92	$ 284.84	$ 107.80	
Verizon	Office Phones	$ 439.36	$ 325.68	$ 28.95	$ 28.95	$ 55.78	
Wells Fargo	Copy Machine Lease Fee	$ 143.20	$ 143.20				
		$ -					
	Subtotal	**$ 61,911.15**	$ 8,019.63	$ 581.30	$ 24,973.25	$ 25,980.82	$ 2,356.15
HAND CHECKS/ACH							
Alerus - ACH	*City Share 401 Retirement*	$ 2,977.58	$ 2,977.58				
Oceana County Equalization	Assessing Svcs M-A-M 2020	$ 8,160.00	$ 8,160.00				
		$ -					
		$ -					
		$ -					
	TOTAL HAND CHECKS	**$ 11,137.58**	$ 11,137.58	$ -	$ -	$ -	$ -
	Sub-Total Regular Bills/Hand Checks	*$ 73,048.73*	*$ 19,157.21*	*$ 581.30*	*$ 24,973.25*	*$ 25,980.82*	*$ 2,356.15*
Gross Payroll	485	$ 55,078.45					
	Sub-Total	**$ 55,078.45**					
	GRAND TOTAL	***$ 128,127.18***	$ 19,157.21	$ 581.30	$ 24,973.25	$ 25,980.82	$ 2,356.15

--OVER--

PAYROLL AMOUNTS					
05/14/20					
Pay 484		GROSS PAY	OVERTIME	ETO Buy Back	BASE PAY
Employee Code	Dept.		PAY		
FULL-TIME					
DIR.	MSM	*$1,442.40*	$0.00	$0.00	$1,442.40
DPW1	DPW	$2,164.80	$0.00	$0.00	$2,164.80
DPW2	DPW	$2,164.80	$0.00	$0.00	$2,164.80
DPW3	DPW	$2,000.80	$0.00	$0.00	$2,000.80
DPWS	DPW	***$2,376.80***	$0.00	$0.00	$2,376.80
ENERGY1	Energy	$3,449.60	$0.00	$0.00	$3,449.60
ENERGY2	Energy	$3,449.60	$0.00	$0.00	$3,449.60
ENERGYS	Energy	***$3,765.61***	$0.00	$0.00	$3,765.61
ENERGY3	Energy	$2,751.20	$0.00	$0.00	$2,751.20
ENERGY4	Energy	$2,488.81	$0.00	$0.00	$2,488.81
ENERGY5	Energy	$2,495.66	-$183.90	$0.00	$2,311.76
DCC	Office	*$1,167.00*	$0.00	$0.00	$1,167.00
MGR.	Office	***$3,552.00***	$0.00	$0.00	$3,552.00
CC	Office	*$1,476.60*	$0.00	$0.00	$1,476.60
DCC	Office	*$1,036.20*	$0.00	$0.00	$1,036.20
PO	Police	$2,097.60	$0.00	$0.00	$2,097.60
PO	Police	$2,097.60	$0.00	$0.00	$2,097.60
PO	Police	$2,017.60	$0.00	$0.00	$2,017.60
PC	Police	***$2,463.20***	$0.00	$0.00	$2,463.20
DS	Police	$2,154.40	$0.00	$0.00	$2,154.40
BIOS	WW	***$2,816.00***	$0.00	$0.00	$2,816.00
BIOS	WW	$2,158.65	-$190.65	$0.00	$1,968.00
BIOS	WW	$2,275.92	-$75.04	$0.00	$2,200.88
TOTAL		**$53,862.85**	**-$449.59**	**$0.00**	**$53,413.26**
COUNCIL					
CC1		$0.00	$0.00	$0.00	$0.00
CC2		$0.00	$0.00	$0.00	$0.00
CC3		$0.00	$0.00	$0.00	$0.00
CC4		$0.00	$0.00	$0.00	$0.00
CC5		$0.00	$0.00	$0.00	$0.00
CC6		$0.00	$0.00	$0.00	$0.00
CC7		$0.00	$0.00	$0.00	$0.00
TOTAL		**$0.00**	**$0.00**	**$0.00**	**$0.00**
PART-TIME					
MGR.	HHD	$765.60	$0.00	$0.00	$0.00
EW	Office	$0.00	$0.00	$0.00	$0.00
CEO	Office	$0.00	$0.00	$0.00	$0.00
PPO	POL-PT	$0.00	$0.00	$0.00	$0.00
PPO	POL-PT	$450.00	$0.00	$0.00	$0.00
TOTAL		**$1,215.60**	**$0.00**	**$0.00**	**$0.00**
TOTAL PAYROLL		**$55,078.45**	**-$449.59**	**$0.00**	**$53,413.26**

Item 9

OVERTIME HOURS WORKED

Pay Period 5/08/2020 to 05/21/2020		Pay 485	PAID HOURS			Call-Out	Pay Date 05/28/2020
EMPLOYEE NAME	DEPT.	DATE5 WORKED	1.5x	2x	2.25x	Sched.	REASON
Chris Kies	BPTF	5/9,10	2.50	2.00		S	Labs
Frank Lloyd	BPTF	5/19/2020	2.00			C	WAS Pump
Jason Riggs	DPW						
Mike Eisenlohr	DPW						
Matt Adams	DPW						
Terry Birkman	Energy						
Andy Van Zoeren	Energy	5/16,17	2.00	2.00		5	Labs
Nathan Gowell	Energy						
Jed Van Dyke	Energy						
Scott Van Agtmael	Energy						
Shawn Anderson	Police						
Brian Hintz (PT)	Police						
Kevin Skipski	Police						
Joe Ingalls	Police						
Elizabeth Mantyck	Police						
David Malotke (PT)	Police						

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 05/22/20
Re: Tree trimming and removal

Following the last council meeting with the questions raised by members of the council the Energy department has made contact or attempted to make contact with all the property owners where the trees will be removed. Direct contact was made with all but two owners. One property the ownership is in limbo, the second property has been unresponsive to our attempts to contact them in person so we have left them a notice of the Energy departments intent to remove the tree and a number that they can contact with any questions or concerns.

Regarding the stump removal, it has been clarified that this is not included in the bid prices of either contractor and that it is the intent of the Energy department later this summer to solicit bids for the grinding and removal of tree stumps from multiple locations throughout the system where trees have been removed.

It is my recommendation still that the Council adopt resolution 2020-29 accepting the bids for Option 1 and Option 2 tree removal to include the removals at 407 and 504 Johnson St for a total of $7,175

Lynne

	Custom Tree Service	Dubois Tree Land Management
Bid Item		
Removal of five priority trees located at:	$2,300	$1,300
· 2 Maple Trees at 114 Maple St		
· 3 Popular Trees at 2797 Oceana Dr		
Option 1 Total	**$2,300**	**$1,300**
Option 2 items are each bid seperately		
Remove 1 Locust at NE Corner of State & Church	$750	$450
Remove 8 Popular at Corner of N State & Oceana Dr.	$600	$500
Remove two Unknown species tree on south side of Wood Street opposite of 314 Wood St	$300	$150
Remove all trees located east of Oceana Dr on Lever Rd on the South Side between second and third existing power poles	$2,000	$1,500
Trim Maple tree branches located at 510 Johnson St.	$700	$900
Remove small branches by lines at west of 408 Johnson	$250	$75
Trim tree at 504 Johnson	**$250**	**$200**
Remove 1 large branch overhanging power line at 407 Johnson	**$300**	**$300**
Option 2 total with just trim at 504 and 407 Johnson	**$5,150**	**$4,075**
Remove 1 Locust at NE Corner of State & Church	$750	$450
Remove 8 Popular at Corner of N State & Oceana Dr.	$600	$500
Remove two Unknown species tree on south side of Wood Street opposite of 314 Wood St	$300	$150

Remove all trees located east of Oceana Dr on Lever Rd on the South Side between second and third existing power poles	$2,000	$1,500
Trim Maple tree branches located at 510 Johnson St.	$700	$900
Remove small branches by lines at west of 408 Johnson	$250	$75
Remove 1 Maple at 504 Johnson St	**$750**	**$700**
Remove entire tree with branch overhanging power line at 407 Johnson	**$1,500**	**$1,600**
Option 2 total with removals at 504 and 407 Johnson	**$6,850**	**$5,875**
Total Bid for Option 1 and Option 2 with just trimming at 407 and 504 Johnshon	**$7,450**	**$5,375**
Total Bid for Option 1 and Option 2 with removals at 407 and 504 Johnshon	**$9,150**	**$7,175**

CITY OF HART

RESOLUTION NO. 2020-29

ACCEPT BIDS FOR THE REMOVAL DESIGNATED TREES THROUGHOUT THE CITY OF HART NEAR ENERGIZED POWER LINES

WHEREAS the City of Hart owns and maintains a municipal electric utility and is responsible for ensuring the reliability of power to its customers through a maintenance program for trimming and removing trees near energized power lines; and

WHEREAS the Energy department has determined that designated trees or parts thereof pose a threat to existing power lines and need to be removed for the safety of residents and employees; and

WHEREAS the city has advertised for qualified bidders to trim and or remove the trees and branches and has received bids from _____

NOW, THEREFORE, BE IT RESOLVED THAT,

The City of Hart accept the bids for tree trimming and removal and awards the bids for the completion of both Options 1 & 2 with full removals in Option 2 to the low Bidder Dubois Tree and Land Management in the amount of $7,175.

Moved by _____ supported by _____ and thereafter adopted at the regular City of hart City Council meeting on May 26, 2020.

Ayes: Nays: Absent:

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Cheri Eisenlohr, Deputy City Clerk

From:	Matthew R. Hulst
To:	PierceC7@michigan.gov
Cc:	DPW CityofHart; Lynne Ladner; Barbara Marczak
Subject:	City of Hart Church Street
Date:	Thursday, May 21, 2020 4:49:40 PM
Attachments:	Church Street WM Replacement.pdf

Mr. Pierce,

The City of Hart had a water main break last week Friday. The main is a small distribution main and only affected 14 customers. Friday a temporary fix was installed however the pipe is in very poor condition. This is likely an 80+ year old pipe and we think is a 3.5 inches steel pipe. The customer's water service has not been impacted.

Due to the condition of the pipe the City is pursuing replacement of two blocks of this main. We are recommending a 6 inch pipe be placed from Dryden Street to Union Street which is approximately 650 ft. It will be connected to a ductile iron 6 inch water main at Dryden and an existing 8 inch stub at Union which is off of a 10 inch water main. All services will be replaced to inside the houses. I have attached a drawing of the proposed work.

Due to the unstable nature of the existing main the City is proceeding with hiring a contractor to complete the work with an intention to complete in June if possible. I would like to know if you will require a permit for this work. The plans attached are all that will be developed for this project, a profile will not be completed. I can provide the water main specifications to you if you require.

Please let me know if you require any more information. You can call me on my cell with any questions, 616-914-0557.

Thank you,

Matthew Hulst, P.E.
Prein&Newhof
t. 231-798-0101 x.1211
f. 231-798-0337
Website | Blog | LinkedIn

From: Matthew R. Hulst
To: Lynne Ladner
Cc: DPW CityofHart; Barbara Marczak
Subject: Church Street
Date: Wednesday, May 20, 2020 3:52:49 PM

Lynne,

Brad and I met yesterday on Church Street. We are currently working on a sketch which will show the proposed improvements. The proposed water main will be on the north side of the road between the curb and the center of the road. This will require removal of approximately 12 to 15 feet of pavement. Curb should remain except at a couple locations where hydrants are installed. Once complete we will send this to EGLE and see if they need anymore.

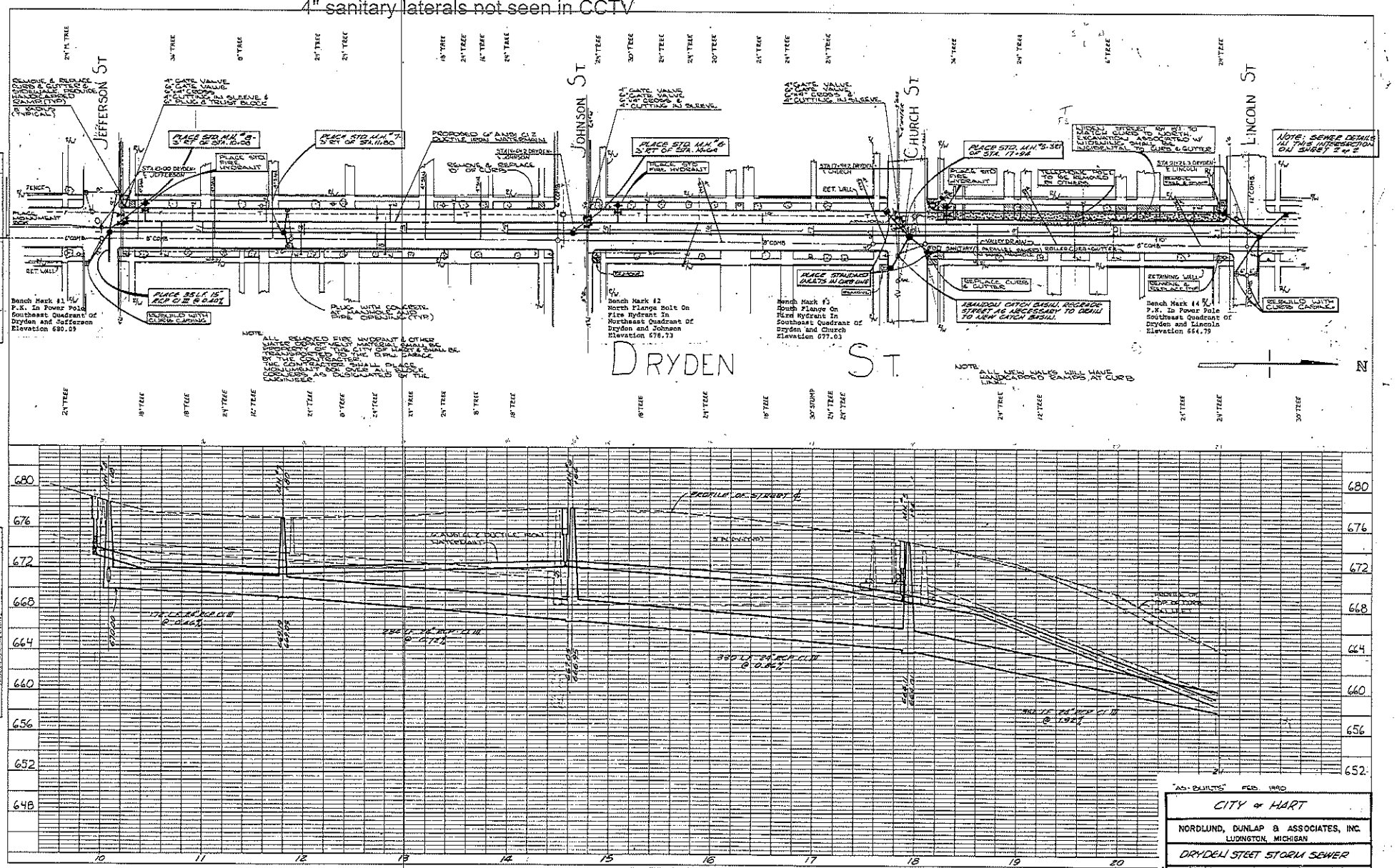
Brad also asked for assistance on acquiring quotes for this work. We will put together a bid package and send to Contractors directly requesting pricing for the project. I think we can have all this ready for issuing to Contractors by the end of next week, possibly sooner. If we give them 2 weeks to get pricing together we could have bids in hand by June 12. I will be reaching out to Hallack, McCormick Sand, White Lake Excavating and possibly Wadel. I think we should be able to get two bidders for this.

A very rough estimate for this project is $170,000. I was thinking a lower number yesterday but forgot the services, those are nearly half of the cost. Another option for this is to just obtain a price from Hallack and add it to the Lincoln project. This would likely result in a higher price and I am not convinced there would be much benefit to the City doing it this way but if you would like to pursue that let me know.

Thank you,

Matthew Hulst, P.E.
Prein&Newhof
t. 231-798-0101 x.1211
f. 231-798-0337
Website | Blog | LinkedIn

4" sanitary laterals not seen in CCTV



"AS-BUILTS" FEB. 1990

CITY of HART

NORDLUND, DUNLAP & ASSOCIATES, INC.
LUDINGTON, MICHIGAN

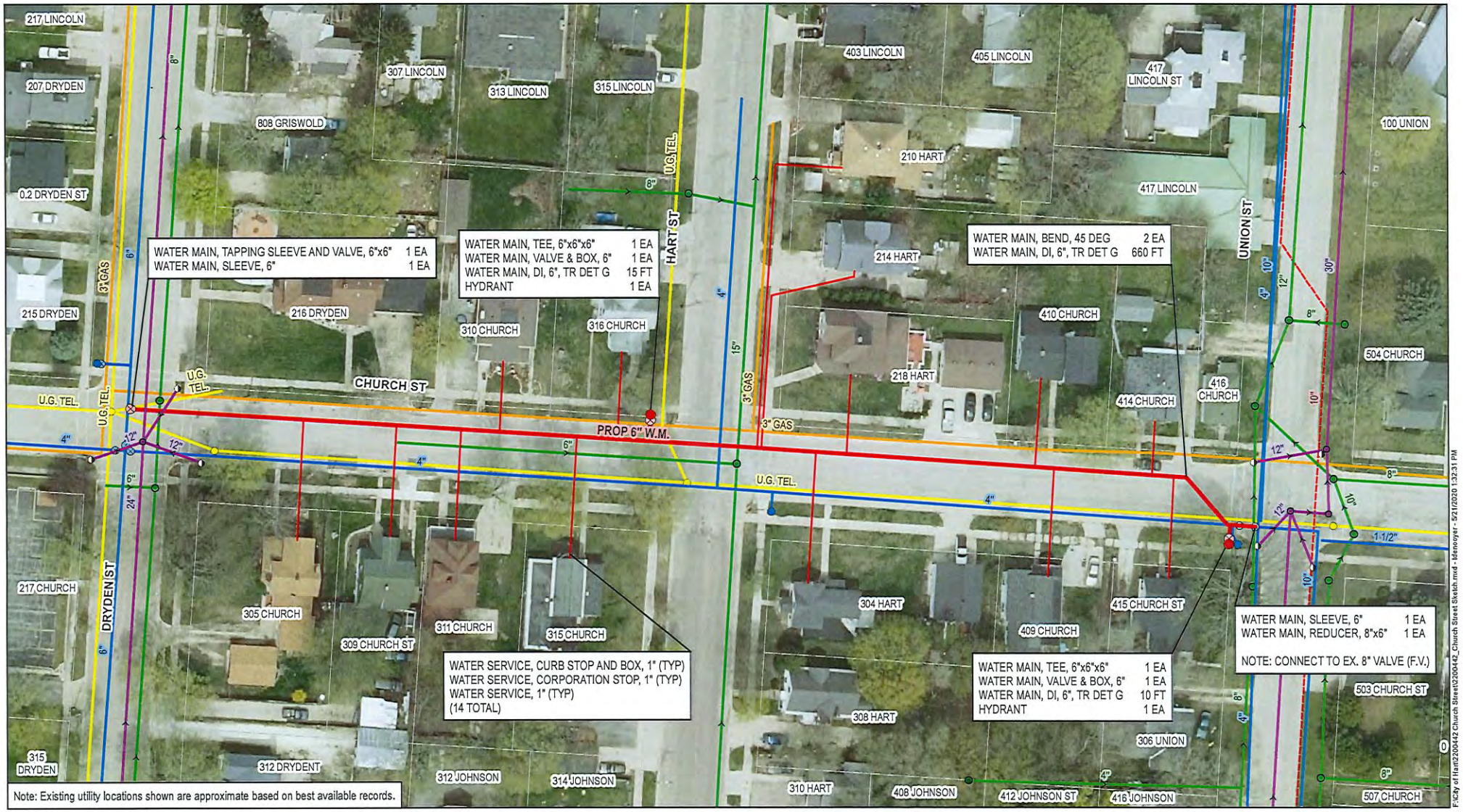
DRYDEN STEET STORM SEWER

DWN.	DATE 2-13-86	SCALE: 1"=40' HORIZ.; 1"=4' VERT.
CKD.	DATE	SHEET 1 OF 2 REV.

FILE: 26-51

PLATE 1-SINGLE PLAN AND PROFILE-PULL LINE

PROJECT C



Note: Existing utility locations shown are approximate based on best available records.

F:\City of Hart\2200442 Church Street\2200442_Church Street Sketch.mxd - tdemeyer - 5/21/2020 1:32:31 PM

SCALE: 1 " = 50 '

0 12.5 25 50 75 100 Feet

LEGEND

- Ex. Telephone Manhole
- Ex. Underground Telephone
- Ex. Gas Main
- Ex. San Manhole
- Ex. San Gravity Main
- Ex. San Force Main
- Ex. Storm Catch Basin
- Ex. Storm Manhole
- Ex. Storm Gravity Main
- Ex. Hydrant
- Ex. Main Valve
- Ex. Water Main
- Prop. Hydrant
- Prop. 6" Main Valve
- Prop. 1" Water Service
- Prop. 6" Water Main

CITY OF HART

OCEANA COUNTY, MICHIGAN

WATER MAIN IMPROVEMENTS
CHURCH STREET: DRYDEN TO UNION

Prein&Newhof

2200442

Prein&Newhof
Engineers•Surveyors•Environmental•Laboratory

Estimate of Probable Cost

Owner:
City of Hart

Project Title:
Church Street Water Main Replacement

Date: May 22, 2020

Project #: 2200442

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Mobilization, Max, 10%	1	Lsum	$15,000	$15,000
2	Traffic Control	1	Lsum	$3,000	$3,000
3	Curb and Gutter, Rem	40	Ft	$10	$400
4	Sidewalk, Rem	80	Syd	$30	$2,400
5	Road, Rem	1300	Syd	$10	$13,000
6	Curb and Gutter, Conc. Det F4	40	Ft	$25	$1,000
7	Sidewalk, Conc, 4 inch	700	Sft	$8	$5,600
8	Road, Replace	1300	Syd	$25	$32,500
9	Turf Restoration	1	Lsum	$5,000	$5,000
10	Water Main, DI, 6 inch, Tr Det G	685	Ft	$70	$47,950
11	Water Main, Bend, 45 Degree, 6 inch	2	Ea	$900	$1,800
12	Water Main, Reducer, 8 inch x 6 inch	1	Ea	$900	$900
13	Water Main, Sleeve, 6 inch	2	Ea	$800	$1,600
14	Water Main, Tapping Sleeve and Valve, 6 inch x 6 inch	1.00	Ea	$2,000	$2,000
15	Water Main, Valve and Box, 6 inch	2.00	Ea	$1,500	$3,000
16	Hydrant	2.00	Ea	$2,000	$4,000
17	Water Service, Corporation Stop, 1 inch	14.00	Ea	$700	$9,800
18	Water Service, Curb Stop and Box, 1 inch	14.00	Ea	$700	$9,800
19	Water Service, 1 inch	1,300.00	Ft	$20	$26,000
20	Water Main, Abandon	1.00	Lsum	$2,000	$2,000
				Construction Total:	**$186,750**
				Contingency (10%):	**$19,000**
				Engineering (10%):	**$21,000**
				Total:	**$226,750**