City of Hart, Michigan
CITY COUNCIL AGENDA
March 22, 2022, 7:30 PM
407 State St. – Council Chamber
NOTICE OF PUBLIC MEETING
REGULAR COUNCIL MEETING

1. Call to Order
2. Roll Call – Burillo, Evans, Hodges, Klotz, Rybarz Jr., Trygstad, Platt
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comments – **Public comment on any matter that is not included on the agenda for a public hearing by the Council. We ask that you please limit your comments to 3 minutes**
    a. Correspondence, Events, Presentations
6. Consent Agenda:
    a. Approval of Minutes from March 08, 2022 Council meeting.
    b. Bills, Claims, Payroll
    c. Reports of Boards, Commissions, and Committees
    d. Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp.
7. Action Items
    a. Resolution 2022 – 14 Adopt Fiscal Year 23 Water and Sewer Rates
    b. Resolution 2022 – 15 Declare surplus property and authorize sale
8. Discussion Items
    a. Mayoral Appointments:
        i. Library Board – Juan Cortes
        ii. H.E.A.R.T. Board – Catalina Burillo
9. City Manager Report
10. Communications from the Mayor and Council
11. Adjournment –

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CITY OF HART
407 S. STATE ST.
HART, MI 49420
COUNCIL PROCEEDINGS
March 8th, 2022
MINUTES – Draft

PRESENT: Mayor Vicki Platt, Councilors: Catalina Burillo, Jim Evans, Dean Hodges, Amanda Klotz, Fred Rybarz, and Kris Trygstad
ABSENT: None
OTHERS PRESENT: City Manager – Rob Splane, City Clerk – Karla Swihart, HEART Director – Nichole Kleiner, DPW Superintendent – Brad Whitney, Energy Superintendent – Mike Schiller, Hart Police Chief – Juan Salazar and Bill Vlopp.

Mayor Platt called the meeting to order; following the roll call, the mayor led the Council in the pledge of allegiance.

APPROVAL OF AGENDA:

- F. Rybarz motioned to approve the agenda and was supported by C. Burillo
  - Ayes: 7 Nays: 0 Absent: 0

PUBLIC COMMENTS: None

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Chief Fuehring, Hart Fire Department – request for support to purchase emergency rescue tool.
  Mayor Platt and Council: The Hart Fire Board is asking its members to help fund the purchase of a rescue tool they believe is essential for our common good.
  Attached is a breakdown of how the department funding currently works and what the City of Hart could expect to contribute to the effort. Attached is also a quote of the specific equipment proposed.
  Total package price $48,250 with City of Hart paying 13% = $6273.00, Weare twp paying 13.5% = $6514.00
  Hart twp paying $23.5% = $11,339.00 and Golden twp paying 50% = $24,125.00
  - J. Evans motioned to approve City of Hart's 13% $6270.00 portion to Hart Fire Department Rescue tool and supported by A. Klotz
    - Ayes: 7 Nays: 0 Absent: 0
- Rob Splane – Water Rate Study presentation
  City Manager R. Splane along with BioPure Superintendent Paul Cutter attended the Michigan Rural Water Association's water rate study and found that there was a lot of leg work for the City so Mike Ingalls from Michigan Rural Water came to Hart and spend a couple of days helping us with the City's water rate study. With the water rate study basically what we are looking to do is take the total system cost which includes operating, maintenance as well as future capital improvement projects and look at all of those cost and the rate is dictated by the amount of money it cost to run that service. With a rate increase coming up it will be nice to educate the public as why it is necessary for a rate increase, and the City is not raising rates just to raise rates. The City is raising rates to pay for the system residents are using. I am open to anyone who wants to sit down and go over the study more in depth. The presentation on the screen is to just highlights.
  The City has different size water meters and each one is billed a different rate and the reason they are billed a different rate is because the infrastructure to supply a 4inch meter costs more to repair/replace than standard 5/8 residential meter. All residents in the City of Hart currently pays $7.54 a month for standard 5/8 meter which includes your ready to service charge and includes first 3,000 gallons. Every 1,000 gallons used after 3,000 gallons cost $1.28. Proposed rate would be base rate of $6.26 1,000 gallons with $1.31 per 1,000 gallons after with looking at a 1% increase per year for the next 10 years. Like I said anyone who wants further information on the study is welcome to sit down with City Manager R. Splane to get into details.
  With that being said a resolution will be presented to City Council sooner rather than later with proposed rate increase.

CONSENT AGENDA:

- Approval of minutes from February 22nd, 2022.
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
    - C. Burillo motioned to approve Consent Agenda supported by J. Evans
        - Ayes: 7 Nays: 0 Absent: 0

ACTION ITEMS:

- Resolution 2022-08 Award Brush pile removal work from City property
  The City of Hart owns a 40-acre parcel northwest of town, and this parcel is utilized to store large amounts of snow in the winter and large amounts of brush and other natural debris produced from various City projects to be ground for compost, and the brush pile has grown in size such that the City does not own equipment capable of breaking down the brush pile and grinding it to spread as compost. As minor auxiliary work, this contract will also include the removal of leaves and debris adjacent to the DPW department on State Street and the City has sought local contractors capable of performing the work and received three quotes: Hallack Contracting in the amount of $12,500, Wadel Stabilization in the amount of $16,000 and White Lake Excavating in the amount of $19,000 and to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:
  NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:
  Awards the work to low bidder, Hallack Contracting for the amount of $12,500. Authorizes and directs the City Manager to sign all contract documents for the brush removal work.
    - J. Evans motioned to approve Resolution 2022-08 and supported by C. Burillo
        - Ayes: 7 Nays: 0 Absent: 0
- Resolution 2022-10 Authorization MPPA Power Purchase commitment authorization
  The City of Hart is a member of the Michigan Public Power Authority, and the City relies on the expertise of the staff at MPPA to analyze and identify the City's annual future purchased power requirements and by establishing a hedge plan, the City is able to commit to purchase future power at a rate which is anticipated to be lower than what the open market rate will produce, and the Hart Power Board recommends to the Council that the City of Hart enter into the proposed Power Purchase Commitment Authorization:
  NOW THEREFORE IT BE RESOLVED THAT THE HART CITY COUNCIL:
  Accepts the recommendation of the Power Board; and authorizes entering into the Power Purchase Commitment Authorization for the calendar year of 2024 for a total of 441.6 MWh and a not to exceed price of $20,509.49.
    - F. Rybarz motioned to approve Resolution 2022-10 and supported by J. Evans
        - Ayes: 7 Nays: 0 Absent: 0
- Resolution 2022-11 Approve alternate date for the March Board of Review
  The General Property Tax Act, MCL 211.30, requires the Board of Review to meet on the second Monday in March to hold its first meeting for taxpayer appeals, and MCL 211.30(2) allows the municipality to authorize, by adoption of an ordinance or resolution, an alternative date in March when the board of review shall meet, which alternative starting dates shall be the Tuesday and Wednesday following the second Monday of March.
  NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:
  March 16th, 2022, the Wednesday following the second Monday of March, has been selected as the first meeting date of the 2022 Board of Review for appeals by the Hart City Council
    - J. Evans motioned to approve Resolution 2022-11 and supported by C. Burillo.
        - Ayes: 7 Nays: 0 Absent: 0
- Resolution 2022-12 Approve 2022 Poverty Exemption Policy and Guidelines

The City of Hart performs property assessments, and the Federal Government prepares poverty guidelines for use n setting poverty exemptions for 2018; and pursuant to MCL 211.7u as amended by PA 390 of 1994 and further amended by PA 620 of 2022; and local governing bodies are required to and the City Assessor and Oceana County Equalization Director have requested that the City of Hart adopt the Federal Poverty Guidelines; and in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:
NOW THEREFORE LET IT BE RESOLVED THAT THE HART CITY COUNCIL:
Approves and adopts the attached Poverty Exemption Policy and guidelines and adopts the State of Michigan Department of Treasury poverty guidelines used in the determination of poverty exemptions for 2022:

▪ ***Size of Family Unit***	***Poverty Guidelines***
1	*$12,880*
2	*$17,420*
3	*$21,960*
4	*$26,500*
5	*$31,040*
6	*$35,580*
7	*$40,120*
8	*$44,660*
For each additional person	*$4,540*

- A. Klotz motioned to approve Resolution 2022-12 and supported by K. Trygstad
  - Ayes: 7 Nays: 0 Absent: 0

- Resolution 2022-13 Authorize City Manager to execute lease agreement for property adjacent to Seneca Foods.
  The City of Hart continues to encourage business growth and development and Seneca Foods has committed to building new space to allow for additional storage that will reduce their environmental impact on Set Michigan, and the City of Hart owns property that is not developable due to a utility easement, but would serve the needs of Seneca Foods, and in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares;
  NOW THEREFORE, BE IT RESOLVED THAT THE HART CITY COUNCIL:
  Authorizes the City Manager to sign and execute the proposed lease agreement allowing Seneca Foods to utilize approximately one acre of land on the southside of Seneca Foods property under and adjacent to existing power lines for a term of twenty-five (25) years in exchange for two hundred fifty ($250) per year with the option to extend the lease for five (5) consecutive five (5) year term each at a rate of five hundred ($500) per year.
  - A. Klotz motioned to approve Resolution 2022-13 and supported by F. Rybarz
    - Ayes: 7 Nays: 0 Absent: 0

DISCUSSION ITEMS:

- Special event permit – Hart Economic and Redevelopment Team – Thursdays on Main

THE CITY IS NOT RESPONSIBLE FOR BY-STANDERS AT YOUR EVENT.
DATE OF APPLICATION: 02/21/2022
NAME OF EVENT: THURSDAYS ON MAIN including Music on the Commons & Vendors
DATE OF EVENT: 06/16/22 - 08/25/22 Thursdays TIME: 4:00 pm TO 9:30 pm
RAIN DATE OF EVENT: MUST PROVIDE no rain date - will be canceled in the event of rain
LOCATION AND/OR ROUTE OF EVENT:
Hart Commons, Portion of Parking Lot #2, section of E Main Street from State St to public bathrooms
parking lot #1 will be fully accessible.
DESCRIPTION OF EVENT:
Vendors with hand-crafted items & demonstrations, yard games in street, live music in Commons
SPECIAL NEEDS:
DPW road closure signs on side of road on Thursdays for volunteers to pull out at 7pm
NAME OF ORGANIZATION OR SPONSOR: Hart Economic & Redevelopment Team
ADDRESS:
407 State St, Hart, MI 49420
CONTACT PERSON: Erin Stotler or Nichole Kleiner
PHONE: 231-873-2488 FAX:
EMAIL: events@cityofhart.org
X
SIGNATURE OF EVENT COORDINATOR/SPONSOR DATE 02/21/22

- F. Rybarz motioned to approve Special Events Permit and supported by A. Klotz
  - Ayes: 7 Nays: 0 Absent: 0

CITY MANAGER'S REPORT:

- City Manager R. Splane gave copy of manager's report to City Council
- Take away from last week's Michigan Government Finance Officials Association (MFGOA) workshop:
  - Creation of a budget calendar to help staff and council members to be available when important budget items will be discussed
  - Implementation of multi-year budgeting and trend analysis.
  - Train Department superintendents on the use of BS&A to engage in continuous budgeting cycle.
  - Push to avoid Krispy Kreme presentations..." when the eyes glaze over".
- During Sunday's windstorm, there were no reported outages through Hart Energy. This is a testament to the benefits of our on-going tree trimming project.
- City event schedule for 2022 includes many new ideas and concepts. The City's event coordinator is working to expand to new offerings that will parallel economic development efforts.

IMMEDIATE GOALS - update

- Establish a plan to spur development of the "the Creeks" to begin to provide new housing options.
  - Awaiting the developer's engineering plans for review. Hoping to break ground in late spring.
- Tackle the issues of blight and code enforcement.
  - Working to finalize proposed plan with the Village of Shelby and Shelby Township to share a code enforcement department. The department will supply our communities with rental inspections and property maintenance enforcement services. This will be included in the upcoming years fiscal budget.
  - Walker Property – Request for Proposal has been submitted to the Michigan Economic Development Corporation, they will post it to the State site seeking potential investors to redevelop the property. We will also be posting it locally hoping to court proposals both locally and regionally.
- Review options to plan for sustainable infrastructure maintenance in coming years.

- Continued focus to create and maintain Capital Improvement Plans.
- Perform rate study on an annual basis to ensure fees will cover both operations and improvements.
- Implementation of budget forecasting tool in an effort to cash flow future projects.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- F. Rybarz – Thank you to our City Employees for being at the Council meetings.
- Mayor V. Platt – Big thanks for Paul Cutter for making the floors shine in City Hall.
  Thank you to Hegg furniture for staging City Hall. Looks great
  Thank you to Nichole for being actively involved and also for Art to H.E.A.R.T, it's been a great kick off so far.
- C. Burillo would like a copy of the scheduled meetings each Council member is attending.

ADJOURN:

- There being no further business to come before the Council, the meeting adjourned at 9:09pm upon a motion by C. Burillo and supported by J. Evans. The next regularly scheduled meeting will be on March 22nd , 2022, at 7:30 pm.

Respectfully Submitted

Karla Swihart

Karla Swihart, City Clerk

Payroll ID: 144

Pay Period End Date: 03/13/2022 Check Post Date: 03/17/2022 Bank ID: GEN

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.
15X	0.00	7.25	285.86	3,081.24
225X	0.00	11.00	681.89	1,363.78
2X	0.00	3.75	195.13	936.90
COMP	38.75	0.00	964.53	2,702.25
ETO	138.25	0.00	4,114.14	19,926.88
HOL	16.00	0.00	430.24	2,151.20
HOURLY	1,234.00	0.00	36,450.91	210,418.28
SALARY	502.00	0.00	17,609.65	20,071.17

Ded/Exp Id	Cur. Amnt.	YTD Amnt.
AFLAC	210.99	1,265.94
AFLDI	154.36	926.16
AFLIF	15.72	94.32
ALERUS 401	1,577.05	9,449.46
ALERUS 401 AD	8.00	48.00
ALERUS 457	1,200.00	7,200.00
ALERUS 457P	2,089.18	14,819.72
DENTAL_EE	108.17	646.21
DENTAL_ER	432.47	2,583.57
FITW	5,882.82	52,070.27
GAP_EE	326.51	1,939.79
GAP_ER	1,306.08	7,759.38
GUARDIAN _EE	19.05	113.23
GUARDIAN_ER	193.44	1,156.36
LOAN	159.86	959.16
MED_EE	1,133.15	6,761.47
MED_ER	4,532.59	27,045.84
MEDICARE_EE	861.15	6,809.12
MEDICARE_ER	861.15	6,809.12
SITW	2,304.49	17,927.16
SOCSEC_EE	3,682.08	29,114.79
SOCSEC_ER	3,682.08	29,114.79
UNI46	253.08	759.24
UNIFM	20.80	124.80

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
60,732.35	0.00	20,006.46	40,725.89	477,620.92	38,738.72	11,007.81

* = Check Adjustment

CITY OF HART – ENERGY DEPARTMENT
POWERBOARD @ CITY HALL
407 STATE STREET, HART, MICHIGAN
MONDAY, March 7th 2022
8:30 am – MINUTES – Approved

Present: Chair, Mike Powers, Members: Steve Bruch, Gayle Forner, Dean Hodges (late), and Nick Wadel
Absent: NONE
Others present: City Manager – Rob Splane, and Energy Superintendent – Mike Schiller
Call to Order: Chair Powers called the meeting to order at 8:30 am.
Agenda/Minutes:

- Mr. Bruch motioned to accept the current agenda and supported by Mr. Forner
- Mr. Wadel made a motion to approve the minutes from the February 7th, 2022, meeting, and supported by Mr. Forner
  - Ayes: 4 Nays: 0 Absent: 1

Public Comment:

- MPPA Forecasted Power Supply Resource Position
- MPPA Power Purchase Commitment Authorization
  The City of Hart Hydro Electric (Hart"), through its Member Authorized Representative, hereby authorizes the purchase of Energy by Michigan Public Power Agency ("MPPA") on behalf of Hart at the following Quantity, Term, Delivery Location and not to exceed price levels. These Transactions, if executed by MPPA, are Power Purchase Commitments under the Energy Services Agreement between MPPA and Hart Energy:

Calendar Year	2024
Total MWh	441.6
Total $ (not to exceed)	$20,509.49
Average Price, $/MWh	$46.44
% of Load	4.2%
Hedged Target % After Transaction	70%

The transaction(s) above will be for Financial-Firm Energy with Physical delivery to the MISO Michigan Hub in the Day Ahead Market.
The purchase transactions outlined above account for the identified percentages of Hart's forecasted energy requirements in the applicable forward calendar years. The sum of all purchases represents a maximum commitment of $20,509.49.
Member Authorized Representative:

_____
Printed

_____
Signature

_____
Date

  - Mr. Forner motioned to recommend to City Council MPPA Power Purchase Commitment Authorization and supported by Mr. Burch
    - Ayes: 5 Nays: 0 Absent: 0

Superintendents Mike Schiller's Report:

- The Rip-Rap the hill side at the Dam got approved at the last Council meeting with Wadel getting the job and will be redoing both East and West starting July and going into August.
- Alarm issues at the Dam, Kevin from UIS came in last week and got back up and operating correctly.
- October, we had a breaker burn up at the industrial substation so that entailed of using fuses instead of having the big breaker control which has been on order and finally came in on Friday. Energy Department

was able to do that job ourselves with the help of GRP with some of the calibration/parameters that needed to be set for that breaker.

- There are a handful of under ground cabinets we are starting to identify and label in an event of an outage should speed the process up this is part of our study with GIS
- Updating streetlights roughly have 40 completed
- Still updating poles.
- Still looking for apprentice/journeyman. The school has opened another class for 1st year so looks like we will be hiring a 1st step apprentice at this point.
- Parts and supplies are getting harder and harder to get. We are still sitting good and keeping on top of supplies.
- Still waiting on new bucket truck to be delivered, also been trying to get prices for new pickup trucks. Ford won't give pricing 2023, GM wont even call back and slim to 0 chance on getting a dodge. Would like to get a service truck on order, but not looking good right now.
- Credit card report from MPPA city of Hart is highest in the State with a score of 105%

Action Items:

- NONE

City Manager Report:

- Touch on credit report basically they look at our Debt service ratio, obligations, operating budget, versus revenues, demand rate, debit per customer they disseminate all the information thru our yearly financials and that gives us a report card which is good and means Energy hasn't had to take on any debit.
- Last week I was in a meeting. Currently the City buys power from Venus Park, Venus Park is a land fill project that City of Hart interest is only 1-2% of power generated. They are in a position where natural gas or methane that is omitted from the land fill project, they are actually upside down on their pricing. Currently they are under contract until 2031 with us to make power for us and our member agencies that own part of the project methane is at such a high price right now that it doesn't make sense to generate power with it because it is worth more selling it as gas on the open market. They have approached the MPPA with a proposition that they will allow us buy out the rest of our contact at the end of this year for 4.25 million that's just not the cost for the City of Hart, but everyone in the MPPA that would be their equal share. Patrick who came and talked with us a few months ago indicates that this might be a good decision for the City because as those gas rates continue to escalate the power that we are actually make them produce for us is going to rise in price. Right now, they are already charging $93 per megawatt hr. which is excluding faster than inflation. So, we are going to stay on board with them and follow the MPPA recommendation. Was also in a similar meeting with Campbell Project who is over on the Eastside of the State they are stepping up regulator efforts on admissions of Ash that is released into the atmosphere they continue to raise penalty's and make them jump thru hoops to continue their operations. Campbell is supposed to retire in 2028, but they are working with FERC to allow them to retire that project in 2024 and that could affect the City of Hart as 15-20% of the City's power comes from the Project. I'm sure if and when that happens there will be some court mandates on how to exit our contract with them. I just wanted to bring it up so everyone is aware on what is going on.
- As part of the City's contact with MPPA we are also part of MMEA, they are the lobby arm to what the City have so part of our association fees helps support the MMEA and they are at the tables with legislators on a daily basis trying to make sure that votes go the way they want them to.

Discussion Items:

- Mr. Forner brought up there was an article in Muskegon Paper about Diesel Plant in Muskegon, they are attempting to do something with their building that's close to Lake Michigan, which made me think of ours located on Hart lake. City Manager Splane did bring up ours to PB and worked a little with the City of Lowell who had a Diesel Plant similar to the City's and they were able to decimate information in an easy-to-understand way with good projections and he proved without a doubt that their Diesel Plant engines needed to be replaced rather than upgraded and its almost the exact same situation the City's facing. So, in using some of what Lowell has already done, we should be able to work numbers our own way to at least give us a good picture of what the City would have invest to keep it the way it is and use

it for local generation. It doesn't make sense to use it as a peaking plant, so the question is does the City invest in it or what does the alternative look like. Surely there will be problems no matter what is done as it sits on the lake, and it's meant to cool itself with lake water which of course we already a problem with our lake's temperature. So, when the time comes to make a decision, it can be based on facts and data and not just how we feel.

Comments from the Power Board: None

Adjournment:

- Mr. Bruch motioned to adjourn the meeting at 9:03 am and supported by Mr. Forner. All Ayes

Next Meeting: April 4th, 2022, at 8:30 am.

Respectfully Submitted,

Karla Swihart

Karla Swihart
City Clerk

City of Hart
407 S. State St., Hart, MI 49420

2022 March Board of Review

Tuesday, March 8, 2022

March Board of Review organizational meeting was called to order at 2:02 p.m.

Members present were Mr. Mike Powers and Mr. Steve Rossiter; also present were City Manager Rob Splane and Deputy Assessor Vickie Warner.

Mike Powers moved to select Steve Rossiter chairman; motion supported by Mr. Rossiter. Motion carried by voice vote.

Chairman Rossiter moved to approve the minutes of December 14, 2021, as presented; Mr. Powers supported the motion. Motion carried by voice vote.

Hearing dates and times for March Board of Review were then discussed.

With no other business on the agenda, Mr. Powers moved to recess the meeting until March 14, 2022; Chairman Rossiter supported the motion. Motion carried by voice vote.

Meeting recessed at 2:15 p.m.

Submitted by: Vickie L. Warner

Vickie Warner, Deputy Assessor

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

HART POLICE DEPARTMENT

YEAR-END REPORT

2021

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

HART POLICE DEPARTMENT

2021 REPORT

CHIEF OF POLICE:

Juan Salazar - 06 / 2007

FULL-TIME POLICE OFFICERS:

D/Sgt. Kevin Skipski – 02 / 1996

Officer Shawn Anderson – 05 / 2005

Officer Elizabeth Mantyck – 03 / 2020

Officer Joseph Ingalls – 08 / 2017

PART-TIME POLICE OFFICERS:

Officer David Malotke – 12 / 2018

Officer Brian Hintz – 07 / 2016

Officer Kyle Moore – 10/2020

*Officer Joshua Pomorski – 01/2021

*Officer Trevor Thrailkill – 10/2020

*No Longer with the Department

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

TO: Mayor, Council and City Manager

FROM: Juan Salazar, Chief of Police

2021 Year-End Report

This report reviews activities the Hart Police Department has been involved in over the past 2021 calendar year. In addition, the report contains information on department personnel and compares crimes and complaints with previous years.

The Hart Police Department currently has two pursuit-rated vehicles, a 2016 Ford Interceptor SUV and a 2019 Ford Interceptor SUV. All officers have well utilized both vehicles, and I have no major complaints or issues for either of the vehicles. Besides the occasional recall notice for repairs, both patrol vehicles have been running well. The council authorized the purchase of a 2021 Ford Police Interceptor Utility vehicle was authorized in 2021 by the council. This vehicle will be put into service in 2022, replacing the 2016 Ford Interceptor SUV.

The Hart Police Department continually strives to train and keep updated on new and changing laws. The Hart Police Department continues to be involved in the West Michigan Criminal Justice Training Consortium. The department's commitment is 30% of the State Training Fund the department receives during the year. Attached is a list of the training officers have participated in for 2021. The department continues to have instructors in Firearms, Defensive Tactics, tasers, First Aid/CPR, Active Shooter Response, Bleeding Control, and skid car made possible through this consortium. The department held its department training in March of 2021 at the Oceana Services Building Classroom. Training consisted of Defensive Tactic Lecture, CAD Update, Firearms Lecture, Taser Refresher, SFST Refresher and Legal Update. The department also conducts Firearms Qualifications twice a year, Spring and Fall qualifications, which consist of day and night shoot. The department currently utilizes the Hart Long Rifles range to conduct its qualifications. The Hart Long Rifles allows the department to utilize the range at no cost.

The Hart Police Department continues to offer the TEAM program, Teaching, Educating and Mentoring, to the 5th-grade students at the Hart Middle School. This program is very well received by the students and staff alike. The TEAM program ranges from K-12th grade and covers drug awareness to gun safety to bullying. An Annual TEAM golf outing is also held yearly to cover costs for the program. The Annual TEAM Golf Outing was held on Sunday, September 19th, 2021, at the Benona Shores Golf Course. There was a total of (16) teams with a grand total of $5,365.00 being raised for the TEAM program. The Hart Police Department strives to be more involved in the school system and is requested to conduct training for students and facilities alike in several instances.

The Hart Police Department participates in an annual grant to continue teaching STEP to our 5th-grade students. STEP (Student Tools for Emergency Planning) is a Michigan State Police/Homeland Security grant which allows certified instructors to teach preparation techniques during national and inclement weather emergencies. After the course, each student is given a STEP backpack (go-bag) containing various emergency preparation items. The class's goal is to encourage the students to continue to add emergency equipment to the backpack in case of a real emergency.

The Hart Police Department has instructed classes on drug awareness to the WSCC Criminal Justice Tech Prep class throughout the past few months. The tech prep class comprises area high school students interested in Law Enforcement as a future career. Hart High School is also represented in the group. In addition, the drug awareness class is also taught to the Hart High School health students each year.

The Hart Police Department continues to participate in the Bulletproof Vest Program, which allows departments who qualify to get reimbursed 50% of the vest's total cost. In 2021, a bulletproof vest cost was approximately $1,048.00. The department has been part of this program for several years, and it has assisted in purchasing new bulletproof vests for full-time and part-time officers. Bulletproof vests are to be replaced every five (5) years.

On Saturday, June 19th, 2021, Officer Ingalls sustained an on-duty injury. Officer Ingalls was investigating a self-initiated complaint within John Gurney Park, and while investigating this complaint, he tripped on a tree root and fell directly on his right shoulder. Officer Ingalls indicated he also had twisted his ankle. Additionally, officer Ingalls showed a pinched nerve above his rotor cuff. Officer Ingalls was placed on leave from the department and returned to active duty on Tuesday, September 7th, 2021.

With the ongoing COVID-19 pandemic, the department attempted to have less contact with the public when not necessary to avoid contracting the virus. As a whole, the department attempted to contact complainants via telephone instead of responding to non-violent complaints. The department continued to respond to priority complaints and medical assists without incident. The department members have been staying healthy throughout the pandemic.

DETECTIVE SERGEANT:

D/Sgt. Skipski again assumed responsibilities of criminal investigations that were extensive in nature. These investigations often entailed several search warrants that provided much-needed physical evidence for further investigation. Several of these complaints spanned 9 months before being brought to the prosecutor for review, allowing these types of extensive complaints to be handled by the D/Sgt. Skipski, road patrol officers, continued everyday traffic enforcement operations and general complaint work.

D/Sgt. Skipski also maintains accountability of the department evidence room, conducts department training such as CPR/First Aid/AED, Taser, and a multitude of various training that enables our officers to effectively and confidently do their jobs.

D/Sgt. Skipski also doubles and performs the duty as Hart Public Schools Resource Officer. D/Sgt. Skipski has taught numerous middle school, high school, and Sptiler Elementary classes. These classes involved drug recognition, bullying, Miranda vs. Arizona lecture, Holocaust lecture, TEAM, CPR Certification to students and staff, Bleeding Control Classes, Vaping Classes and Internet Safety. D/Sgt. Skipski has maintained a positive relationship with school staff and principals, contributing to the positive and aggressive enforcement of vaping issues on campus. These enforcement efforts also include information on how to seek assistance with breaking vaping habits. D/Sgt. has also provided annual active shooter response training to all staff at the Hart Public Schools, including Diman Wolfe.

D/Sgt. Skipski also provides and maintains Incident Action Plans on various school events and city events. These IAPs are specific to each event and reassure that the Hart Police Department has a safe and effective plan in place to respond to any emergencies that may arise, including active shooting events. In addition, D/Sgt. Skipski has maintained a relationship with Homeland Security and Michigan State Police analysts, who have provided immediate and valuable information for unexpected or anticipated events and protests within the city.

D/Sgt. Skipski has continued to work with other agencies and their detectives in joint investigations which involve complex complaints that expand into the county. By working with other agencies and their detectives, valuable information can be shared among departments, leading toward more successful investigations and prosecution.

At the end of 2021, the Hart Police Department has five (5) full-time officers and four (3) part-time officers. These part-time officers are also employed as officers for the Muskegon County Sheriff's Office, Shelby Police Department, and the Montague Police Department.

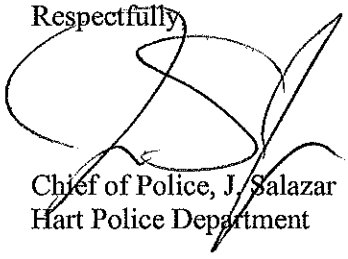
In 2021, there were 208 arrests and a total of 2,119 complaints or calls for service. In 2020 there were a total of 193 arrests and a total of 1,946 complaints or calls for service.

The following is a list of complaints received for 2021, along with the last two previous years.

File Class:	**2021**	**2020**	**2019**
Criminal Sexual Conduct	9	9	6
Assaults / Domestic Assaults	59	69	70
Felonious Assaults	3	4	7
Intimidation/Threats/Harassment	43	52	61
Arson	0	0	1
Breaking & Entering / Unlawful Entry	13	16	15
Larceny	93	123	112
Motor Vehicle Theft	2	8	4
Fraud / Check Complaints	38	35	22
Embezzlement	1	0	0
Malicious Destruction of Property	43	30	27
Obstruction of Justice	66	84	96
Disorderly Persons	88	86	99
Operating While Intoxicated	10	8	23
Traffic Violations:	130	140	229

Thank you for your time, and if you have any questions, please feel free to contact me.

Respectfully,



Chief of Police, J. Salazar
Hart Police Department

In-Service Training Schedule

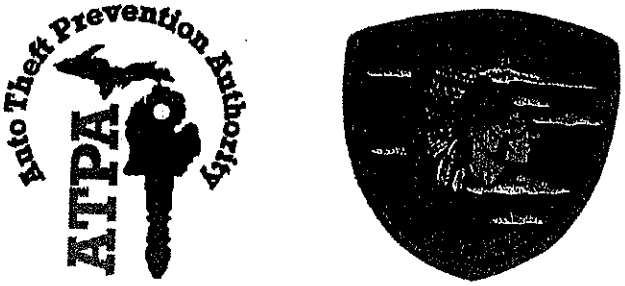
Attendance Report

Attendance Report By Class 01012021 through 12312021

Class Title	Employee	MCOLES	Category	Class Date	Host	Attended	Law/TC Course Credit
Taser Instructor Certification and Re-Certification	Kevin Skipski	25108	WMCJTC	05/05/2021	Hart PD	Y	8.0
					Total:	1	8.0
Dewolf FTO Basic	Elizabeth Mantyck	50735	WMCJTC	06/14/2021	Hart PD	Y	40.0
					Total:	1	40.0
Career Survival & Emotional Wellness Training	David Maltoke	50160	WMCJTC	10/27/2021	Hart PD	Y	8.0
					Total:	1	8.0
					Total	**3**	**56.0**

Mary Malotke

Auto Theft Prevention Authority
ATPA



MAVTI
MICHIGAN ASSOCIATION OF
VEHICLE THEFT INVESTIGATORS

Free MCOLES Approved Law Enforcement Training

Identification & Investigation of Stolen Autos & EIV Overview/ Counterfeit Proof of Insurance Recognition

Training Presented by:
The Michigan Association of Vehicle Theft Investigators (MAVTI)

Training Hosted by:
White Cloud Police Department

Training Sponsored by:
The Michigan Automobile Theft Prevention Authority (ATPA)

Date:	*Thursday September 23rd, 2021*
Time:	*8a-5p (1 hr. lunch)*
Location:	*White Cloud Police Department* *12 N. Charles St., White Cloud, MI 49349*
Cost:	*FREE to MCOLES licensed police officers, DNR, Motor Carrier, Tribal, and Federal law enforcement officers.*
Registration:	*Please pre-register with Kyle McPhee via email at MAVTI_Training@yahoo.com*

Training format will be a classroom presentation by Ret. D/Sgt. Kyle McPhee, Michigan State Police/ MAVTI Training Coordinator

Ludington Police Department
Timothy E. Kozal, Chief of Police
408 S. Harrison Street
Ludington, MI 49431
(231) 843-3425

H2

FREEDOM OF INFORMATION ACT TRAINING

Wednesday, October 20, 2021

The Ludington Police Department will be hosting a FOIA training session presented by Lori Hinkley, Michigan State Police Records Resource Section.

Date: Wednesday, October 20, 2021

Time: 9 AM to 4 PM (Please arrive by 8:45 AM)

Location:

City of Ludington 400 S. Harrison Street Ludington, MI 49431

Cost: FREE

Morning coffee, water, and bagels will be provided. On your own for lunch or snacks. Reserve seats by contacting Captain Steve Wietrzykowski:(231) 843-3425 or via email at: wietrzykowski205@ci.ludington.mi.us

Training topics cover:

- Overview of the Freedom of Information Act.
- Processing of FOIA requests, fees, exemptions, rights of requestors
- Model response statements, forms, and case studies.
- Covers reports, UD10's, and video requests.

****Capacity limited to 30****

RESOLUTION 2022-14
City Council
City of Hart, Michigan

FY2023 ELECTRIC, WATER, SEWER & TRASH RATES

WHEREAS, the City of Hart owns and operates electric, water, sewer, and wastewater treatment facilities; and contracts for trash hauling services ("services"); and

WHEREAS, these services are funded through user rates and should self-fund their operations, maintenance, equipment replacement, and debt service; and

WHEREAS, the FY2023 Annual Budget is developed assuming the following electric, water, sewer and trash rates; and

WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Adopts the rates and charges as identified below for FY2023 effective for all bills for services mailed on or about July 1, 2022:

A	ELECTRIC—RESIDENTIAL	RATES FY2023
	Single phase monthly base rate	$8.50
	Three phase monthly base rate	$20.50
	kWh charge	$0.08560
B	ELECTRIC-- COMMERCIAL	RATES FY2023
	Single phase monthly base rate	$19.50
	Three phase monthly base rate	$22.00
	kWh charge	$0.1010
C	ELECTRIC--DEMAND CUSTOMER	RATES FY2023
	Monthly base rate	$90.00
	Demand charge per KW	$9.00
	kWh charge	$0.06370

D	ELECTRIC—INDUSTRIAL CUSTOMER EXCEDING 2,000,000 KWH ANNUALLY	RATES FY2023
	Monthly base rate	$150.00
	Demand charge per KW	$9.00
	kWh charge	$0.05906
E	FUEL COST ADJUSTMENT FACTOR (12-MONTH ROLLING AVERAGE)	Varies
F	ENERGY OPTIMIZATION	RATES FY2023
	Residential per kWh	$0.0013
	Commercial per meter	$4.43
	Industrial per meter (6)	$215.24

G	WATER	RATES FY2023
	Base rate per month including up to 3,000 gallons per month with 5/8 inch meter	$7.54
	1 inch meter	$9.13
	1.5-inch meter	$11.55
	2-inch meter	$14.30
	3-inch meter	$15.95
	4-inch meter	$17.88
	Rate per 1000 gallons (3001-13,000 gallons per month)	$1.28
	Rate per 1000 gallons (over 13,000 per month)	$1.12

H	WASTEWATER	RATES FY2023
	Base rate per month including up to 3,000 gallons per month	$30.97
	Volume rate per 1000 gallons per month over 3,000 gallons	$3.44

	Volume rate per 1000 gallons per month over 3,000 gallons (contracts)	$3.44
	BOD Surcharge per pound	$0.205
	TSS Surcharge per pound	$0.151
I	**CUSTOMER CHARGE**	
	Gray & Company	$2,880.38/month
	Michigan Freeze Pack	$2880.38/month
	Indian Summer	$900.00/month

J	**MONTHLY RESIDENTIAL TRASH COLLECTION FEE**	$23.25
	MONTHLY RESIDENTIAL CLEAN UP FEE	$1.00
	Monthly residential trash collection fees may increase, current contract expires Nov. 2020 and a new solid waste contract will need to be bid and negotiated.	

Moved by:_____, supported by _____, and thereafter adopted at the regular City of Hart City Council meeting on March 22, 2022.

Ayes: __ Nays: __ Absent: __

RESOLUTION 2022 - 15
City Council
City of Hart, Michigan
Oceana County

Resolution declaring surplus property and authorizing the disposal

WHEREAS, the Hart Historic District has indicated an excess of scrap wood, uncut wood timer, scrap metal and a dilapidated utility trailer; and

WHEREAS, the city acquired a property at 227 East Main Street formerly known as "Walkers Restaurant", where used restaurant equipment sits unused and aging; and

WHEREAS, it is in the best interest of the City to designate these items as obsolete, surplus materials and equipment to allow the City to attempt to recoup some of the original investment through the sale of such items;

NOW, THEREFORE, NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL

> *Designates identified miscellaneous material at the Hart Historic District and used restaurant equipment located in the building at 227 East Main Street as obsolete and/or surplus materials: and*
>
> *Authorize the sale of the surplus materials through a public bid process.*

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regularly scheduled meeting held on March 22, 2022.

Ayes: __ Nays: __ Absent: __