City of Hart, Michigan
CITY COUNCIL AGENDA
December 10, 2024, 7:30 PM
407 State St. – Council Chamber
NOTICE OF PUBLIC MEETING
REGULAR COUNCIL MEETING

1. Call to Order
2. Roll Call – Burillo, Cunningham, Hodges, Mullen, Root, Thomson, Klotz
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comments – **Public comment on any matter other than a scheduled public hearing. We ask that you please limit your comments to 3 minutes.**
    a. Correspondence, Events, Presentations
6. Consent Agenda:
    a. Approval of Minutes from November 26, 2024
    b. Bills, Claims, Payroll
    c. Reports of Boards, Commissions, and Committees
    d. Department Reports – Police/BioPure/Public Works/Energy/♥C&E Dvlp./Parks & Rec
7. Action Items
    a. Resolution 2024-38 Date and Meeting Times of City Council for 2025
    b. Resolution 2024-39 Adopt John Gurney Park Rules and Policy
    c. Resolution 2024-40 Cancel December 24 Council Meeting
8. Discussion Items
    a. Mayoral appointment of Council members to Boards and Commissions
    b. Library Memo of Understanding
    c. City Council Retreat 2025
9. City Manager Report
10. Communications from the Mayor and Council (Including board and committee updates.)
11. Adjournment –

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CITY OF HART
407 S. STATE ST.
HART, MI 49420
REGULAR MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS
November 26th, 2024
MINUTES – Draft

PRESENT: Mayor Amanda Klotz, Councilors Catalina Burillo, Jim Cunningham, Dean Hodges, Betty Root and Karen Thomson

ABSENT: NONE

OTHERS PRESENT: City Manager – Rob Splane City Clerk – Karla Swihart, BioPure Superintendent – Paul Cutter, Energy Superintendent – Mike Schiller, Hart Police Chief – Juan Salazar, HEART – Nicole Kleiner, JGP Superintendent – Chris TerHaar, Sharon Hallack, Emily Sigler, and Rolando Salgardo

APPROVAL OF AGENDA:

- B. Root motioned to approve Amended agenda and was supported by K. Thomson
  - Ayes: 7 Nays: 0 Absent: 0

PUBLIC COMMENTS:

- NONE

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Letter from Green Moose Properites reagaring rentals in downtown district.

CONSENT AGENDA:

- Approval of minutes from November 12th, 2024
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
  - J. Cunningham motioned to approve Consent Agenda and supported by C. Burillo
    - Ayes: 7 Nays: 0 Absent: 0

ACTION ITEMS:

- Resolution 2024-34 Approve Dump Truck Purchase

  WHEREAS, the City of Hart operates the Public Works Department and maintains a fleet of trucks and other equipment; and
  WHEREAS, the Department should retire an aged 1998 Ford dump truck that has required year-over-year increasing needs in cost of maintenance and now is in need of significant repair; and
  WHEREAS, the Department has searched used truck dealers in and around the state and recommends the purchase of a 2002 Sterling unit with 86,000 miles or similar; and
  WHEREAS, there are sufficient cash reserves in the General Fund for this replacement unit; and
  WHEREAS, the 1998 unit should be declared obsolete and surplus equipment and sold at the highest return of either prospective bidders in a public auction or as salvage; and
  WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:
  NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL

  Authorizes the purchase of a used dump truck for the not-to-exceed price of $49,500 plus any necessary acquisition costs.
  Authorizes and directs the City Manager to purchase the truck on behalf of the City of Hart
  Declares the 1998 Ford Dump Truck as obsolete and surplus and authorizes the City Manager to seek bids for the unit, including scrap bids, to sell the unit to the highest bidder.
  - A. Mullen motioned to approve Resolution 2024-34 and supported by J. Cunningham
    - Ayes: 7 Nays: 0 Absent: 0

- Resolution 2024-35 Appointment of City Officers following City Elections
  WHEREAS, per the City Charter Chapter VII Section 8.2 Appointments; Qualifications the Council shall within thirty (30) days following the annual City elections, appoint the appointive officers provided in the Charter, each of whom shall hold office until his successor is appointed; and
  WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:
  NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL

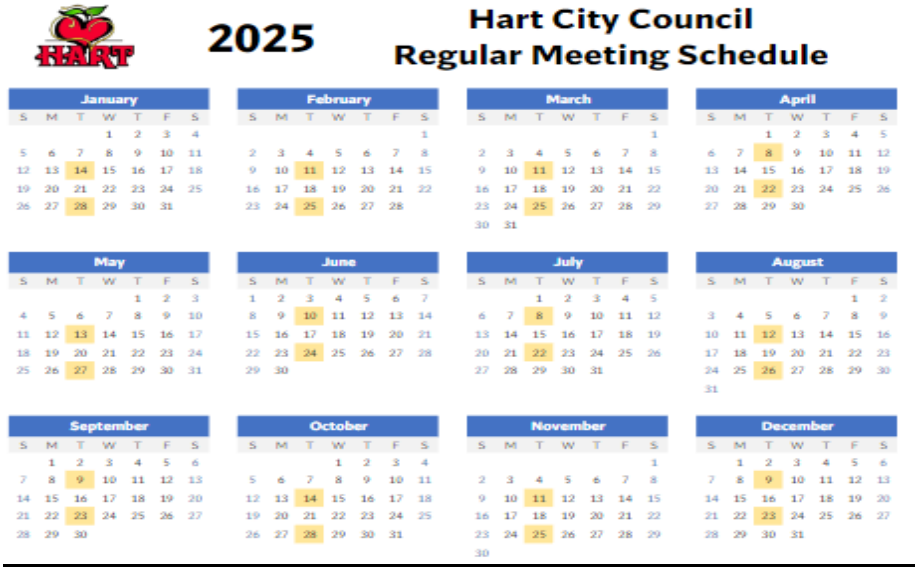
  Appoint as City Officers the following:
  City Manager – Robert Splane
  City Clerk/Treasurer – Karla Swihart
  City Attorney – Mika Meyers Attorneys
  City Assessor – Edward VanderVries (V&V Assessing LLC)
  Chief of Police – Juan Salazar
  - C. Burillo motioned to approve Resolution 2024-35 and supported by B. Root
    - Ayes: 7 Nays: 0 Absent: 0
- Resolution 2024-36 Designate Authorized Bank Signers
  WHEREAS, the majority of City bank accounts require at least two signers for all checks; and
  WHEREAS, the highest elected official, the Mayor pro-tem, City Manager, and City Treasurer are historically accepted individuals as authorized signers; and
  WHEREAS, the banks and financial institutions which the City conducts business with require formal action designating new account signers; and
  WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interest and welfare, the City Council hereby declares;
  NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL
  Designates Mayor Amanda Klotz, Mayor Pro-Tem Jim Cummingham, City Manager Robert Splane, and City Clerk/Treasurer Karla Swihart as authorized signers on all City of Hart banking and investment accounts.
  - C. Burillo motioned to approve Resolution 2024-36 and supported by K. Thomson
    - Ayes: 7 Nays: 0 Absent: 0
- Resolution 2024-37 Approval to proceed with Placemaking Grant design and application – Downtown Streetscape Phase 1 – "Hart Commons Plaza"
  WHEREAS, the City of Hart is responsible for the regular operations and maintenance of City roads, parks, and underground infrastructure; and
  WHEREAS, the Hart Tax Increment Finance Authority (TIFA) captures a portion of tax revenue from properties within the TIFA district and may use those funds to reinvest within that district for economic development, redevelopment, maintenance and other community goals; and
  WHEREAS, TIFA has allocated past, current and future funding to aid in a streetscape project that will promote community gathering, downtown development, and infrastructure repair; and
  WHEREAS, a grant opportunity has become available that would provide up to a $1,000,000, match to support Phase 1 implementation of the streetscape project, which is the area near and around the existing Hart Commons waterfront park; and
  WHEREAS, to complete the grant application, assistance will be necessary from City staff and Prein and Newhof, one of the City's designated engineering firms to contribute design work per the grant application requirements; and
  WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares,
  NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL

Authorizes work to proceed in developing the Michigan Revitalization and Placemaking Grant application per the preliminary conceptual drawings.

- C. Burillo motioned to approve Resolution 2024-37 and supported by J. Cunningham
  - Ayes: 7 Nays: 0 Absent: 0

DISCUSSION ITEMS:

- Appointment of Council members to Boards and Commissions
  Please get communication to Rob so something can be drafted up and presented at the next Council meeting.
- Date and Meeting times of City Council for 2025



- Library Memo of Understanding
  Memorandum of Understanding (MOU)
  Between the City of Hart and Hart Area Public Library
  Introduction
  This Memorandum of Understanding (MOU) is entered into on [DATE], between the City of Hart and the Hart Area Public Library, to outline their collaborative efforts in serving our area communities.
  Background
  WHEREAS, HART aims to provide critical information and communication resource to its residents, HAPL will collaborate with HART to assist in the delivery of services to, charter members, non- charter members, their residents and visitors. The HAPL board and HART have enjoyed a healthy relationship with multiple points of collaboration including sharing expenses and operations with the Hart Community Center located behind City Hall as well as sharing costs related to parking lot maintenance, digital signage, and other resources.
  Scope of MOU
  1. Project Components:
     - Identify potential savings by collaboration on various projects
     - Identify where support or mutual aid is beneficial to both parties
     - Develop appropriate compensation for support where necessary

  Roles and Responsibilities
  1. HART Action Items:
     - Provide municipal services to the City of Hart residents and business owners
  2. HAPL Action Items:
     - Provide library services to the City of Hart, Hart Township, and other negotiated area residents.
  3. Mutual Understanding:
     - Any costs realized by HART and HAPL, including grass cutting, lawn care, snow removal, or any other shared efforts, will be split 50/50 unless discussed and agreed upon before the expense is incurred.
     - HART shall not use enterprise funds (Public Utilities; Hart Energy, Water, Bio Pure) to cover any expenses not related directly to that fund.

- HART will continue to use of the contract-negotiated solid waste dumpster, and HAPL will seek additional waste receptacle through a waste management company and discontinue the regular use of the HART dumpster.
- Ongoing costs involving the Community Center, Community Center Conference Room and the Digital sign will be shared 50/50 between the entities.

Duration and Timeline

The MOU will commence on the date of signing and remain in place until the MOU is terminated by one of the parties or new terms are agreed upon.

Governance and Decision-Making

Decisions related to future agreements or modification to the MOU will be made jointly by HART City Council members and the HAPL Board. Disputes will be resolved through mutual consultation and agreement.

Communication and Reporting

HART City Council and the HAPL Board shall communicate through regular public meetings with each entity's leadership tasked to adjust strategies as needed.

Termination or Amendment

This MOU may be terminated or amended by mutual written agreement of both parties. Notice of termination or proposed amendments shall be provided in writing with a minimum notice period of [90 days].

- John Gurney Park Rules and Policy Adoption

John Gurney Park Rules and Regulations

CAMPGROUND SEASON: John Gurney Park is open from May 1 through November 1.

Age: No person under 18 (with photo Id) shall be issued a camping permit

CHECKIN TIME IS 1PM, CHECKOUT TIME IS BEFORE NOON: Those not checking out on time ma be changed an additional night's stay. Renewals or late-check out may be approved by park officers.

CAMPSITE: Camping fee pays for ONE camp site. All fees must be paid before use. Not more than one camp occupied by a single family of a group of four unrelated persons, will be permitted on an individual lot. Campsites are back-in only unless specified as a pull-thru site. All parts of your camping unit must be INSIDE your lot. Trailers may NOT be parked diagonally or sideways without SPECIFIC and PRIOR permission from management. Do not park on another lot even if it appears to be empty. No more than 2 vehicles per campsite, additional vehicles towed at owner's expense. No electric vehicle charging allowed. Overflow parking may be available at an additional charge.

OFFICE: The campground office will have posted hours for peak season (Memorial Day Labor-Day) and off-peak season.

REST ROOM: We are proud of our facilities. Do not give out the restroom code to others. Vandalism and/or any intentional defacement of the property will result in immediate eviction. The Rest Room Facility is NOT a Playground for children. Young children should be accompanied by an adult.

SPEED LIMIT: Please observe our 5 MPH speed limit. Drive carefully and watch for children.

OUTDOOR RUGS: Only 1 outdoor RV mat allowed per site. If you are leaving the campground for more than 1 day (24hours), roll or fold back your outdoor carpet for that the grass beneath can breathe. No tents, screen rooms, decks, fences, canopies, or other structures are permitted on camp sites following 11/01/2025.

INTERNET: Basic, Complimentary WI-FI service allows access to email, banking, internet and social media. Access is limited and not guaranteed.

MAIL AND PACKAGE DELIVERY: Per MCL 333.12501a, Section 12501, regarding "Permanent Residency in Campgrounds", no bills, correspondence, packages, or other mail will be accepted at the campground address after 01/01/2025. Campers that require mail delivery should make arrangements through the USPS or other mail handling entity.

COURTESY: Good campers are always considerate of others. Noise levels must be controlled at all times so as not to disturb other campers. They are here to have fun too and may not appreciate you cutting through their lot or your test in friends or music. NO loud music, TV or radios, etc. NO profanity. If your neighbor can hear it, it's to loud. Harassment of City employees, volunteers, visitors, vendors, or other non-employees who conduct business with the City will not be tolerated. Harassment is any unwelcome conduct whether verbal, physical, or visual that creates an intimidating, hostile, or offensive environment.

FISH CLEANING: There shall be NO fish cleaning on the property except in the Cleaning Station.

GARBAGE: Do not leave trash at your campsite or in your fire pit. Use plastic bags and deposit all garbage in the dumpster located near the park entrance. Burning trash is prohibited.

QUIET TIME: Quiet time is 10:30 pm to 8:00 am. Please keep all noise to a minimum. The playground is closed during quiet time. Children under 16 must be back at their own site by 10:30pm otherwise accompanied by an adult.
SEWAGE: No draining of grey water or sewage onto the ground. Use proper containment and empty at the waste station near the office. This station is available during office hours and is free to our campers.
CAMPFIRES: Fires are allowed in fire pits only. NO burning of items made with nails or staples (pallets, skids, etc). Please extinguish fires before leaving the campsite or retiring for the night. Do NOT burn or leave garbage in the fire pits.
NO FIREWORKS, SPARKLERS, CHINESE LANTERNS, (including those classified legal in Michigan).
PETS: All pets must be licensed and kept on a physical leash at all times. Tie-outs may not extend past campsite lot borders. Pets are not allowed in restrooms, office or playground areas. All pet litter must be cleaned up. Do not leave pets unattended.
GUESTS: The registered camper accepts full responsibility for the conduct of guests. Non-registered guests shall vacate the campground during QUIET TIME. Visitors must park in day parking lot and be escorted entering and exiting the park.
LEAVE YOUR LOT CLEAN: Please remove all trash, cigarette butts, and pet litter and dispose of in the dumpster. If you've moved a picnic table to another lot as part of your group arrangement, please put it back on the ORIGINAL lot. When checking out, all items must be removed, and site must be bare. *Off-season storage of all trailers, vehicles, or structures is prohibited as of 11/01/2025.*
EVICTION: Anyone whom has been warned or is violating City or park rules may be evicted immediately. If Customer doesn't want to go or there is a problem, we are a City park and the City Police officers will come and take care of the problem. With NO REFUND.
TERMINATION: John Gurney Park Campground shall have the right to terminate Seasonal Contracts without causes by giving notice in writing to the renter 72 Hours prior to such termination: provided, that the renter shall be entitled to a prorate refund of the rest of the seasonal rental fees, if any, paid in advance; and further, that no refund shall be made if termination of this permit is due to renter violating any rules and regulations incorporated herein or such other reasonable rules and regulations as John Gurney Park Campground may publish, post and or distribute from time to time. Checking out prior to the scheduled departure date will result in the forfeiture of lot rental.
ALL.,PERSONS.USING.THIS.PARK.SHALL.ABIDE.BY.THE.INSTRUCTIONS.OF.PARK.MANAGERS.OR.ANY.PEACE. OFFICER;THE.INTERPRETATION.OF.RULES.AND.REGULATIONS.SHALL.BE.AT.THE.SOLE.DETERMINATION.OF. PARK.MANGEMENT;FAILURE.TO.COMPLY.WITH.THESE.RULES.WILL.RESULT.IN.EVICTION.FROM.THE. CAMPGROUND.AND.FOREITURE.OF.ALL.FEES.AND.OR.DEPOSITS:

CITY MANAGER'S REPORT:

Updates:

- The Hart BioPure plant has become aware of a failure in the 36-inch aeration header, where underground iron pipes are corroding and leaking air. The repair will likely cost around $500,000, but we await a formal quote to proceed. The funds are available in the City's State Revolving Fund loan and are subject to 50% principal forgiveness through a grant the City was awarded in 2023. The State has indicated that they will authorize this change as it is critical to plant operations.
- Spay and Neuter program continues in the City of Hart to alleviate the issue of feral and homeless cats in town. The Oceana County Animal Friends non-profit organization's volunteers have worked to trap or otherwise pick up cats, transport them to veterinarians for surgery, housed them in recovery, and most often rehome the animals. They have submitted bills to the City for the vet bills, and the City has paid them. The funds allocated for this effort have been $1400 annually. They have requested a lump sum payment to reduce paperwork and office time for efficiency in their volunteer-driven operations.
- The Department of Great Lakes and Energy (EGLE) awarded Hart Energy a $228,000+grant. This will be used to rebuild a long circuit along Lake Road, which was identified as a critical project in a 2024 Hart Energy System Study. Funding previously allocated to this project in the current fiscal year budget will be reassigned to a future project.
- Home for the Holidays – Lighted Christmas parade this Friday at 6:30. Interested Council members are encouraged to participate by handing out candy with City staff. Line up is at Hart Public Schools at 6pm.

Legacy Topics:

- Safe Routes to School trail project

Upcoming Topics:

- Redevelopment Ready Community re-certification in 2025
  Adoption of 5-year Park and Rec Master Plan
  Reaffirmation of the City Master plan
  TIFA By-Laws
  Zoning Drawings – add to ordinances
  Adopt Zoning Board of Appeals By-Laws
  Review proposal to have council members serve as ZBA
- Council review of rental inspection policies, procedures, and implementation.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- Mayor Klotz – Thank you to the City Staff and volunteers that decorated for the holiday's the City looks great and have heard lots of compliments.
- C. Burillo – Nov 18th meeting for the Cemetery Board they approved the budget. Also Larry from Fleis and Vanderbrink submitted a FIOA request to the Cemetery and Hart township to provide plat maps and other items for the Safe Routes to school grant. Next Cemetery Board meeting is scheduled for Jan 20th 2025.

ADJOURN:

- There being no further business to come before the Council, Mayor Klotz adjourned the meeting at 9:09pm. The next regularly scheduled meeting will be on December 10th, 2024, at 7:30 pm.

Respectfully Submitted

Karla Swihart

Karla Swihart, City Clerk

Payables Date 12.11.2024	Description	Total	General +	DPW	Energy	BPTF	Water
ACE 1 Port-A-Potties	Portable Restroom - Vets Park	$ 175.00			$ 175.00		
ACE 1 Port-A-Potties	Portable Restroom - JGP Boat Launch	$ 100.00	$ 100.00				
ACE 1 Port-A-Potties	Portable Restroom - Hydro Disc Golf	$ 100.00			$ 100.00		
Amazon	Office Supplies - Energy Dept	$ 45.72			$ 45.72		
Amazon	Parts/Supplies - Police Dept	$ 7.95	$ 7.95				
Amazon	Office Supplies - City Hall	$ 48.99	$ 48.99				
City of Hart	Utility Bills	$ 65,130.98	$ 1,669.23	$ 1,111.81	$ 1,956.57	$ 55,648.79	$ 4,744.58
Dacott Energy Services	Power Purchase Report	$ 650.00			$ 650.00		
Dave's Party Store	Fuel - DPW	$ 957.08		$ 957.08			
Dave's Party Store	Fuel - Parks	$ 189.97	$ 189.97				
DTE Energy	Utility Bills - Natural Gas	$ 57.05			$ 57.05		
Election Source	Equipment Testing	$ 513.00	$ 513.00				
Fish Window Cleaning	Window Cleaning - City Hall	$ 175.00	$ 175.00				
GRP Engineering Inc	Misc Engineering/Updates to Lambrix	$ 480.00			$ 480.00		
Hain Jr, James E	Vehicle Repair - Police Dept	$ 60.00	$ 60.00				
Hansen Foods	Postage/Shipping	$ 14.56				$ 14.56	
Hart Township Treasurer	Winter 2024 Property Tax 007-015-400-05	$ 855.76				$ 855.76	
Hydrocorp	Cross Connection Control Program	$ 764.00					$ 764.00
Klotz Auto Parts	Auto Parts/Supplies	$ 606.66	$ 77.94	$ 143.47	$ 246.76	$ 138.49	
Larson's Ace Hardware	Nov 2024 Statement - All Depts	$ 1,717.56	$ 698.93	$ 191.57	$ 651.76	$ 175.30	
LEAF	Copier Lease Fee/Insurance - Police Dept	$ 49.61	$ 49.61				
Medler Electric	Parts/Supplies	$ 72.79			$ 72.79		
Meekhof Tire of Muskegon	Tire Repair - DPW Dump Truck	$ 682.79		$ 682.79			
Michigan Municipal Risk Mgmt Auth	2nd Payment General Fund- Policy 7/1/24-7/1/25	$ 34,994.50	$ 11,548.18		$ 15,047.64	$ 5,599.12	$ 2,799.56
Michigan Municipal Risk Mgmt Auth	2nd Payment Retention - Policy 7/1/24-7/1/25	$ 9,000.00	$ 2,970.00		$ 3,870.00	$ 1,440.00	$ 720.00
Michigan State Police	SRMS Fees - Police Dept	$ 1,300.00	$ 1,300.00				
Mika Meyers	Legal Services - Prosecution Matters	$ 838.00	$ 838.00				
Mika Meyers	Legal Services - Metro Act Permits	$ 1,567.00	$ 1,567.00				
Mika Meyers	Legal Services - General Legal	$ 489.64	$ 489.64				
Model Coverall Service	Uniforms	$ 171.21			$ 69.28	$ 101.93	
MPPA	Purchased Power - 11/26	$ 23,976.83			$ 23,976.83		
MPPA	Purcahsed Power - 12/3	$ 21,290.12			$ 21,290.12		
Napa Auto Parts	Auto Parts/Supplies	$ 191.28		$ 191.28			
Napa Auto Parts	Credit Memo	$ (191.28)		$ (191.28)			
Napa Auto Parts	Auto Parts/Supplies	$ 117.36		$ 117.36			
Napa Auto Parts	Credit Memo	$ (18.02)				$ (18.02)	
Napa Auto Parts	Auto Parts/Supplies	$ 16.41				$ 16.41	
Napa Auto Parts	Auto Parts/Supplies	$ 1,130.00		$ 1,130.00			
Office Machines Company	Copier Lease Payment - Police Dept	$ 45.00	$ 45.00				
Power Line Supply	Parts/Supplies	$ 700.00			$ 700.00		
Power Line Supply	Parts/Supplies	$ 546.39			$ 546.39		
Power Line Supply	Parts/Supplies	$ 91.86			$ 91.86		
Power Line Supply	Parts/Supplies	$ 1,104.47			$ 1,104.47		
Power Line Supply	Parts/Supplies	$ 14,428.95			$ 14,428.95		
Power Line Supply	Broken Pallet Fee	$ 25.00			$ 25.00		
Power Line Supply	Parts/Supplies	$ 224.08			$ 224.08		
Power Line Supply	Parts/Supplies	$ 9,188.00			$ 9,188.00		
Republic Services	Garbage Services - Washington Lot Dumpster	$ 207.02		$ 207.02			
Republic Services	Garbage Services - The Starting Block	$ 193.90			$ 193.90		
Ricoh	Copier Overage Fees	$ 67.99	$ 67.99				
Rivers Ace Hardware	Parts/Supplies	$ 317.15	$ 237.25	$ 79.90			
Rockford Advertising	JGP Ad - Michigan Trails Magazin	$ 710.36	$ 710.36				
Silver Lake Area Chamber	Garland	$ 827.05	$ 827.05				
Syncwave	Internet	$ 468.14	$ 107.66	$ 84.27	$ 84.27	$ 191.94	
T & R Electric	Parts/Supplies	$ 3,600.00			$ 3,600.00		
Trace Analytical Laboratories, Inc	Lab Services - Water Testing	$ 1,158.85				$ 1,158.85	
Vanguard Fire & Security Systems	Inspection/Service	$ 774.00				$ 774.00	
Watkins Ross	Hart Retiree Medical Plan	$ 1,400.00	$ 350.00		$ 350.00	$ 350.00	$ 350.00
	Sub-total	**$ 204,405.73**	**$ 24,648.75**	**$ 4,705.27**	**$ 99,226.44**	**$ 66,447.13**	**$ 9,378.14**
HAND CHECKS/ACH/EFT							
Alerus	City Share 401 Retirement - PR 194	$ -	$ -				
US Postmaster	Postage/Tax Bills						
AFLAC	Insurance Premium	$ -	$ -				
Guardian	Insurance Premium	$	$				
Delta Dental	Insurance Premium	$	$ -				
MWG/Amfirst	Insurance Premium	$ -	$ -				
Blue Cross Blue Shield	Insurance Premium	$ -	$ -				
	TOTAL HAND CHECKS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
-Total Regular Bills/Hand Checks		***$ 204,405.73***	***$ 24,648.75***	***$ 4,705.27***	***$ 99,226.44***	***$ 66,447.13***	***$ 9,378.14***
Gross Payroll	Special PR 222 Longevity	$ 43,750.00					
Gross Payroll	PR 221	$ 83,256.60					
	Sub-Total	**$ 127,006.60**					
	GRAND TOTAL	***$ 331,412.33***	**$ 24,648.75**	**$ 4,705.27**	**$ 99,226.44**	**$ 66,447.13**	**$ 9,378.14**

Payroll ID: 221

Pay Period End Date: 12/01/2024 Check Post Date: 12/05/2024 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

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Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*
15X	0.00	13.00	592.36	45,595.77
225X	0.00	64.00	4,838.05	17,047.77
2X	0.00	11.00	717.64	23,453.23
BACK PAY	0.00	0.00	0.00	342.35
COMP	21.00	0.00	694.30	21,662.22
ETO	177.50	0.00	6,258.84	163,635.49
ETO BUYOUT	0.00	0.00	0.00	10,869.50
FAIR - POL	0.00	0.00	0.00	487.50
HOL	0.00	0.00	0.00	23,281.37
HOLIDAY	272.00	0.00	10,809.63	36,230.53
HOLIDAY POLICE	80.00	0.00	2,777.41	9,080.17
HOLIDAY WORKED	0.00	0.00	0.00	0.00
HOURLY	974.75	0.00	34,383.84	707,323.89
LEAD JOURNEY LW	0.00	0.00	0.00	6,369.28
LONG	0.00	0.00	0.00	43,750.00
OPT OUT	0.00	0.00	0.00	82,913.34
SALARY	521.50	0.00	19,521.63	759,642.70
STANDBY	8.00	0.00	250.10	11,944.69
TRAVEL TIME	0.00	0.00	0.00	0.00

Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
AF-ACC	146.17	2,768.83
AF-CANCER	76.70	1,457.30
AF-DENTAL	14.46	274.74
AF-HOSP	24.00	120.00
AF-LIFE	32.96	626.24
AF-PSI	55.37	1,042.67
AF-STD	135.25	2,569.75
ALERUS 401	2,506.71	52,735.72
ALERUS 401 AD	8.00	200.00
ALERUS 457	775.00	19,375.00
ALERUS 457P	1,177.20	29,617.24
ALERUS R 457%	1,465.41	34,188.31
DENTAL_EE	128.71	2,564.01
DENTAL_ER	514.94	10,106.84
FITW	7,581.18	183,929.05
GAP_EE	474.89	9,148.01
GAP_ER	1,899.42	36,403.18
GUARDIAN_EE	24.11	497.87
GUARDIAN_ER	206.75	4,527.37
LIFE	18.25	219.00
LOAN	363.17	8,847.41
LU465	294.40	3,415.04
MED_EE	2,186.07	40,776.31
MED_ER	8,744.26	160,593.12
MEDICARE_EE	1,127.20	27,619.58
MEDICARE_ER	1,127.20	27,619.58
OVER PAY	32.68	490.20
SITW	2,905.67	69,666.09
SOCSEC_EE	4,819.74	118,097.52
SOCSEC_ER	4,819.74	118,097.52
UNI45	265.00	3,152.50
UNIFM	4.95	123.75

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
80,843.80	0.00	26,643.25	54,200.55	1,964,385.06	53,807.09	17,312.31

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		80,843.80	3,106.48	77,737.32
Medicare		80,843.80	3,106.48	77,737.32
Federal		80,843.80	7,565.39	73,278.41
State	MI	80,843.80	7,565.39	73,278.41

** = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross*

Payroll ID: 222

Pay Period End Date: 12/05/2024 Check Post Date: 12/05/2024 Bank ID: GEN

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

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Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
15X	0.00	0.00	0.00	24,893.01	FITW	2,735.58	80,161.08
225X	0.00	0.00	0.00	10,116.05	MEDICARE_EE	634.39	17,274.04
2X	0.00	0.00	0.00	13,615.03	MEDICARE_ER	634.39	17,274.04
COMP	0.00	0.00	0.00	17,239.00	SITW	1,042.32	30,140.20
ETO	0.00	0.00	0.00	115,414.16	SOCSEC_EE	2,712.50	73,861.40
ETO BUYOUT	0.00	0.00	0.00	10,869.50	SOCSEC_ER	2,712.50	73,861.40
FAIR - POL	0.00	0.00	0.00	487.50			
HOL	0.00	0.00	0.00	15,946.92			
HOLIDAY	0.00	0.00	0.00	23,100.63			
HOLIDAY POLICE	0.00	0.00	0.00	7,498.54			
HOLIDAY WORKED	0.00	0.00	0.00	0.00			
HOURLY	0.00	0.00	0.00	377,160.56			
LEAD JOURNEY LW	0.00	0.00	0.00	6,369.28			
LONG	0.00	0.00	43,750.00	43,750.00			
OPT OUT	0.00	0.00	0.00	63,358.63			
SALARY	0.00	0.00	0.00	493,034.78			
STANDBY	0.00	0.00	0.00	4,564.94			
TRAVEL TIME	0.00	0.00	0.00	0.00			

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
43,750.00	0.00	7,124.79	36,625.21	1,228,173.79	36,625.21	3,346.89

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		43,750.00	0.00	43,750.00
Medicare		43,750.00	0.00	43,750.00
Federal		43,750.00	0.00	43,750.00
State	MI	43,750.00	0.00	43,750.00

** = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross*

City of Hart Police Department

407 State Street Ph. (231)873-2488 Fax (231)873-0100 Hart, MI 49420-1259

Juan Salazar, Chief

TO: City of Hart Mayor, City Council, and City Manager
FROM: Juan Salazar, Chief of Police
DATE: December 10th, 2024

RECENT EVENTS

From Thursday, November 7th, 2024, through Wednesday, December 4th, 2024, the Hart Police Department received 124 complaints ranging from Parking Complaints, Alarms, Larcenies, Suspicious Situations, Animal Complaints, Medical Assists, Well-Being Checks, Unwanted Persons, Mental Health Complaints, Family Troubles and Assist to Other Agencies.

On Thursday, November 7th, 2024, the Hart Police Department was dispatched to the 800 block of Griswold Street, referencing a fraud complaint. A 44-year-old Hart man alleges to have paid a 52-year-old Hesperia man approximately $49,000 for repairs to his home. The Hart man alleges the Hesperia man began the project in August 2022 and has not completed it nor will contact the Hart man. An investigation is ongoing.

On Friday, November 8th, 2024, the Hart Police Department was dispatched to the 800 block of Griswold Street, referencing a 48-year-old Owosso, Michigan man being present in the area who had a valid/active Felony warrant for his arrest out of Shiawassee County. The man was located and arrested and lodged at the Oceana County Jail.

On Friday, November 8th, 2024, D/Sgt. Skipski instructed the American Heart Association CPR course to the Diman-Wolfe ECC staff. The class consisted of both verbal instruction and practical, hands-on testing.

On Monday, November 11th, 2024, the Hart Police Department was dispatched to the 400 block of Hart Street regarding a mental health complaint. A 54-year-old Hart man was experiencing a mental health episode and threatening to harm himself and everyone in the home. The man was taken into protective custody and transported to the Trinity Health Mercy Hospital in Muskegon for a mental health evaluation.

On Thursday, November 14th, 2024, the Hart Police Department was dispatched to the 400 block of Hart Street, referencing a mental health complaint. A 43-year-old Hart man was threatening suicide. Other residents of the home stated they had removed a knife from the man's person before law enforcement's arrival. The officer arrived on the scene and noted the man to be suffering from a mental health episode. The man was taken into protective custody and transported to Trinity Health Mercy Hospital in Muskegon for a mental health evaluation.

On Wednesday, November 20th, 2024, D/Sgt. Skipski presented two separate drug recognition classes to the 9th and 10th-grade health students at Hart High School. The classes involved a lecture via PowerPoint, an actual display of drug paraphernalia, and a question-and-answer session.

On Wednesday, November 20th, 2024, the Hart Police Department was dispatched to the 10 block of Lincoln Street, referencing a Retail Fraud. A 44-year-old Mears man was noted via surveillance footage taking/stealing several items from a local business on Friday, November 15th, 2024. The man was located and denied taking/stealing any time from the business. A report was submitted to the Oceana County Prosecutor's Office, which authorized a summons for the man.

On Thursday, November 21st, 2024, the Hart Police Department initiated a traffic stop on Courtland Street near Washington Street for an equipment violation. A 63-year-old Hart man was arrested and lodged at the Oceana County Jail for Operating a Motor Vehicle While Intoxicated and Operating a Motor Vehicle without Insurance.

On Friday, November 22nd, 2024, the Hart Police Department received information about a 64-year-old Muskegon man who had an active/valid warrant for his arrest out of the Hart Police Department for Arson to be in the 3000 block of Giles Road in Muskegon. The Muskegon County Sheriff's Office located the man at the home, taking the man into custody. The man was turned over to the department, and lodged the man at the Oceana County Jail.

On Wednesday, November 27th, 2024, the Hart Police Department was dispatched to the 400 block of Hart Street, referencing an active disturbance between a 34-year-old Hart man and a 44-year-old Hart woman. The man and woman were reportedly nose-to-nose, yelling and fighting with each other. It was alleged the man had shoved the woman while in the home. It was also alleged that the man had pinned the woman on a bed by restraining the woman's hands. The man was arrested and lodged at the Oceana County Jail for Domestic Assault.

On Friday, November 29th, 2024, the Hart Police Department was dispatched to the 200 block of Washington Street regarding a Criminal Sexual Conduct complaint. A 13-year-old Fremont girl alleges to have been sexually assaulted by a 26-year-old Walkerville man at a home within the City of Hart. An investigation is ongoing.

On Monday, December 2nd, 2024, the Hart Police Department was dispatched to the 40 block of State Street, referencing a well-being check. A 33-year-old Hart man and 79-year-old Pentwater woman contacted Mason/Oceana Central Dispatch about a 52-year-old Hart man yelling threatening comments while inside his apartment. Officers attempted to speak to the man, but the man would yell and be belligerent with responding officers. While the officers were on scene, the man exited the home, continuing to yell and be belligerent with officers. The man was then taken into custody for disturbing the peace. The man began resisting officers by pulling his arms away and becoming "dead weight." The man was eventually taken into custody and lodged at the Oceana County Jail for Disorderly Conduct and Resisting and Opposing a Police Officer. The department was assisted by the Oceana County Sheriff's Office and Michigan State Police.

Respectfully,

J. Salazar,
Chief of Police

RESOLUTION 2024-38
City Council
City of Hart, Michigan
Oceana County

DESIGNATE 2025 CITY COUNCIL MEETING DATES

WHEREAS; the City is required to review and designate any changes to the regular schedule of City Council meetings prior to the beginning of the calendar year; and

WHEREAS; the Council meets on the 2nd and 4th Tuesday of each month unless there is a holiday, or the Council cancels a meeting; and

WHEREAS, in 2025 there are no conflicts with City Council meetings and designated City holidays;

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

The City Council meeting dates for the City of Hart for 2025 will be at 7:30PM on the Second and Fourth Tuesday of each month as follows:

2025 Hart City Council Regular Meeting Schedule

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Moved by _____, supported by _____ and thereafter adopted at the regular City of Hart City Council meeting on December 10, 2024

Ayes: __ Nays: __ Absent: __



2025 Hart City Council Regular Meeting Schedule

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

RESOLUTION 24-39
City Council
City of Hart, Michigan
Oceana County

JOHN GURNEY PARK CAMPGROUND RULES POLICY ADOPTION

WHEREAS, the City of Hart owns and operates John Gurney Park and Campground and associated recreational functions; and

WHEREAS, as the City desires to remain attractive in respect to operations, maintenance, and growth when compared to other campgrounds; and

WHEREAS, as the City identifies the economic benefit of operating a campground stimulating new visitors to Hart and surrounding areas; and

WHEREAS, a set of basic rules and policies are required to operate the campground with efficiency as well as to set expectations for visitors and guests at the campground; and

WHEREAS, the City Council desires to secure the benefits of efficient self-government and to promote and protect our common interests and welfare;

NOW THEREFORE BE IT RESOLVED THAT THE HART CITY COUNCIL:

Adopts the proposed John Gurney Park Rules and Regulations per council adoption and City Ordinance 1064.01

Moved by _____, supported by _____, and thereafter adopted at the regular City of Hart City Council meeting on December 10, 2024

Ayes: __ Nays: __ Absent: __

John Gurney Park Rules and Regulations

(Per City Council adoption December 10, 2024 - City ordinance 1064.01)

CAMPGROUND SEASON: John Gurney Park is open from May 1 through November 1.

AGE: No person under 18 (with photo ID) shall be issued a camping permit.

CHECKIN TIME IS 1 PM. CHECKOUT TIME IS BEFORE NOON: Those not checking out on time may be charged an additional night's stay. Renewals or late-check out may be approved by park officers.

CAMPSITE: Camping fee pays for ONE camp site. All fees must be paid before use. Not more than one camp occupied by a single family of a group of four unrelated persons, will be permitted on an individual lot. Campsites are back-in only unless specified as a pull-thru site. All parts of your camping unit must be INSIDE your lot. Trailers may NOT be parked diagonally or sideways without SPECIFIC and PRIOR permission from management. Do not park on another lot even if it appears to be empty. No more than 2 vehicles per campsite, additional vehicles towed at owner's expense. No electric vehicle charging allowed. Overflow parking may be available at an additional charge.

OFFICE: The campground office will have posted hours for peak season (Memorial Day-Labor Day) and off-peak season.

REST ROOM: We are proud of our facilities. Do not give out the restroom code to others. Vandalism and/or any intentional defacement of the property will result in immediate eviction. The Rest Room Facility is NOT a Playground for children. Young children should be accompanied by an adult.

SPEED LIMIT: Please observe our 5 MPH speed limit. Drive carefully and watch for children.

OUTDOOR RUGS: Only 1 outdoor RV mat allowed per site. If you are leaving the campground for more than 1 day (24 hours), roll or fold back your outdoor carpet so that the grass beneath can breathe. No tents, screen rooms, decks, fences, canopies, or other structures are permitted on camp sites following 11/01/25.

INTERNET: Basic, complimentary Wi-Fi service allows access to email, banking, internet and social media. Access is limited and not guaranteed.

MAIL AND PACKAGE DELIVERY: Per MCL 333.12501a, Section 12501, regarding "Permanent Residency in Campgrounds", no bills, correspondence, packages, or other mail will be accepted at the campground address after 01/01/25. Campers that require mail delivery should make arrangements through the USPS or other mail handling entity.

COURTESY: Good campers are always considerate of others. Noise levels must be controlled at all times so as not to disturb other campers. They are here to have fun too and may not appreciate you cutting through their lot or your taste in friends or music. NO loud music, TV or radios, etc. NO profanity. If your neighbor can hear it, it's too loud. Harassment of city employees, volunteers, visitors, vendors, or other non-employees who conduct business with the city will not be tolerated. Harassment is any unwelcome conduct whether verbal, physical, or visual that creates an intimidating, hostile, or offensive environment.

FISH CLEANING: There shall be NO fish cleaning on the property except in the Cleaning Station.

GARBAGE: Do not leave trash at your campsite or in your fire pit. Use plastic bags and deposit all garbage in the dumpster located near the park entrance. Burning trash is prohibited.

QUIET TIME: Quiet time is 10:30 pm to 8:00 am. Please keep all noise to a minimum. The playground is closed during quiet time. Children under 16 must be back at their own site by 10:30 pm or otherwise accompanied by an adult.

SEWAGE: No draining of grey water or sewage onto the ground. Use proper containment and empty at the waste station near the office. This station is available during office hours and is free to our campers.

CAMPFIRES: Fires are allowed in fire pits only. NO burning of items made with nails or staples (pallets, skids, etc.). Please extinguish fires before leaving the campsite or retiring for the night. Do NOT burn or leave garbage in the fire pits.

NO FIREWORKS, SPARKLERS, CHINESE LANTERNS, (including those classified legal in Michigan).

PETS: All pets must be licensed and kept on a physical leash at all times. Tie-outs may not extend past campsite lot borders. Pets are not allowed in restrooms, office or playground areas. All pet litter must be cleaned up. Do not leave pets unattended.

GUESTS: The registered camper accepts full responsibility for the conduct of guests. Non-registered guests shall vacate the campground during QUIET TIME. Visitors must park in day parking lot and be escorted entering and exiting the park.

LEAVE YOUR LOT CLEAN: Please remove all trash, cigarette butts, and pet litter and dispose of in the dumpster. If you've moved a picnic table to another lot as part of your group arrangement, please put it back on the ORIGINAL lot. When checking out, all items must be removed and site must be bare. *Off-season storage of all trailers, vehicles, or structures is prohibited as of 11/01/25*.

EVICTION: Anyone whom has been warned or is violating city or park rules may be evicted immediately. If Customer doesn't want to go or there is a problem, we are a city park and the city Police officers will come and take care of the problem. With NO REFUND

TERMINATION: John Gurney Park Campground shall have the right to terminate Seasonal Contracts without cause by giving notice in writing to the renter 72 Hours prior to such termination: provided, that the renter shall be entitled to a prorate refund of the rest of the seasonal rental fee, if any, paid in advance; and further, that no refund shall be made if termination of this permit is due to renter violating any rules and regulations incorporated herein or such other reasonable rules and regulations as John Gurney Park Campground may publish, post and or distribute from time to time. Checking out prior to the scheduled departure date will result in the forfeiture of lot rental.

ALL PERSONS USING THIS PARK SHALL ABIDE BY THE INSTRUCTIONS OF PARK MANAGERS OR ANY PEACE OFFICER. THE INTERPRETATION OF RULES AND REGULATIONS SHALL BE AT THE SOLE DETERMINATION OF PARK MANAGEMENT. FAILURE TO COMPLY WITH THESE RULES WILL RESULT IN EVICTION FROM THE CAMPGROUND AND FORFEITURE OF ALL FEES AND/OR DEPOSITS.

RESOLUTION 2024-40

City Council

City of Hart, Michigan

Oceana County

CANCEL CITY COUNCIL MEETING ON DECEMBER 24, 2024

WHEREAS, the Second December Regular City Council Meeting falls on December 24th, and is a recognized city staff holiday per the adopted employee handbook; and

WHEREAS, past precedent of council has been to cancel this meeting due to its close proximity to the city holidays to allow council members and city staff to enjoy the holiday period with family and friends; and

WHEREAS, a special meeting may be called at any time by the request of the mayor or any two council members as directed in the city charter to address emergencies or other urgent business; and

WHEREAS, in order to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL

Cancel The City Council regularly scheduled December 24, 2024, meeting is canceled unless reinstated by request of two council members or the mayor. Or a special meeting is required to conduct city business.

Moved by _____, supported by _____, and thereafter adopted by the Hart City Council at a regular council meeting held on December 10, 2024.

Ayes: __ Nays: __ Absent: __

Name	Term	Elected	Exp. Date
Jim Cunningham (Elected)	4 Year	11/2024	11/2028
Planning Commission			
Catalina Burillo (Elected)	4 year	11/2022	11/2026
HEART			
Cemetery			
Dean Hodges (Elected)	4 year	11/2024	11/2028
HEART			
BioPure			
Lake Board			
Power Board			
TIFA			
Park			
Zoning Board of Appeals			
Board of Review - Mayoral Designee			
Karen Thomson (Elected)	4 year	11/2024	11/2028
Power Board			
Andrew Mullen (Appointed)	2year	11/2024	11/2026
HEART			
Planning Commission			
Cemetery Board (as 2nd or alternate)			
Betty Root (Appointed)	2 year	11/2022	11/2024
Zoning Board of Appeals			
Planning Commission			
Amanda Klotz (Elected) Mayor	2 year	11/2024	11/2026
All Committees/Boards/Commissions			
Library Board			
BOR (+ declare 2nd mayoral designee)			
Mayor - 2 year term / Council 4 year term			

Memorandum of Understanding (MOU)

Between

The City of Hart *(hereinafter referred to as "HART")*

and

Hart Area Public Library *(hereinafter referred to as "HAPL")*

Introduction

This Memorandum of Understanding (MOU) is entered into on [Date], between The City of Hart, and the Hart Area Public Library, to outline their collaborative efforts in serving our area communities.

Background

Whereas HART aims to provide critical information and communication resources to its residents, HAPL will collaborate with HART to assist in delivering services to the City of Hart, Hart Township residents, and other entities that may contract with HAPL separately. The HAPL board and HART have enjoyed a healthy relationship with multiple points of collaboration, including sharing expenses and operations with the Hart Community Center located behind City Hall and costs related to parking lot maintenance, digital signage, and other resources.

Scope of MOU:

1. **Project Components:**
    - Identify potential savings by collaborating on various projects
    - Identify where support or mutual aid is beneficial to both parties
    - Develop appropriate compensation for support where necessary

Roles and Responsibilities

1. **HART Action Items:**
    - Provide municipal services to the City of Hart residents and business owners.
2. **HAPL Action Items:**
    - Provide library services to the City of Hart, Hart Township, and other negotiated area residents.
3. **Mutual Understandings:**
    - HART shall not use enterprise funds (Public Utilities; Hart Energy, Water, Bio Pure) to cover any expenses not related directly to that fund.
    - HART will continue the use of the contract-negotiated solid waste dumpster, and HAPL will seek their own additional waste receptacle through a waste management company and discontinue the regular use of the HART dumpster.
    - Ongoing costs involving the Community Center, Community Center Conference Room and the Digital sign will be shared 50/50 between the entities.

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- Any costs realized by HART or HAPL (for example, grass cutting, lawn care, snow removal, other shared efforts) will be split 50/50 unless discussed and agreed upon before the expense is incurred.

Duration and Timeline

The MOU will commence on the date of signing and remain in place until the MOU is terminated by one of the parties or new terms are agreed upon.

Governance and Decision-Making

Decisions related to future agreements or modifications to the MOU will be made jointly by HART city council members and the HAPL board. Disputes will be resolved through mutual consultation and agreement.

Communication and Reporting

HART City Council and the HAPL board shall communicate through regular public meetings with each entity's leadership tasked to adjust strategies as needed.

Termination or Amendment

This MOU may be terminated by either party or amended by mutual agreement. Notice of termination or proposed amendments shall be provided in writing with a minimum notice period of 90 days.

Signatures - MOU executed by:

The City of Hart:

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

Hart Area Public Library:

Authorized Signature:_____

Printed Name:_____

Title:_____

Date:_____

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