City of Hart, Michigan
CITY COUNCIL AGENDA - **AMENDED**
January 12, 2021, 7:30 PM
NOTICE OF REMOTE/HYBRID MEETING PUBLIC MEETING

THIS NOTICE IS GIVEN AND PUBLISHED PURSUANT TO MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES EMERGENCY ORDER UNDER MCL 333.2253 – GATHERING PROHIBITION AND MASK ORDER AND PA 228 OF 2020 AMENDMENT TO SECTION 3 OF PA 267 OF 1976 OPEN MEETINGS ACT

Please click the link below to join the webinar:
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1. Call to Order
2. Roll Call – Burillo, Evans, Hodges, B. Platt, Rybarz Jr.,Splane, V. Platt
3. Pledge of Allegiance
4. Appointment – City Clerk/Treasurer – Karla Swihart
5. Public Comments – **Public comment on any matter that is not included on the agenda for a public hearing by the Council. We ask that you please limit your comments to 3 minutes**
    a. Correspondence, Events, Presentations
6. **Vacancy Appointment: Board of Review – Property Taxes,** vacancy due to passing of elected board member Bill Wells for a term to expire November 2022
7. Consent Agenda:
    a. Approval of Agenda
    b. Approval of Minutes from December 12, 2020.
    c. Bills, Claims, Payroll
    d. Reports of Boards, Commissions, and Committees
    e. Department Reports – Police/BioPure/Public Works/Energy/♥C&E Dvlp.
    f. *Special Event Permit – Hart Hills Gravel Bike Race 2021*
8. Action Items
    a) Resolution 2021-01 Set Pay Rates for City Clerk/Treasurer, Deputy Clerk Treasurer – A/P and Payroll and Community and Economic Development Director.
    b) Ordinance 2021 01 To Amend the zoning map to rezone 311 E Main St, Hart, MI (020-209-008-00) from B-1 Central Business District to A – Residential – **First Reading no Action to be taken**

With advance notice of seven calendar days, the City will provide interpreter services at all public meetings, including language translation and signage for the hearing impaired. Call 231-873-2488. La Ciudad proporcionará servicio de intérprete para esta reunión pública si se pide con siete días de anticipación, lo cual incluye la traducción de idioma y letreros para los con una discapacidad auditiva. Llame al 231-873-2488.

9. Discussion Items
10. City Manager Report
11. Communications from the Mayor and Council
    a. Mayoral Board and Committee appointments: Fred Rybarz Jr. – Lake Board, Cemetery Board & Parks & Recreation, Catalina Burillo – Parks & Recreation, & Power Board (Council Alternate), Dean Hodges – Power Board, Zoning Board of Appeals, Jim Evans – Library, Board of Review, Prop Taxes (Mayoral Designee) & Cemetery, Braxton Platt – HEART & Personnel & Finance, Rob Splane – HEART, Planning Commission & Personnel & Finance
12. **Closed Session**: As permitted under section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in Wittman V. City of Hart et all
13. Adjournment –

Access is provided through the Michigan Relay Service for individuals with speech or hearing impairments. *https://hamiltonrelay.com/michigan/index.html*

♥ Community and Economic Development (includes HEART)

With advance notice of seven calendar days, the City will provide interpreter services at all public meetings, including language translation and signage for the hearing impaired. Call 231-873-2488. La Ciudad proporcionará servicio de intérprete para esta reunión pública si se pide con siete días de anticipación, lo cual incluye la traducción de idioma y letreros para los con una discapacidad auditiva. Llame al 231-873-2488.

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 1/8/20212020
Re: Vacancy Appointment: Board of Review – Property Taxes.

Ladies and Gentlemen,

Due to the passing of Bill Wells on December 26, 2020 a vacancy has been created on the Property Taxes Board of Review. This is in the City of Hart by Charter an elected position which places a clock on the Council in regards to the time frame for filling of thirty (30) days to appoint someone to fill this vacancy or otherwise requiring the scheduling of a special election. Mr. Wells elected term runs through November of 2022. The Board of Review meets three times per year the first time for 2021 being in March. Of importance to note is that if it becomes necessary to conduct a special election there will not be enough time to schedule and conduct the election before the March board meeting.

I have placed the notice of said vacancy as a banner continually looping across the City's website as well as placing information about accepting applications for the position on the Employment and RFP page of the City's website and posted the notice on the City's social media page.

The Council has until midnight on January 25th to fill this vacancy, unfortunately that is one day prior to the second January council meeting. If the vacancy is not filled at the January 12th meeting the Council could hold a special meeting between then and the 25th to fill the vacancy if they would like more time in selecting someone to fill this vacancy.

Lynne

CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
DECEMBER 8, 2020, 7:30 pm
MINUTES – DRAFT

PRESENT VIA ZOOM: Mayor Vicki Platt, Councilors: Rob Splane Jim Evans, Braxton Platt, and Dean Hodges.
ABSENT: Catalina Burillo
OTHERS PRESENT City Manager – Lynne Ladner, Deputy City Clerk – Cheri Eisenlohr
Mayor Platt called the meeting to order; following the roll call, the Mayor lead the Council in the pledge of allegiance

Review of Application to fill Council Vacancy – submitted by Fred Rybarz

- Mr. B. Platt moved to approve the application, supported by Mr. Evans.
  - Ayes: 6 Nays: 0 Absent: 1

AGENDA:

- Mr. Splane motioned to approve the agenda with date correction, supported by Mr. Evans, all ayes, the motion carried.
  - Ayes: 6 Nays: 0 Absent: 1

MINUTES:

- Mr. B. Platt motioned to approve the minutes of the November 24, 2020 meeting, supported by Mr. Evans, all ayes, the motion carried.
  - Ayes: 6 Nays: 0 Absent: 1

PUBLIC COMMENTS:

- Sharon Hallack stated that her daughter and Sister-in-Law are very happy that the recycling program will be transitioning from bins to a cart.

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- None

DEPARTMENT REPORTS:

- *Police Chief, Juan Salazar:*
  - A written report was provided.
- *Energy Dept. Superintendent, Mike Schiller:*
  - A written report was provided.
- *BioPure Superintendent, Paul Cutter:*
  - A written report was provided.
- *DPW Superintendent, Brad Whitney:*
  - No report in the packet.
- *HEART Director, Nichole Steel:*
  - A written report was provided.

BILLS, CLAIMS, & PAYROLL:

- Bills: $328,937.56 Payroll: $63,356.45 Grand Total: $392,294.01
  - Mr. Splane motioned to approve, supported by Mr. Evans, the motion carried.
    - Ayes: 6 Nays: 0 Absent: 1

ACTION ITEMS:

Ms. Ladner addressed the following Action Items:
Please note that dates needed to be corrected on some of the Resolutions being presented.

- Resolution 2020-70 Adopt Council Rules, Procedures and Etiquette
  - Mr. B. Platt moved to approve, supported by Mr. Splane
    - Ayes: 6 Nays: 0 Absent: 1
- Resolution 2020-71 Designate Mayor and Mayor Pro-Tem as signers on City of Hart Bank Accounts
  - Mr. Evans moved to approve, supported by Mr. B. Platt
    - Ayes: 6 Nays: 0 Absent: 1

- Resolution 2020-72 Adopt recommendations from UFS for Energy Department Cost of Service Rate for implantation on July 1, 2021.
  - Mr. Splane moved to approve, supported by Mr. Evans
    - Ayes: 6 Nays: 0 Absent: 1
- Resolution 2020-73 Adopting an extension Solid Waste Contract with Republic Waste
  - Mr. B. Platt moved to approve, supported by Mr. Evans
    - Ayes: 6 Nays: 0 Absent: 1
- Resolution 2020-74 Approve Corrective Action Plan as required by Dept. of Treasury following FY20 Audit.
  - Mr. Splane moved to approve, supported by Mr. Evans
    - Ayes: 6 Nays: 0 Absent: 1
- Resolution 2020-75 Adopt pay rates for Interim City Clerk/Treasurer effective January 1, 2020.
  - Mr. Splane moved to table this resolution until the Personnel/Finance Committee could meet, supported by Mr. Evans
    - Ayes: 6 Nays: 0 Absent: 1
- Resolution 2020-76 Supporting Safe Routes to School Grant Application
  - Mr. B. Platt moved to approve, supported by Mr. Evans
    - Ayes: 6 Nays: 0 Absent: 1
- Resolution 2020-77 Authorizing entering into an agreement with FLeis & VandenBrink to perform engineering services associated with Safe Routes to School Application
  - Mr. B. Platt moved to approve, supported by Mr. Evans
    - Ayes: 6 Nays: 0 Absent: 1

SPECIAL EVENTS PERMIT:

- None

DISCUSSION ITEMS:

CITY MANAGER'S REPORT:

- Interviews are being conducted for the Utility Billing Clerk position.
- Attending MML webinars
- Upcoming holidays
- Working on year-end reports
- Public Hearing notices
- Out of the State from 12/22/2020 to 1/4/2021, can be reached via email, will be studying for the HR certification exam.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Mr. B. Platt asked that the pumpkins downtown be removed.
- Mr. Splane thanked HEART Director, NicholeSteel and the Discover Oceana program for all the work being done for the community and the donors that have provided for the area.
- Mr. Splane also stated that he would like more signage downtown to promote the bike trail since the bike trail extension between Hart and Pentwater could conceivably draw the bike traffic away from the downtown area.
- Mr. Splane also thanked the City Manager, Lynne Ladner, for the work that she has done on behalf of the City.

ADJOURN:

- There being no further business to come before the Council, the meeting adjourned at 8:52 pm upon a motion by Mr. B. Platt and supported by Mr. Evans. The next regularly scheduled meeting will be on January 12, 2021, at 7:30 pm, and will be held virtually.

Respectfully Submitted

Cheri Eisenlohr

Cheri Eisenlohr
Deputy City Clerk

Payables Date: 1/12/2021	Description	Total	General +	DPW	Energy	BPTF	Water
Adams, Matt	Phone Reimbursement	$ 35.00		$ 35.00			
Allshred	Recycling Services	$ 44.35	$ 44.35				
Anderson, Shawn	Phone Reimbursement	$ 35.00	$ 35.00				
ASCAP	Public Music License	$ 376.00			$ 376.00		
Brickely DeLong	Accounting Assistance	$ 135.00	$ 135.00				
Cannon/Eaton	Meters	$ 7,707.12			$ 7,707.12		
ChargePoint	Charging Stations Downtown	$ 4,733.00			$ 4,733.00		
Charter	HEART	$ 166.97	$ 166.97				
Charter	Historic District	$ 49.99	$ 49.99				
Charter	Fax Lines - Police/City Hall	$ 119.57	$ 119.57				
Charter	Starting Block	$ 162.33			$ 162.33		
City of Hart	Utilities	$ 38,735.80	$ 443.60	$ 1,097.16	$ 1,845.07	$ 31,413.17	$ 3,936.80
City Web Central	Website Hosting 2021 Contract	$ 718.00	$ 718.00				
Consumers Energy	Utilities	$ 237.65			$ 237.65		
Cricket Investments	Deposit Refund	$ 1.14			$ 1.14		
Dave's Party Store	Fuel	$ 1,457.23	$ 614.39	$ 529.35	$ 236.40	$ 77.09	
DTE	Natural Gas	$ 2,144.73	$ 584.56	$ 511.66	$ 735.12	$ 178.14	$ 135.25
Eisenlohr, Mike	Phone Reimbursement	$ 35.00		$ 35.00			
Fenton, Adam	Deposit Refund	$ 114.33			$ 114.33		
Forner, Gayle	HEART Rent	$ 400.00	$ 400.00				
Frontier	DPW Fax	$ 156.08		$ 156.08			
Frontier	Energy	$ 90.13			$ 90.13		
Gowell, Mike	Phone Reimbursement	$ 35.00			$ 35.00		
Gracon	Office 365 Subscription	$ 36.00	$ 36.00				
Hach	Lab Supplies	$ 147.17				$ 147.17	
Hallack Contracting	Storage Lagoon 4 Liner Repair	$ 129,850.00				$ 129,850.00	
Hart Area Fire Dept.	2nd Qtr 2020/2021 O-N-D	$ 12,232.75	$ 12,232.75				
Hart Automotive	Auto Parts/Supplies	$ 122.98	$ 1.52	$ 51.96	$ 69.50		
Horizon Community	Planning Services	$ 649.00	$ 649.00				
Hughes, Melodie	Deposit Refund	$ 143.30			$ 143.30		
Ingalls, Joe	Phone Reimbursement	$ 35.00	$ 35.00				
Jons to Go	Portable Restrooms	$ 222.00			$ 222.00		
JR Accounting	Accounting Assistance	$ 90.00	$ 90.00				
Kies, Chris	Phone Reimbursement	$ 35.00				$ 35.00	
Klotz Auto	Auto Parts/Supplies	$ 196.82		$ 39.04		$ 157.78	
Ladner, Lynne	Car Allowance	$ 300.00	$ 300.00				
Ladner, Lynne	Office Exp-Reimbursement	$ 62.24	$ 62.24				
LARA	LIEAF program	$ 980.98			$ 980.98		
Larson's	Various Projects	$ 509.04	$ 2.78	$ 117.68	$ 64.71	$ 323.87	
Lawson-Fisher	Mi-2020 Licensing Requirements	$ 1,544.59			$ 1,544.59		
Lighthouse Car Care	Oil Changes - Police	$ 80.00	$ 80.00				
Ludington Daily News	Advertising/Publications	$ 600.40	$ 600.40				
Maner Costerisan	F-65 and Act 51 for 6/2020	$ 1,620.00	$ 405.00		$ 405.00	$ 405.00	$ 405.00
Mantyck, Liz	Phone Reimbursement	$ 35.00	$ 35.00				
Medler Electric	Parts/Supplies	$ 79.86			$ 79.86		
Merit	DDoS Protection Service	$ 1,500.00	$ 500.00	$ 250.00	$ 250.00	$ 250.00	$ 250.00
Michigan Municipal League	4th Qtr Unemployment	$ 8.65	$ 8.65				
Model Coverall Svc	Uniforms/Rugs/Rags	$ 551.66	$ 68.29	$ 222.65	$ 55.85	$ 204.87	
Model First Aid	First Aid Supplies	$ 18.05		$ 18.05			
Mparks	JGP Membership Dues	$ 805.00	$ 805.00				
MPPA	Purchased Power	$ 12,549.59			$ 12,549.59		
MPPA	Purchased Power	$ 45,235.22			$ 45,235.22		
MPPA	Purchased Power & Membership Dues	$ 128,474.62			$ 128,474.62		
Murphy, Patrick	Deposit Refund	$ 47.50					$ 47.50
NCL	Lab Supplies	$ 311.29				$ 311.29	
Nye Unform	Radio Holder	$ 24.50	$ 24.50				
Oceana Builders	Building Supplies	$ 1,429.69		$ 53.28		$ 1,376.41	
Office Machines	Police Copier Overage Fees	$ 35.66	$ 35.66				
Pitney Bowes	Postage	$ 254.00	$ 63.50		$ 63.50	$ 63.50	$ 63.50
Power Line Supply	Parts/Supplies	$ 172.00			$ 172.00		
Pranger Property Mgmt	City Hall Cleaning Services	$ 224.00	$ 224.00				
Pranger Property Mgmt	City Hall Cleaning Services	$ 168.00	$ 168.00				

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Payables Date: 1/12/2021	Description	Total	General +	DPW	Energy	BPTF	Water
Praxair	Cylinder Rental	$ 92.74		$ 39.95	$ 52.79		
Prein & Newhof	Various Projects	$ 7,288.35				$ 7,160.35	$ 128.00
Quill	Office Supplies	$ 341.30	$ 126.56			$ 214.74	
Republic Services	Starting Block	$ 180.26			$ 180.26		
Republic Services	Monthly Garbage Service	$ 16,490.31		$ 16,490.31			
Ricoh	Copy Fees	$ 43.83	$ 43.83				
Riggs, Jason	Phone Reimbursement	$ 35.00		$ 35.00			
Riggs, Jason	Reimburse Fuel Exp.	$ 79.63		$ 79.63			
Salazar, Juan	Phone Reimbursement	$ 35.00	$ 35.00				
Schiller, Mike	Phone Reimbursement	$ 35.00			$ 35.00		
Sirchie	Sterile Water Vials	$ 87.75	$ 87.75				
Skipski, Kevin	Phone Reimbursement	$ 35.00	$ 35.00				
Suburban Propane	Deposit Refund	$ 10.49			$ 10.49		
SyncWave	Internet Hosting	$ 468.14	$ 91.72	$ 87.18	$ 87.18	$ 202.06	
Tanner Plumbing	Parts/Supplies	$ 46.63		$ 18.04		$ 28.59	
Trace Analytical	Water Testing	$ 529.00				$ 529.00	
Tri-Berry	Parts/Supplies	$ 16.00				$ 16.00	
United Group	Feb. Ins. Prem.	$ 1,529.98	$ 1,240.19	$ (868.26)	$ 630.25	$ 688.20	$ (160.40)
USA BlueBook	Gloves	$ 425.82				$ 425.82	
VanAgtmael, Scott	Phone Reimbursement	$ 35.00			$ 35.00		
VanZoeren, Andy	Phone Reimbursement	$ 35.00			$ 35.00		
Verizon	Cell Phones	$ 585.74	$ 38.07	$ 137.90	$ 281.00	$ 128.77	
Verizon	Office Phones	$ 445.98	$ 330.90	$ 29.30	$ 29.30	$ 56.48	
Wadel Stabilization	Limestone	$ 137.80				$ 137.80	
Watkins Ross	Retiree Medical Plan GASB	$ 1,300.00	$ 325.00		$ 325.00	$ 325.00	$ 325.00
Wells Fargo	Copier Lease Pmt	$ 143.20	$ 143.20				
Workplace Health	Pre-employment Phys. - McAuliffe	$ 77.00	$ 77.00				
		$ -					
		$ -					
	Subtotal	$ 429,600.93	$ 22,312.94	$ 19,165.96	$ 208,285.28	$ 174,706.10	$ 5,130.65
HAND CHECKS/ACH							
Alerus - ACH	*City Share 401 Retirement*	$ 3,032.97	$ 3,032.97				
US Postmaster	Postage	$ -					
McAuliffe, Laci	Payroll Correction	$ 375.30	$ 375.30				
Greenscape	Pocket Park	$ 183,600.00	$ 183,600.00				
		$ -					
		$ -					
	TOTAL HAND CHECKS	$ 187,008.27	$ 187,008.27	$ -	$ -	$ -	$ -
	Sub-Total Regular Bills/Hand Checks	*$ 616,609.20*	*$ 209,321.21*	*$ 19,165.96*	*$ 208,285.28*	*$ 174,706.10*	*$ 5,130.65*
Gross Payroll	500	$ 59,142.07					
	501	$ 135,517.23					
	Sub-Total	$ 194,659.30					
	GRAND TOTAL	*$ 811,268.50*	$ 209,321.21	$ 19,165.96	$ 208,285.28	$ 174,706.10	$ 5,130.65

Payables Date: 12/22/2020	Description	Total	General +	DPW	Energy	BPTF	Water
Amsoil	Oils/Filters	$ 801.51				$ 801.51	
BettenBaker Ford	Repairs 2016 Ford	$ 138.62	$ 138.62				
Birkman, Terry	Reimburse License Fee	$ 72.00			$ 72.00		
Blue Cross Blue Shield	January Insurance Premium	$ 10,308.89	$ 4,099.65	$ 1,148.34	$ 2,185.20	$ 2,468.96	$ 406.74
Cannon/Eaton	Parts/Supplies	$ 803.76			$ 803.76		
Charter	The Starting Block	$ 157.58			$ 157.58		
Charter	Hart Commons - Internet	$ 109.99			$ 109.99		
Charter	CM Internet	$ 105.26	$ 105.26				
City of Hart	Prop. Tax	$ 4.95				$ 4.95	
Consumers Energy	Utilities	$ 155.00			$ 155.00		
Emergency Services	Adjustments to Camera	$ 80.00	$ 80.00				
Fischer LP	Utilities	$ 384.24			$ 384.24		
Fish Window Service	HEART Windows	$ 12.00	$ 12.00				
Fish Window Service	City Hall windows	$ 105.00	$ 105.00				
Frontier	JGP	$ 118.01	$ 118.01				
Frontier	Energy Dept.	$ (28.07)			$ (28.07)		
Frontier	Dam	$ 113.94			$ 113.94		
Gracon	1 Block 16 hrs LAN hours	$ 1,520.00	$ 506.66	$ 253.33	$ 253.33	$ 253.33	$ 253.35
Guardian	Nov. Insurance Premium	$ 955.96	$ 323.73	$ 123.98	$ 296.41	$ 163.99	$ 47.85
Guardian	Dec. Insurance Premium	$ 955.96	$ 323.73	$ 123.98	$ 296.41	$ 163.99	$ 47.85
Guardian	January Insurance Premium	$ 955.96	$ 323.73	$ 123.98	$ 296.41	$ 163.99	$ 47.85
Hansen's Foods	Charge	$ 36.44	$ 36.44				
Hart Cemetery	2020 Summer Taxes	$ 54.99	$ 54.99				
Hart Township	Prop. Tax	$ 401.09			$ 401.09		
Hart Township	Prop. Tax	$ 742.87				$ 742.87	
KCI	Winter Tax Bill Printing	$ 827.89	$ 827.89				
Kennedy Industries	Field Service @ BioPure	$ 1,884.32				$ 1,884.32	
Leaf	Police Copier Lease Fee	$ 39.00	$ 39.00				
Ludington Daily News	Advertising - JGP	$ 130.00	$ 130.00				
Medler Electric	City Hall Lights	$ 32.00	$ 32.00				
Merit	Ex. Bandwidth	$ 640.00	$ 640.00				
Mika Meyers	Legal Services	$ 3,970.00	$ 3,970.00				
MPPA	Purchased Power	$ 122,975.95			$ 122,975.95		
MPPA	Purchased Power	$ 61,208.10			$ 61,208.10		
MPPA	Purchased Power	$ 28,636.50			$ 28,636.50		
MWEA	Dues - P. Cutter	$ 77.00				$ 77.00	
Oceana Cnty Ag-Ren Drain	Ag-Ren Drain	$ 3,230.45				$ 3,230.45	
Oceana County	Hart Lake Improvement Board	$ 15,000.00			$ 15,000.00		
Oceana County Clerk	Nov 3 election expenses	$ 500.40	$ 500.40				
Oceana Herald	Renewal - HEART	$ 68.00	$ 68.00				
Oceana Herald	City Hall renewal	$ 68.00	$ 68.00				
Office Machines Co.	Copier overage fees	$ 17.11	$ 17.11				
Perez, Marco	Deposit Refund	$ 117.45			$ 117.45		
Pixel Grafix	Envelopes	$ 300.00	$ 300.00				
Power Line Supply	Parts/Supplies	$ 698.87			$ 698.87		
Power Line Supply	Parts/Supplies	$ 10.52			$ 10.52		
Power Line Supply	Parts/Supplies	$ 350.49			$ 350.49		
Powers, Mike	BOR Dec 2020	$ 25.00	$ 25.00				
Pranger Property Mgmt	City Hall Cleaning Svcs	$ 168.00	$ 168.00				
Pranger Property Mgmt	City Hall Cleaning Svcs	$ 168.00	$ 168.00				
Printing Systems	A/P Payroll Checks	$ 236.14	$ 236.14				
Quill	Flashdrives	$ 47.18	$ 47.18				
Quill	Copy Paper	$ 58.99	$ 58.99				
State of Michigan	BioSolids Land App Fee 2021	$ 7,620.70				$ 7,620.70	
Swihart's Septic	Jetting Man Hole Wigton/State	$ 585.00				$ 585.00	
UFS	Electric Rate Study	$ 885.00			$ 885.00		
Vanguard	Extinguisher service	$ 174.50				$ 174.50	
Verizon	Office Phones	$ 441.90	$ 327.82	$ 29.05	$ 29.05	$ 55.98	
Verizon	Cell Phones	$ 520.02	$ 38.59	$ 96.13	$ 280.88	$ 104.42	
Wells Fargo	Copier Lease Fee	$ 143.20	$ 143.20				
Wilson Industrial	Ammonia	$ 5,747.70				$ 5,747.70	
		$ -					
	Subtotal	$ 276,669.33	$ 14,033.14	$ 1,898.79	$ 235,690.10	$ 24,243.66	$ 803.64

--OVER--

Payables Date: 12/22/2020	Description	Total	General +	DPW	Energy	BPTF	Water
HAND CHECKS/ACH							
Alerus - ACH	*City Share 401 Retirement*	$ 3,032.97	$ 3,032.97				
US Postmaster	Postage	$ -					
City of Hart	Utility bill - Polishing ponds	$ 1,138.68				$ 1,138.68	
		$ -					
	TOTAL HAND CHECKS	$ 4,171.65	$ 3,032.97	$ -	$ -	$ 1,138.68	$ -
	Sub-Total Regular Bills/Hand Checks	*$ 280,840.98*	*$ 17,066.11*	*$ 1,898.79*	*$ 235,690.10*	*$ 25,382.34*	*$ 803.64*
Gross Payroll	500	$ 59,142.07					
	Sub-Total	$ 59,142.07					
	GRAND TOTAL	*$ 339,983.05*	$ 17,066.11	$ 1,898.79	$ 235,690.10	$ 25,382.34	$ 803.64

--OVER--

Payables Date: 1/12/2021	Description	Total	General +	DPW	Energy	BPTF	Water
Adams, Matt	Phone Reimbursement	$ 35.00		$ 35.00			
Allshred	Recycling Services	$ 44.35	$ 44.35				
Anderson, Shawn	Phone Reimbursement	$ 35.00	$ 35.00				
ASCAP	Public Music License	$ 376.00			$ 376.00		
Brickely DeLong	Accounting Assistance	$ 135.00	$ 135.00				
Cannon/Eaton	Meters	$ 7,707.12			$ 7,707.12		
ChargePoint	Charging Stations Downtown	$ 4,733.00			$ 4,733.00		
Charter	HEART	$ 166.97	$ 166.97				
Charter	Historic District	$ 49.99	$ 49.99				
Charter	Fax Lines - Police/City Hall	$ 119.57	$ 119.57				
City of Hart	Utilities	$ 38,735.80	$ 443.60	$ 1,097.16	$ 1,845.07	$ 31,413.17	$ 3,936.80
City Web Central	Website Hosting 2021 Contract	$ 718.00	$ 718.00				
Cricket Investments	Deposit Refund	$ 1.14			$ 1.14		
Dave's Party Store	Fuel	$ 1,457.23	$ 614.39	$ 529.35	$ 236.40	$ 77.09	
DTE	Natural Gas	$ 2,144.73	$ 584.56	$ 511.66	$ 735.12	$ 178.14	$ 135.25
Eisenlohr, Mike	Phone Reimbursement	$ 35.00		$ 35.00			
Fenton, Adam	Deposit Refund	$ 114.33			$ 114.33		
Forner, Gayle	HEART Rent	$ 400.00	$ 400.00				
Frontier	DPW Fax	$ 156.08		$ 156.08			
Gowell, Mike	Phone Reimbursement	$ 35.00			$ 35.00		
Gracon	Office 365 Subscription	$ 36.00	$ 36.00				
Hach	Lab Supplies	$ 147.17				$ 147.17	
Hallack Contracting	Storage Lagoon 4 Liner Repair	$ 129,850.00				$ 129,850.00	
Hart Area Fire Dept.	2nd Qtr 2020/2021 O-N-D	$ 12,232.75	$ 12,232.75				
Hart Automotive	Auto Parts/Supplies	$ 122.98	$ 1.52	$ 51.96	$ 69.50		
Horizon Community	Planning Services	$ 649.00	$ 649.00				
Hughes, Melodie	Deposit Refund	$ 143.30			$ 143.30		
Ingalls, Joe	Phone Reimbursement	$ 35.00	$ 35.00				
Jons to Go	Portable Restrooms	$ 222.00			$ 222.00		
JR Accounting	Accounting Assistance	$ 90.00	$ 90.00				
Kies, Chris	Phone Reimbursement	$ 35.00				$ 35.00	
Klotz Auto	Auto Parts/Supplies	$ 196.82		$ 39.04		$ 157.78	
Ladner, Lynne	Car Allowance	$ 300.00	$ 300.00				
Ladner, Lynne	Office Exp-Reimbursement	$ 62.24	$ 62.24				
LARA	LIEAF program	$ 980.98			$ 980.98		
Larson's	Various Projects	$ 509.04	$ 2.78	$ 117.68	$ 64.71	$ 323.87	
Lawson-Fisher	Mi-2020 Licensing Requirements	$ 1,544.59			$ 1,544.59		
Lighthouse Car Care	Oil Changes - Police	$ 80.00	$ 80.00				
Ludington Daily News	Advertising/Publications	$ 600.40	$ 600.40				
Maner Costerisan	F-65 and Act 51 for 6/2020	$ 1,620.00	$ 405.00		$ 405.00	$ 405.00	$ 405.00
Mantyck, Liz	Phone Reimbursement	$ 35.00	$ 35.00				
Medler Electric	Parts/Supplies	$ 79.86			$ 79.86		
Merit	DDoS Protection Service	$ 1,500.00	$ 500.00	$ 250.00	$ 250.00	$ 250.00	$ 250.00
Model Coverall Svc	Uniforms/Rugs/Rags	$ 551.66	$ 68.29	$ 222.65	$ 55.85	$ 204.87	
Model First Aid	First Aid Supplies	$ 18.05		$ 18.05			
MPPA	Purchased Power	$ 12,549.59			$ 12,549.59		
Murphy, Patrick	Deposit Refund	$ 47.50					$ 47.50
NCL	Lab Supplies	$ 311.29				$ 311.29	
Nye Unform	Radio Holder	$ 24.50	$ 24.50				
Oceana Builders	Building Supplies	$ 1,429.69		$ 53.28		$ 1,376.41	
Pitney Bowes	Postage	$ 254.00	$ 63.50		$ 63.50	$ 63.50	$ 63.50
Pranger Property Mgmt	City Hall Cleaning Services	$ 224.00	$ 224.00				
Praxair	Cylinder Rental	$ 92.74		$ 39.95	$ 52.79		
Prein & Newhof	Various Projects	$ 7,288.35				$ 7,160.35	$ 128.00
Quill	Office Supplies	$ 341.30	$ 126.56			$ 214.74	
Republic Services	Starting Block	$ 180.26			$ 180.26		
Republic Services	Monthly Garbage Service	$ 16,490.31		$ 16,490.31			
Ricoh	Copy Fees	$ 43.83	$ 43.83				
Riggs, Jason	Phone Reimbursement	$ 35.00		$ 35.00			
Salazar, Juan	Phone Reimbursement	$ 35.00	$ 35.00				
Schiller, Mike	Phone Reimbursement	$ 35.00			$ 35.00		
Sirchie	Sterile Water Vials	$ 87.75	$ 87.75				
Skipski, Kevin	Phone Reimbursement	$ 35.00	$ 35.00				

--OVER--

Payables Date: 1/12/2021	Description	Total	General +	DPW	Energy	BPTF	Water
Suburban Propane	Deposit Refund	$ 10.49			$ 10.49		
SyncWave	Internet Hosting	$ 468.14	$ 91.72	$ 87.18	$ 87.18	$ 202.06	
Tanner Plumbing	Parts/Supplies	$ 46.63		$ 18.04		$ 28.59	
Trace Analytical	Water Testing	$ 529.00				$ 529.00	
Tri-Berry	Parts/Supplies	$ 16.00				$ 16.00	
USA BlueBook	Gloves	$ 425.82				$ 425.82	
VanAgtmael, Scott	Phone Reimbursement	$ 35.00			$ 35.00		
VanZoeren, Andy	Phone Reimbursement	$ 35.00			$ 35.00		
Wadel Stabilization	Limestone	$ 137.80				$ 137.80	
Watkins Ross	Retiree Medical Plan GASB	$ 1,300.00	$ 325.00		$ 325.00	$ 325.00	$ 325.00
Workplace Health	Pre-employment Phys. - McAuliffe	$ 77.00	$ 77.00				
		$ -					
	Subtotal	**$ 251,427.14**	**$ 19,543.27**	**$ 19,787.39**	**$ 32,972.78**	**$ 173,832.65**	**$ 5,291.05**
HAND CHECKS/ACH							
Alerus - ACH	*City Share 401 Retirement*	$ 3,032.97	$ 3,032.97				
US Postmaster	Postage	$ -					
McAuliffe, Laci	Payroll Correction	$ 375.30	$ 375.30				
Greenscape	Pocket Park	$ 183,600.00	$ 183,600.00				
		$ -					
		$ -					
	TOTAL HAND CHECKS	**$ 187,008.27**	**$ 187,008.27**	**$ -**	**$ -**	**$ -**	**$ -**
	Sub-Total Regular Bills/Hand Checks	***$ 438,435.41***	***$ 206,551.54***	***$ 19,787.39***	***$ 32,972.78***	***$ 173,832.65***	***$ 5,291.05***
Gross Payroll	500	$ 59,142.07					
	501	$ 135,517.23					
	Sub-Total	**$ 194,659.30**					
	GRAND TOTAL	***$ 633,094.71***	**$ 206,551.54**	**$ 19,787.39**	**$ 32,972.78**	**$ 173,832.65**	**$ 5,291.05**

PAYROLL AMOUNTS					
01/07/21					
Pay 501		GROSS PAY	OVERTIME	OPT-OUT	BASE PAY
Employee Code	Dept.		PAY		
FULL-TIME					
DCC	Office	$1,595.20	$0.00	$8,953.15	$1,595.20
MGR.	Office	$3,640.81	$0.00	$0.00	$3,640.81
CC	Office	$2,018.40	$0.00	$0.00	$0.00
DCC	Office	$426.00	$0.00	$0.00	$0.00
DCC	Office	$1,416.00	$0.00	$9,368.59	$1,416.00
PO	Police	$1,532.16	$0.00	$0.00	$1,532.16
PO	Police	$3,380.16	-$665.28	$0.00	$2,714.88
PO	Police	$3,432.19	-$2,193.74	$0.00	$1,238.45
PC	Police	$2,524.80	$0.00	$0.00	$2,524.80
DS	Police	$3,091.20	$0.00	$0.00	$3,091.20
DPW1	DPW	$2,783.66	-$564.30	$7,927.30	$2,219.36
DPW2	DPW	$2,610.27	-$592.67	$0.00	$2,017.60
DPW3	DPW	$2,903.73	-$647.41	$7,128.82	$2,256.32
DPWS	DPW	$2,436.00	$0.00	$4,774.99	$2,436.00
BIOS	WW	$2,886.40	$0.00	$9,604.13	$2,886.40
BIOS	WW	$2,597.66	-$378.30	$0.00	$2,219.36
BIOS	WW	$2,230.68	-$179.48	$0.00	$2,051.20
ENERGY1	Energy	$4,369.58	-$833.74	$8,343.60	$3,535.84
ENERGY2	Energy	$3,281.84	$0.00	$8,192.45	$3,281.84
ENERGYS	Energy	$3,860.01	$0.00	$0.00	$3,860.01
ENERGY3	Energy	$3,534.08	$0.00	$0.00	$3,534.08
ENERGY4	Energy	$2,578.56	-$208.72	$8,758.61	$2,369.84
DIR.	HD	$1,971.20	$0.00	$0.00	$1,971.20
TOTAL		**$61,100.59**	**-$6,263.64**	**$73,051.64**	**$52,392.55**
COUNCIL					
CC1		$0.00	$0.00	$0.00	$0.00
CC5		$0.00	$0.00	$0.00	$0.00
CC6		$0.00	$0.00	$0.00	$0.00
CC7		$0.00	$0.00	$0.00	$0.00
CC9		$0.00	$0.00	$0.00	$0.00
CC10		$0.00	$0.00	$0.00	$0.00
TOTAL		**$0.00**	**$0.00**	**$0.00**	**$0.00**
PART-TIME					
MGR.	HHD	$0.00	$0.00	$0.00	$0.00
EW	Office	$0.00	$0.00	$0.00	$0.00
DPW	DPW-PT	$0.00	$0.00	$0.00	$0.00
PPO	POL-PT	$90.00	-$90.00	$0.00	$0.00
PPO	POL-PT	$225.00	-$225.00	$0.00	$0.00
PPO	POL-PT	$1,050.00	-$450.00	$0.00	$600.00
PPO	POL-PT	$0.00	$0.00	$0.00	$0.00
TOTAL		**$1,365.00**	**-$765.00**	**$0.00**	**$600.00**
TOTAL PAYROLL		**$62,465.59**	**-$7,028.64**	**$73,051.64**	**$52,992.55**

01/04/2021

Employee Hours and Gross by GL Number Report
For Payroll ID: 113
For Selected Pay Code(s): 15X, 2X

Pay Code ID	Distribution	Ot Hours	OT Gross	Gross
32DPW - ADAMS, MATTHEW T				
	Employee Totals:	13.25	564.30	564.30
23HYD - BIRKMAN, TERENCE L				
	Employee Totals:	12.00	833.74	833.74
41DPW - EISENLOHR, MICHAEL D				
	Employee Totals:	13.75	592.67	592.67
106HPD - HINTZ, BRIAN J				
	Employee Totals:	4.00	90.00	90.00
19WWP - KIES, CHRISTOPHER A				
	Employee Totals:	8.00	378.30	378.30
46DPW - LLOYD, FRANKLIN J				
	Employee Totals:	4.00	179.48	179.48
112HPD - MALOTKE, DAVID A				
	Employee Totals:	10.00	225.00	225.00
113HPD - MANTYCK, ELIZABETH A				
	Employee Totals:	3.00	118.59	118.59
115HPD - MOORE, KYLE A				
	Employee Totals:	20.00	450.00	450.00
16WWP - RIGGS, JASON J				
	Employee Totals:	14.25	647.41	647.41
25HYD - VAN ZOEREN, ANDREW				
	Employee Totals:	4.50	208.72	208.72
Distribution Totals:				
	101-301.000-702.900	37.00	883.59	883.59
	202-463.000-702.900	2.75	104.03	104.03
	202-478.000-702.900	10.50	460.27	460.27
	203-478.000-702.900	42.50	2,174.82	2,174.82
	590-527.100-702.900	14.00	665.50	665.50
	Grand Totals:	106.75	4,288.21	4,288.21

PAYROLL AMOUNTS					
12/10/20					
Pay 499		GROSS PAY	OVERTIME	LONGEVITY	BASE PAY
Employee Code	Dept.		PAY		
FULL-TIME					
DCC	Office	$1,595.20	$0.00	$0.00	$1,595.20
MGR.	Office	$3,640.80	$0.00	$0.00	$3,640.80
CC	Office	$2,018.41	$0.00	$0.00	$2,018.41
DCC	Office	$1,416.00	$0.00	$0.00	$1,416.00
PO	Police	$2,200.80	-$50.40	$0.00	$2,150.40
PO	Police	$2,150.40	$0.00	$0.00	$2,150.40
PO	Police	$2,108.00	$0.00	$0.00	$2,108.00
PC	Police	$2,524.80	$0.00	$0.00	$2,524.80
DS	Police	$2,208.00	$0.00	$0.00	$2,208.00
DPW1	DPW	$2,572.44	-$353.08	$0.00	$2,219.36
DPW2	DPW	$2,219.36	$0.00	$0.00	$2,219.36
DPW3	DPW	$2,051.20	$0.00	$0.00	$2,051.20
DPWS	DPW	$2,436.00	$0.00	$0.00	$2,436.00
BIOS	WW	$2,886.40	$0.00	$0.00	$2,886.40
BIOS	WW	$2,168.92	-$151.32	$0.00	$2,017.60
BIOS	WW	$2,256.32	$0.00	$0.00	$2,256.32
ENERGY1	Energy	$3,656.38	-$120.54	$0.00	$3,535.84
ENERGY2	Energy	$4,058.18	-$522.34	$0.00	$3,535.84
ENERGYS	Energy	$3,860.00	$0.00	$0.00	$3,860.00
ENERGY3	Energy	$3,212.80	$0.00	$0.00	$3,212.80
ENERGY4	Energy	$2,847.86	-$478.02	$0.00	$2,369.84
DIR.	HD	$1,971.20	$0.00	$0.00	$1,971.20
TOTAL		**$56,059.47**	**-$1,675.70**	**$0.00**	**$54,383.77**
COUNCIL					
CC1		$180.00	$0.00	$0.00	$0.00
CC2		$60.00	$0.00	$0.00	$0.00
CC3		$60.00	$0.00	$0.00	$0.00
CC4		$60.00	$0.00	$0.00	$0.00
CC5		$120.00	$0.00	$0.00	$0.00
CC6		$120.00	$0.00	$0.00	$0.00
CC7		$120.00	$0.00	$0.00	$0.00
CC8		$100.00	$0.00	$0.00	$0.00
CC9		$260.00	$0.00	$0.00	$0.00
CC10		$180.00	$0.00	$0.00	$0.00
TOTAL		**$1,260.00**	**$0.00**	**$0.00**	**$1,260.00**
PART-TIME					
MGR.	HHD	$127.60	$0.00	$0.00	$127.60
EW	Office	$0.00	$0.00	$0.00	$0.00
DPW	DPW-PT	$0.00	$0.00	$0.00	$0.00
PPO	POL-PT	$300.00	$0.00	$0.00	$300.00
PPO	POL-PT	$150.00	$0.00	$0.00	$150.00
PPO	POL-PT	$400.00	$0.00	$0.00	$400.00
PPO	POL-PT	$845.00	$0.00	$0.00	$845.00
TOTAL		**$1,822.60**	**$0.00**	**$0.00**	**$1,822.60**
TOTAL PAYROLL		**$59,142.07**	**-$1,675.70**	**$0.00**	**$57,466.37**

Employee Hours and Gross by GL Number Report

For Payroll ID: 112

For Selected Pay Code(s): 15X, 2X

Pay Code ID	Distribution	Sup Hours	Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross
32DPW - ADAMS, MATTHEW T							
	Employee Totals:	0.00	0.00	0.00	7.50	353.08	353.08
85HPD - ANDERSON, SHAWN T							
	Employee Totals:	0.00	0.00	0.00	1.25	50.40	50.40
23HYD - BIRKMAN, TERENCE L							
	Employee Totals:	0.00	0.00	0.00	2.00	120.54	120.54
30HYD - GOWELL, NATHAN J							
	Employee Totals:	0.00	0.00	0.00	7.00	522.34	522.34
19WWP - KIES, CHRISTOPHER A							
	Employee Totals:	0.00	0.00	0.00	4.00	151.32	151.32
25HYD - VAN ZOEREN, ANDREW							
	Employee Totals:	0.00	0.00	0.00	9.50	478.02	478.02
Distribution Totals:							
	101-301.000-702.900	0.00	0.00	0.00	1.25	50.40	50.40
	202-478.000-702.900	0.00	0.00	0.00	5.00	401.80	401.80
	203-478.000-702.900	0.00	0.00	0.00	12.50	622.38	622.38
	580-537.300-702.900	0.00	0.00	0.00	4.00	241.08	241.08
	590-527.100-702.900	0.00	0.00	0.00	8.50	360.04	360.04
	Grand Totals:	0.00	0.00	0.00	31.25	1,675.70	1,675.70

HART AREA FIRE

ADMINISTRATIVE BOARD

Meeting Minutes- December 3, 2020

The Hart Area Fire Administrative Board Meeting was called to order by Chairman Gary Beggs at 7 :00PM. Others present for the meeting were, Jake Whelpley, Mike Powers, Dale Stevenson, Clancy Aerts, Bruce Mull, Mike Potter and Jerry Schaner. Chief Fuehring and undersigned.

Others present for the meeting was Chief White, Lt Mark Haynor, Lt Dan Schaner, FF Lynn Schiller, Melissa Monroe and Mike Barefoot.

Motion was made by Aerts and supported by Mull to approve the agenda as presented. Voice Vote, all Yes. Motion carried.

Chairman Beggs introduced Larry Doran as the representative from Weare Township.

At this time the Chief Badge was pinned on Dwight Fuehring by his wife Melissa. The Assistant Chief's badge was pinned on Tim Tubbs by his wife Susie. Chief White expressed that how hard these two had to work to get to this point in their service to the department. He also presented Chief Fuehring with a uniform blazer to be used for presentations and special occasions that come up from time to time for a chief.

Board Member Aerts advised that he was pleased with the response from the Hart Fire Department and knows they did all that they could to help his son Rick.

Motion was made by Whelpley and supported by Aerts to approve the minutes of the October 29, 2020 board meeting. Voice Vote, all yes. Motion carried.

Treasurer had handouts on all the bills to be paid which totaled $70,108.90 Treasurer reported the payroll totaled $67,058.00 which was approximately $8,500.00 less then the previous year. Treasurer advised the board the Audit had taken place and should be getting it back within a couple of weeks.

Powers made the motion to accept the treasurer report and pay the bills, this was supported by McGhan. Roll Call vote, All Yes. Motion carried.

Under Chief's report, Chief White advised the department had 25 runs responded to so far in the month of November and the first three days of December. He also passed out a handout covering the items for the department and that is included in this report. Chief White also handed out a report for the board that he had written. He then turned it over to Chief Fuehring.

Chief Fuehring advised he wanted to make some changes to the policy's of the department. It currently states in the policy for the Captain's position it states a person needed to have 6 years after probationary status and for Lieutenant it is 4 years. He wanted to change this to four years for Captain



TO: **WASTEWATER BOARD**

FROM: **PAUL CUTTER, SUPERINTENDENT**

DATE: **JANUARY 12, 2021**

RE: **WASTEWATER TREATMENT PLANT OPERATIONS**

Treatment Plant-

Happy New Year to all. Hope you are well.

Some of you may have known Bill Wells and some may have not. Bill passed a couple weeks ago, for many years Bill volunteered his time to the City. Bill served on council for many years as a council man and Mayor. Please take a minute and remember Bill for all the service he gave to our City. Thank You.

In my last report I explained the difficulties I was having with the new blowers. As mentioned, in my last report I was communicating with Cepha Controls Ind. Cepha is from the U.K who programmed the blowers with our requested programming.

Cepha was very helpful. Duncan is the gentlemen that assisted me with the tweaking of the programming. As we worked through the programming, it was apparent that the sensors located in the aeration basin that generate the information the blowers look at in order to run at the parameters set in the programming where not working as designed.

I contacted Hach who is the manufacture of the equipment that reads the aeration basin T.S.S. (Total Suspended Solids) and the D.O (Dissolved Oxygen). This equipment reads and sends the information back to the blowers.

Hach was very helpful at walking me through how to make the necessary adjustment to the equipment. It seems we have finally worked out all the issues we have been experiencing since the blowers and sensors had been installed.

We continue to save electric cost. The savings for the month of November compared to last year was $4,280 equates to $143 a day.

Both Frank and Chris are continuing to work what I call the Covid schedule where I and Frank or Chris work a full and day. Frank and Chris rotate coming in and running lab and goes home for the rest of the day. It is in an effort to keep social distancing.

We are continuing to discharge irrigation water using our Surface Water Discharge permit. If the weather allows us to continue to irrigate the permit allows us to discharge until April 30.

2020 was the last year of a 5 year Biosolids Contract which was awarded to NutriGro Enviromental Solutions Inc. Lynne and I will be putting together a R.F.P (Request for Proposal) and hope to have it out for bids by the 1st of March.

With the New Year here I believe it may be time to take a look at Succession Planning. The reason I feel we should start now is due to the time it takes to become state certified.

The City of Hart takes a B certification to operate the Facility. See the requirements associated with a B Certification on the attachment. The order of certification levels go. D,C,B,A.

Industries-

As mentioned in my last report Senceca continues to grow. Peter Brink, Barbara Marzack both from Prein & Newhoff and I meet via conference call with Senecas on site engineer Jeff Nixon. With respect to some of the jobs set forth from the S.A.W (Sewer and Water) grant Peter and Barbara had questions that could have an impact on these projects. Jeff was able to supply us with some information but suggested that Prein and Newhoff write a letter to him and he would send it to Seneca's Corporate Office for certain questions.

We followed up with a call to Mr. Scott Greiner one of the owners associated with Michigan Freeze Pack. Again asking pertinent questions to projects that MFP could effect.

As some of you know and some may not. Great Lakes Packing out of Kewadin Michigan are also owners in the building that MFP calls home. They move in prior to our local cherry season and set up their own equipment to process cherries for approximately 6 weeks. One of the most important reasons they locate here is the availability to use the IQF (Individually quick Frozen) tunnels and the convenience of Hanson Cold storage being attached to the MFP building.
I will set up a call with them also, asking them questions as we did our other two industries for future plans.

If you have any questions feel free to stop out to the plant or give me a call.

Thank You, Paul Cutter

To: Personnel Committee, City Manager 9/22/20

RE: Future Staffing

Hello All,

I feel it may be time to address the staffing concerns that the City has facing them in the future.

Frank Lloyd has been with the City 21 years. Frank has expressed that he will be retiring in September of 2022. Frank holds a "C" State of Michigan Certification for Wastewater. He has a lot of knowledge of how things operate within the Biopure Facility along with the 6 lift stations in the City. Chris Kies has been with the City for 8 years. He holds a "D" State of Michigan Certification. Chris was hired with the thoughts of taking my position in the future. I once thought the position would be a good fit for Chris and the City. But in the last 3 years I have not seen the motivation to pursue the correct State Certification level to set himself up for taking over as Superintendent. A "B" Certification is needed for the City Biopure Facility.

To add to the lack of motivation to move up Chris shared with me that he would be applying for a Hydro Positon if one became available in the future. Prior to Chris sharing his desire to transfer to the Hydro I had decided it would not be to the best interest of the City to groom Chris for the Superintendent Position.

Below is the State of Michigan requirements to meet the Classification for each Certification Level. Hart Biopure Treatment Facility holds a "B" classification.

R 299.2918 Operator certification; minimum requirements. Rule 18.
(1) Certification shall require written examination conducted by the department, with the advice of the board, according to 1 or more of the following classifications based upon minimum education and experience qualifications:
(a) **Class A.** To be eligible to write the examination for a Class A certificate, the applicant shall satisfy all of the requirements in either paragraph (i) or (ii) of this subdivision, as follows: (i) The applicant shall comply with all of the following requirements: (a) Possess a college degree with sufficient engineering or allied subjects to understand the mechanics, electronics, and hydraulics of a complex treatment facility. (b) Possess a Class B certificate. (c) Have 4 years of acceptable experience in the operation of a Class B or higher treatment facility, 2 years of which shall have been in a supervisory position or a position of major operational responsibility. (ii) The applicant shall comply with all of the following requirements: (a) Have completed 2

years of a standard college curriculum in engineering or allied field with sufficient subjects to understand the mechanics, electronics, and hydraulics of a complex treatment facility. (b)

Class B certificate. (c) Have 6 years of acceptable experience in the operation of a Class B or higher treatment facility, 2 years of which shall have been in a supervisory position or a position of major operational responsibility. (b) Class B. To be eligible to write the examination for a Class B certificate, the applicant shall comply with all of the following requirements: (i) Have completed 1 year of college or its equivalent with sufficient subjects to aid in the understanding of the mechanics, electronics, and hydraulics of a treatment facility.

Class C certificate. (iii) Have 4 years of acceptable experience in the operation of a treatment facility of Class C or higher, 2 years of which shall have been in a supervisory position or a position of major operational responsibility. (c) Class C. To be eligible to write the examination for a Class C certificate, the applicant shall comply with all of the following requirements: (i) Have completed high school or its equivalent.

Class D certificate. (iii) Have 2 years of acceptable experience in the operation of a Class D or higher treatment facility. (d) Class D. To be eligible to write the examination for a Class D certificate, the applicant shall comply with both of the following requirements: (i) Have completed high school or its equivalent. (ii) Have 1 year of acceptable experience in the operation of a Class D or higher treatment facility.

(e) Class L2. To be eligible to write the examination for a Class L2 certificate, the applicant shall comply with both of the following requirements: (i) Have completed high school or its equivalent. (ii) Have 1 year of acceptable experience in the operation of a Class L2 lagoon system.

(f) Class L1. To be eligible to write the examination for a Class L1 certificate, the applicant shall comply with both of the following requirements: (i) Have completed high school or its equivalent. (ii) Have completed 1 year of acceptable experience in the operation of a Class L1 or Class L2 lagoon system. (g) Class SC. To be eligible to write the examination for a Class SC certificate, the applicant shall comply with both of the following requirements: (i) Have completed high school or its equivalent. (ii) Have completed 1 year of acceptable experience in the operation of a Class SC type facility. (2) Additional education or experience of an applicant may be substituted by the department, with the advice of the board, for meeting the minimum qualifications prescribed in subrule (1) of this rule.

As you can see if the City is going to move someone up within the department it is going to take some time to meet all the requirements to hold a "B" certification. I have been with the City for 27 years and plan to retire in roughly 6 years.

I hold an A,B,C,D,L2,L1,SC this don't mean my replacement would need to obtain all of these certifications but I do understand the commitment it takes to get to this level. This is why I feel it is my job to inform you of the process and make sure you have a good understanding of the time it takes to bring someone in and be ready to take over when I make my decision to retire.

The City will have other options.

One option would be to try and find a person that already holds a "B" Certification.
Second option would be to Contract out with a company that runs the facility for you.

I would assume this information may bring many questions, feel free to give me a call

Hart Energy Department
3907 N. Oceana Drive
Hart, Michigan 49420
Off: 231-873-5367
Mike Schiller, Superintendent
Email - mschiller@cityofhart.org

Council Report 1/12/2021

The Energy Department is doing well and staying healthy. We have been trying to keep our distance with other empolyees. We also continue our daily health checks.

The crews remain on a rotating schedule to keep isolated and prevent the whole department from getting covid-19 at one time.

An updated EAP report has been submitted to Ferc for the dam. The dc voltage alarm at the dam has been resolved. We are looking into replacing the rip rap at the dam along with new stairs.

We are coming to a close on our metering project with only a few meters left. Completed power installation to new home on Michael St. We continue to help DPW/Bio Pure with projects.

Thank You,

Please feel free to call with any questions or concerns. 231-**873-5367 . Hart Energy Dept/Mike Schiller**

DPW REPORT

January 12, 2021

- Check Wells/Towers/Booster Pump Weekly
- Read Water & Electric Meters
- Monthly Water Samples
- 4 Miss Digs in January
- Plowed Snow 3 times
- Hauled Snow
- Pick Up Plow is Being Repaired
- John Deere Snow Blower is Being Repaired
- Empty Garbage Cans Weekly
- Tree Trimming Along the Sidewalks Continues
- Candy Canes and Garland are Down for the Year
- Christmas Tree was Taken Down
- Yearly Water Reports are Being Completed
- PFAS Samples of our Wells ALL Came Back Negative

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: January 12th, 2021

RECENT EVENTS

From Tuesday, December 3rd, 2020, through Wednesday, January 6th 2021, the Hart Police Department received 176 complaints ranging from Assault & Batteries, Vehicle Violations, Warrant Arrests, Assist to Other Agencies, Property Damage Crashes, Disorderly Conducts, Family Troubles, Larcenies, Suspicious Situations, Animal Complaints, Medical Assists, Trespassings, Alarms, Unwanted Subjects, Fraud Complaints, Disturbances and Domestic Assaults.

On Thursday, December 3rd, 2020, the Hart Police Department was dispatched to the 300 block of Johnson Street referencing an Assault & Battery complaint. A 13-year-old Mears boy had been assaulted by a 12-year-old Hart boy, the Mears boy being struck in the face area. Three (3) juvenile boys were also interviewed who witnessed this assault. The assault in question was also digitally recorded by one of the witnesses via his cellular telephone, which officers obtained. A report will be submitted to the Oceana County Prosecutor's Office for his review.

On Thursday, December 3rd, 2020, the Hart Police Department initiated a traffic stop on a vehicle on Polk Road near Dryden Street regarding a vehicle violation. A 49-year-old Hart woman was cited for Operating a Motor Vehicle without a License.

On Friday, December 4th, 2020, the Hart Police Department initiated a traffic stop on a vehicle on Mechanic Street near Courtland Street about a vehicle violation. A 24-year-old Hesperia woman was arrested for an outstanding warrant out of Newaygo County. The woman was turned over to the Newaygo County Sheriff's Office without incident.

On Friday, December 4th, 2020, the Hart Police Department initiated a traffic stop on a vehicle on Johnson Street near Hart Street, referencing a vehicle violation. A 19-year-old Hart woman was cited for Operating a Motor Vehicle without a License and Failing to Provide an officer with Proof of Insurance.

On Monday, December 7th, 2020, the Hart Police Department was dispatched to the 50 block of State Street regarding a Well-Being Check / Domestic Assault. Officers were advised 34-year-old Hart man had been consuming alcohol all weekend and was making suicidal statements. On Saturday, December 5th, 2020, the man attempted to take an undisclosed amount of medication in hopes of overdosing. The man's wife, a 29-year-old Hart woman, attempted to remove the bottle of medication from the man. The man grabbed the woman by the ear, twisting her ear, and shoving her down to the ground. The man also grabbed the woman's wrist, twisting her wrist. The woman feared the man was consuming so much alcohol he may harm his body. The woman had noticeable bruising to her wrist from the assault and had a laceration to her ear. The man was arrested and lodged at the Oceana County Jail for Domestic Assault.

On Wednesday, December 10th, 2020, the Hart Police Department was dispatched to the 400 block of Wood Street referencing a Retail Fraud (Shoplifting). Officers were advised a 21-year-old Hart man had taken an energy drink. After reviewing surveillance footage, the man was noted removing and concealing an energy drink from the local business and leaving the business without paying for the item. The man was located and later admitted to the officer of taking/stealing the item from the store. A report will be forwarded to the Oceana County Prosecutor's Office for his review.

On Saturday, December 10th, 2020, the Hart Police Department was dispatched to the 800 block of Griswold Street regarding an Assault & Battery. It should be noted; the responding officer was advised one of the parties present did possess a firearm. A 37-year-old Whitehall man alleges a 34-year-old Hart man shoved him. A witness to the assault was also interviewed by responding officers. The parties were separated, and a report will be submitted to the Oceana County Prosecutor's Office for his review.

On Friday, December 12th, 2020, the Hart Police Department was dispatched to the 400 block of Courtland Street referencing a Domestic Assault. A 26-year-old Hart man and 49-year-old Hart man at first stated no assault occurred but later admitted an assault had taken place. The 26-year-old Hart man did have visible injuries to the back of his head due to his head striking an end table in the home's living room area. A report will be submitted to the Oceana County Prosecutor's Office for his review.

Respectfully,

J. Salazar,
Chief of Police

CITY OF HART

407 S. State St., Hart, MI 49420

Ph: 231-873-2488 Fax: 231-873-0100

SPECIAL EVENTS PERMIT

THE CITY IS NOT RESPONSIBLE FOR BY-STANDERS AT YOUR EVENT.

DATE OF APPLICATION: 1/8/2021

NAME OF EVENT: Hart Hills Gravel Race

DATE OF EVENT: 5/1/2021 TIME: 10 am TO 2 pm

RAIN DATE OF EVENT: **MUST PROVIDE** None

LOCATION AND/OR ROUTE OF EVENT:

Same as 2019. Initially heading east of Hart, making a clockwise circle around Hart, approaching Hart from the west towards the finish.

DESCRIPTION OF EVENT:

5, 10, 25 and 50 mile bike race starting starting and finishing in front of Hart Pizza. Masks must be worn at the start with 6 feet of separation required for each rider. The 25 and 50 mile races will start 10 minutes apart.

SPECIAL NEEDS:

NAME OF ORGANIZATION OR SPONSOR: Raymond Passchier

ADDRESS:

1545 Orville St SE, Grand Rapids, MI 49507

CONTACT PERSON: Raymond Passchier

PHONE: 616-821-3948 FAX:

EMAIL: rpasschier@yahoo.com

X *Raymond Passchier* 1/8/2021

SIGNATURE OF EVENT COORDINATOR/SPONSOR **DATE**

IT IS YOUR RESPONSIBLITY TO SCHEDULE THE LOGISTICS MEETING WITH THE CITY DEPARTMENTS INDICATED IF YOUR APPROVED PERMIT INDICATES THAT A MEETING IS NEEDED. PLEASE NOTE THAT A 7 - 10 DAY ADVANCE NOTICE WILL BE NEEDED TO SCHEDULE THE MEETING.

POLICE: 873-2488, DPW: 873-3100, HYDRO: 873-5367, EMS: 873-8240

SECTIONS BELOW TO BE COMPLETED BY THE CITY

PROOF OF LIABILITY INSURANCE FOR STREET SOLICITATION: YES OR NO

LOGISTICS MEETING NEEDED: YES OR NO

DEPT. ATTENDING: DPW POLICE EMS HYDRO

PERMIT NUMBER: APPROVED BY CITY COUNCIL/CITY MANAGER

DATE OF APPROVAL/DENIAL: YES OR NO

CONDITIONS:

CITY REPRESENTATIVE'S SIGNATURE:

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 1/8/20212020
Re: First Reading Ordinance 2021-01 A zoning map amendment rezoning one (1) parcel from the B-1 Central Business District to A-Residential for the following property: Parcel Number 020-209-008-00 known as 311 E Main St, Hart, MI.

Ladies and Gentlemen,

On Thursday January 7, 2021 the Planning Commission considered at their regular meeting the application for rezoning of parcel number 020-209-008-00 commonly known as 311 E. Main St., the application was submitted to the PC by the property owners.

After discussions and clarifications as well as reviewing the application submitted and subsequent letter submitted by the property owner as they were not able to attend the meeting the board considered a motion to recommend denial of the rezoning application to the City Council.

The Council has what I see as two options at this point,

1. The Council can accept the recommendation of the Planning Commission and if not interested in continuing to consider the request they may deny the request. This could be done by a motion to accept the Planning Commission's recommendation and decline to consider the first reading of Ord. 2021-01

2. The Council can recieve the recommendation of the Planning Commission but if the Council wants time to further consider the application themselves. This could be done by a motion along the lines of moving to accept the recommendation of the Planning Commission and acknowledge that the first reading of Ord. 2021-01.

Ultimately, the Council has the final decision on requests of this type but as an advisory body to the Council, the Planning Commission is tasked with the heavy lifting on items such as these and they have considered they facts, the owners statement and made a recommendation to the Council.

Lynne

03/20/12

City of Hart, 407 State Street, Hart, Michigan 49420

Planning & Zoning Application

231-873-2488 231-873-0100 (fax) www.ci.hart.mi.us

Apply at Oceana County Annex, 210 Johnson, for your *Building Permit* (231-873-5355).

Address/Location of Subject Property: 311 E. Main St. Date: 11/6/20

Parcel # of Subject Property: MA10-000311-0000-02

Current Zoning & Use of Subject Property: Commercial

Applicant Information:

Name: Brooke Bechtel Organization:

Address: 311 E. Main City/State/Zip: Hart MI 49420

Phone: 231 233 3148 Email: brookethebarber@gmail.com Fax:

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate.

Signature: Brooke Bechtel Date: 11/6/20

I hereby grant permission for members of the City of Hart (Planning Commission) (Zoning Board of Appeals) (City Council) (Staff) to enter the property described below (or as described in the attached) for the purpose of gathering information related to this application. (Note to applicant: This is optional and will not affect any decision on your application.)

Signature of Owner: Date:

Applicant is the: ☒ Owner ☐ Lessee ☐ Optionee ☐ Contractor/Architect

If the applicant is not the owner of the property, complete the following:

Owner's Name:

Address: City/State/Zip:

Phone: Signature:

Proposed Use: Residential Proposed Zoning: Residential

Explanation of Request: Trying to refinance as traditional mortgage. Need to be zoned residential to do so.

If application is for a variance, please attach one (1) copy of a site plan. If application is for a Site Plan Review, please attach twelve (12) copies of a complete site plan.

☐ Approved ☐ Approved with following conditions:

☐ Denied for the following reasons:

TO BE COMPLETED BY CITY

Date received: __/__/__ Fees: $10 (Res) $25 (Com) $025 (Wat) $1200 (Sew) Escrow: $1000 $500 $250 Variance: $50

Receipt Number: CK 7166 Staff:

Zoning Administrator: Date:

Note: Information contained in this application, as well as supporting documentation, may be subject to review by the public if a Freedom of Information Act Request is filed.

s:\sharedhart1\planning&zoning\forms&handouts\zoningapplicationform.doc

Memorandum

To:	**City of Hart Planning Commission**
Date:	**December 31, 2020 (January 7 meeting)**
From:	**David M. Jirousek, AICP – Horizon Community Planning**
RE:	**Brooke Bechtel, 311 East Main: Rezoning Request**
Parcel:	**64-020-209-008-00**

Overview

The applicant requests the rezoning of the subject lot from the B-1 Central Business District to the A-Residential zoning district.



Existing Conditions: The site is home to the Hart Barber Shop (Exhibit 1). In recent years, a second floor was constructed to add an upstairs residential unit. Mixed-use buildings of this nature are only permitted in the B-1 zoning district.

A Zoning Map inset is included in Exhibit 2. The subject property is the last B-1 zoned property before the beginning of an area zoned A-Residential to the east.

Adjacent lands include:

- North: Residential uses (A-Residential, A-1 Residential).
- South: Residential uses (A-Residential).
- East: Residential use (A-Residential).
- West: Former restaurant and current redevelopment priority site (B-1 Central Business District).

Proposal: The applicant seeks a rezoning to refinance the building with a traditional mortgage. No other changes to the use or the site are proposed.

Considerations

While rezoning standards are not included in the Zoning Ordinance, I recommend that the following general factors are considered during the review of the request.

a. *Whether or not the proposed rezoning is consistent with the goals, policies and future land use map of the Master Plan; or, if conditions have changed significantly since the Master Plan was adopted, consistency with recent development trends in the area.*

The Future Land Use Map designates the subject lot as Downtown Commercial/Mixed Use (DC/MU). The description of this category is as follows (see Exhibit 3):

> *This land use designation encompasses the older, traditional commercial core of the City. Retail, service, and residential land uses are appropriate in this area. However, some additional land uses may be acceptable if they complement the downtown core and provide an activity that is not readily available. In traditional downtown fashion, non-residential land uses (primarily retail and services) should occupy store fronts, while residential and office land uses should be located on upper floors. Further development of this area based on the principles of the Hart Main Street program is highly encouraged.*

The current B-1 zoning district corresponds to the DC/MU future land use designation, and B-1 zoning is consistent with the recommendations of the Master Plan.

In master planning processes, it is typical that a higher-level conceptual plan for future land use is adopted. When implementing zoning designations and changes, site-specific concerns, existing land use, and existing conditions are considered with more detail regarding the transition from a commercial business area to a residential area. With this in mind, 218 Washington was considered a natural breakpoint between commercial and residential uses in recent months. However, the subject property does not share the same distinction because it was historically a commercial use and is now a mixed-use building due to the addition of the second-floor residential unit. As such, it is more reasonable to maintain the existing B-1 designation.

b. *The proposed district and the uses allowed are compatible with the site's physical, geological, hydrological and other environmental features.*

Rezoning the parcel to A-Residential would have no discernible impact on the environmental resources of the City and the natural features of the site. As compared to B-1, A-Residential is the least intense zoning district in the City's Zoning Ordinance as it relates to development potential.

c. *The potential uses allowed in the proposed zoning district shall also be compatible with surrounding uses in terms of land suitability, impacts on the community, density, potential influence on property values and traffic impacts.*

Residential zoning and use of the property would be compatible with uses to the east and south. However, the building accommodates a long-standing commercial use. Rezoning the property to A-Residential would result in a nonconforming use, which is not recommended in zoning practice. The intent of the zoning practice is to discourage the long-term existence of nonconforming uses.

d. *Whether, if rezoned, the site is capable of accommodating the uses allowed, considering existing or planned infrastructure including roads, sanitary sewers, storm sewer, water, sidewalks, and road lighting.*

Uses allowed under the A-Residential zoning district are not anticipated to place a significant additional burden on public infrastructure.

Recommendation

I recommend denial of the A-Residential rezoning request for the following reasons:

1. A-Residential is inconsistent with the City's Master Plan.
2. The long-standing principal use of the property is commercial.
3. The rezoning would result in the creation of a nonconforming use.
4. The need for the rezoning has no relation to land use and development but a personal financial consideration.

Exhibit 1: Street View



Exhibit 2: Zoning Map Inset

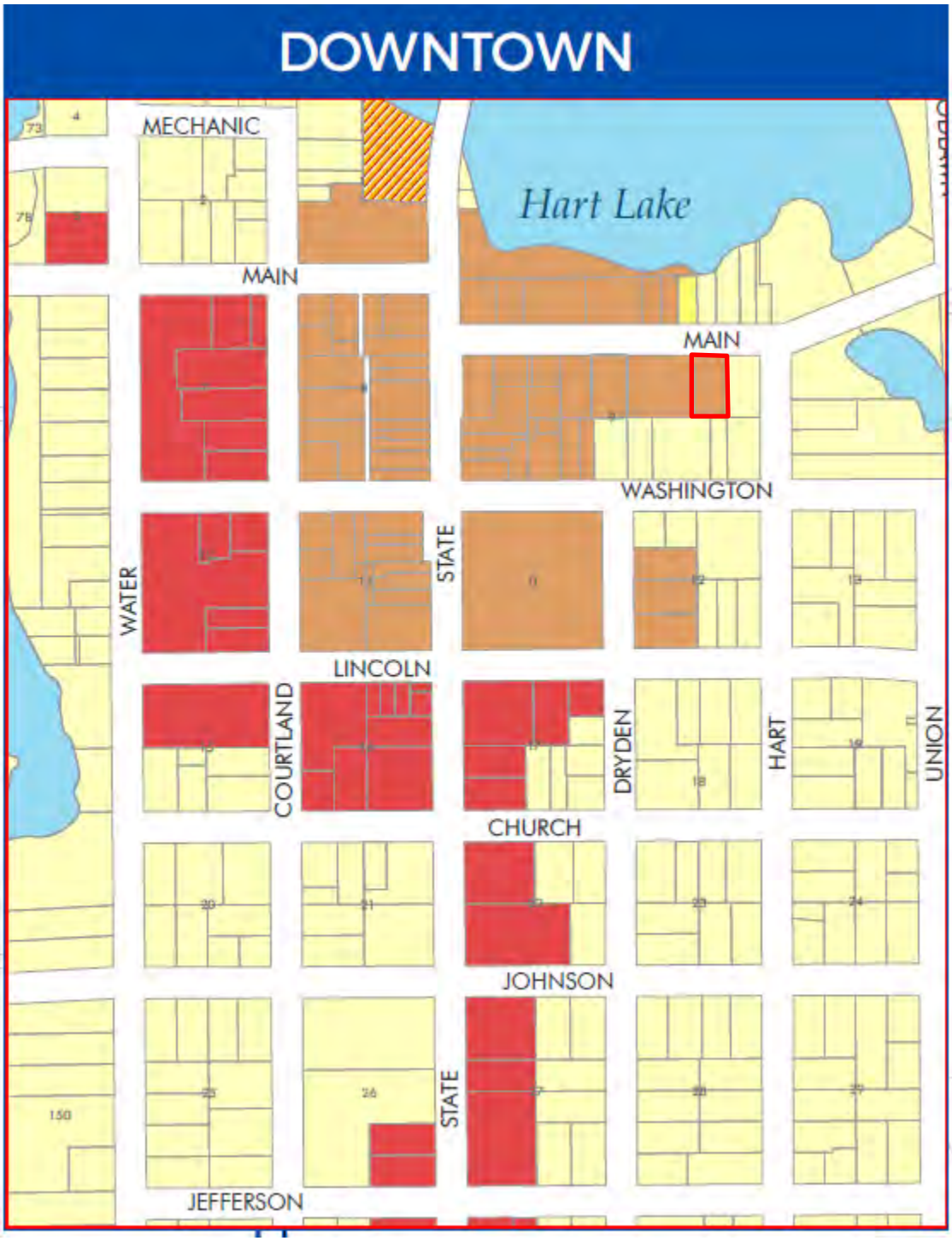


Exhibit 3: Future Land Use Map Inset



CITY OF HART
ORDINANCE NO. 2021-01

ZONING ORDINANCE MAP AMENDMENT

THE CITY OF HART ORDAINS:

A zoning map amendment rezoning one (1) parcel from the B-1 Central Business District to A-Residential for the following property:

311 E Main St, Hart, MI
Parcel Number 020-209-008-00

First Reading: **January 12, 2021**
Second Reading & Adoption:
Publication:
Effective Date:

STATE OF MICHIGAN)
) SS.
COUNTY OF OCEANA)

I, the undersigned, the duly qualified and acting Deputy City Clerk of the City of Hart, Oceana County, Michigan, do hereby certify that the foregoing Ordinance amendments and additions were adopted by City of Hart at a regular City Council meeting properly held on the 24th day of November, 2020; and that the meeting with held in compliance with notice provisions and all other requirements of Act 267 of the Public Acts of 1976, as amended. I hereby certify that I published the summary Ordinance amendments and additions in the Oceana Herald Journal on the ___ day of February, 2021.

I hereby certify this to be a true and correct copy of the document on file with the office of the City of Hart Clerk.

Karla Swihart, Interim City Clerk

Memo

To: Mayor and Council
From: Lynne Ladner
Date: 1/8/20212020
Re: Mayoral appointments.

Ladies and Gentlemen,
After several discussions with the Mayor regarding which boards, commissions and committees required the mayor to make appointments either due to vacancies created through the recent election or otherwise Mayor Platt has provided to me a break down of appointments that she has made. In the case of Mayoral appointments the general understanding is that the Mayor makes the appointments which are then received and affirmed by the Council. Below is the breakdown of those appointments for current City Council members as provided to me by Mayor Platt.

Name
Fred Rybarz Jr (Appointed/V. Platt)
Lake
Cemetery
Parks & Recreation
Catalina Burillo (Appointed/Martin)
Parks & Recreation
Power Board Alt.
Dean Hodges (Elected)
Power Board
Historic District
Zoning Board of Appeals
Jim Evans (Elected)
Library
Board of Review - Mayor Designee
Cemetery
Braxton Platt (Elected)
HEART
Personnel & Finance
Vicki Platt (Mayor - Elected)
All Committees
Robert Splane (Appointed)
Planning Commission
Finance/Personnel Committee
HEART

Lynne

Name	Title	Spouse	Wk. Phone	Cell Ph.	Home Phone	Address	Email	Term	Elected	Exp. Date
Fred Rybarz Jr (Appointed/V. Platt)	Councilor	Debbie		231-750-4393	231-873-2818	4 Johnson St	fredrybarzjr@msn.com	4 year		11/2022
Lake										
Cemetery										
Parks & Recreation										
Catalina Burillo (Appointed/Martin)	Councilor	Al	231-672-3365	231-923-3685		19 S. Water St.	burilloc@gmail.com	4 year	3/2020a	11/2022
Parks & Recreation										
Power Board Alt.										
Dean Hodges (Elected)	Councilor									
Power Board						112 Plum St.		4 year	11/2020	11/2024
Historic District										
Zoning Board of Appeals										
Jim Evans (Elected)	Councilor									
Library						410 S. Dryden		4 year	11/2020	11/2024
Board of Review - Mayor Designee										
Cemetery										
Braxton Platt (Elected)	Councilor					94 Plum St.		4 year	11/2020	11/2024
HEART										
Personnel & Finance										
Vicki Platt (Mayor - Elected)	Mayor	Mark		231-578-9500		94 N. Plum St.	platt@oceanacoa.com	2 year	11/2020	11/2022
All Committees										
All Committees										
Robert Splane (Appointed)	Councilor	Lyn	616-920-1924	586-596-0005		417 Lincoln St.	airsplane@gmail.com	4 year	5/2016	11/2020
Planning Commission										
Finance/Personnel Committee										
HEART										
Mayor - 2 year term / Council 4 year term										