CITY OF HART
407 S. STATE ST.
HART, MI 49420
REGULAR MEETING OF CITY COUNCIL - COUNCIL PROCEEDINGS
January 28th, 2025
MINUTES – Approved

PRESENT: Mayor Amanda Klotz, Councilors, Catalina Burillo, Jim Cunningham, Dean Hodges, Andrew Mullen, Betty Root and Karen Thomson

ABSENT: NONE

OTHERS PRESENT: City Manager – Rob Splane City Clerk – Karla Swihart, BioPure Superintendent – Paul Cutter, Police Chief Juan Salazar, Sharon Hallack, Cristine Juska, Miguel-Lopez Rogelio, Rolando Salgado, and Emily Sigler,

APPROVAL OF AGENDA:

- B. Root motioned to approve Amended agenda and was supported by C. Burillo
  - Ayes: 7 Nays: 0 Absent: 0

PUBLIC COMMENTS:

- Miguel – Lopez Rogelio, He is going to write a letter to the City Council addressing his concerns over the price of water and sewer rates going up and also the property taxes. He has low-income renters and does not want to raise their rent to help cover the cost.

CORRESPONDENCE, EVENTS, PRESENTATIONS:

- Sgt. Det. Kevin Skipski, School Resource Officer – Hart Police Department
  Very nice presentation presented by Sgt. Skipski going in to day to day activity he does durning school hours and after school hours. He is very passionate about his position as School Resource Officer, and you can tell the kids are excited to have his presents in and around the school.

CONSENT AGENDA:

- Approval of minutes from January 14th, 2025
- Bills, Claims, Payroll
- Reports of Boards, Commissions, and Committees
- Department Reports – Police/BioPure/Public Works/Energy/C&E Dvlp
  - C. Burillo motioned to approve Consent Agenda and supported by A. Mullen
    - Ayes: 7 Nays: 0 Absent: 0

ACTION ITEMS:

- Resolution 2025-02 Approve RAP Sub-Grant Application – Veteran's Park
  WHEREAS, the Michigan Economic Development Corporation (MEDC) offers gran assistance to qualified organizations in Michigan to revitalize and develop public spaces through the Revitalization and Placemaking (RAP) program; and
  WHEREAS, the City of Hart operates and maintains several parks including an aging Veteran's Park directly north of the City's downtown core providing Hart Lake access to residents and visitors; and
  WHEREAS, Veteran's Park was identified as a core resource in the City's Master Plan and identified as a priority reconstruction project in the City's adopted Recreation Plan; and
  WHEREAS, the City Council desires to apply for funding assistance for the reconstruction of Veterans Park to provide new accessibility to visitors and enhance the park experience by adding amenities to be enjoyed by all; and
  WHEREAS, to secure the benefits of efficient self-government and to promote and protect our common interests and welfare, the City Council hereby declares:
  NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL
  Approves and authorizes applying for $250,000 in grant assistance from MEDC as a sub-grant application in coordination with The Right Place
  Approves and authorizes project match funds of $750,000 with the total project costs from an accepted $300,000 DNR Trust Fund Grant and remaining funds available in the General Fund,

and Hart Energy Fund.

Authorizes and directs the City Manager to prepare, sign and submit the MEDC RAP application on behalf of the City of Hart.

- J. Cunningham to approve Resolution 2025-02 and supported by K. Thomson
  - Ayes: 7 Nays: 0 Absent: 0

- Resolution 2025-03 Approve Museum Grant Application – Hart Historic District

  RESOLUTION WAS DENIED by recommendation from City Manager, Parks Manager and Economic Direct Nicole. After looking further into this grant application, it was not the right fit for what the Parks in the City needed at this time.
  - C. Burillo motioned to deny resolution 2025-03 and supported by A. Mullen
    - Ayes: 7 Nays: 0 Absent: 0

- Resolution 2025-04 Adopt Deficit Elimination Plan

  WHEREAS, the City of Hart Park Fund has realized an audited deficit of $57,747 as of June 30, 2024; and

  WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with Michigan Department of Treasury; and

  WHEREAS, to secure the benefits of efficient self-government and to promote and protect our common interest and welfare, the City Council hereby declares:

  NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL:

  Adopt the following as the Hart Park Fund Deficit Elimination Plan:

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2025-26 FORECAST BUDGET	2026-27 FORECAST BUDGET	2027-28 FORECAST BUDGET	2028-29 FORECAST BUDGET
ESTIMATED REVENUES									
Dept 000.000									
208-000.000-540.000	STATE GRANT	300,000		300,000	0	300,000	0		
208-000.000-665.000	INTEREST ON INVESTMENTS	50		5,200	5,200	5,400	5,600	5,800	6,000
208-000.000-667.240	JGP CAMP STORE		4,636	10,760	18,650	26,500	32,000	34,500	38,000
208-000.000-667.250	PARK SITE RENTS	132,000	165,444	195,000	208,750	225,000	240,000	255,000	295,000
208-000.000-667.260	PARK PAVILION RENTAL			4,500	4,500	4,500	4,500	5,000	6,000
208-000.000-667.280	WinterStorage			2,000	2,000				
Totals for dept 000.000 -		432,050	170,080	517,460	239,100	561,400	282,100	300,300	345,000
TOTAL ESTIMATED REVENUES		432,050	170,080	517,460	239,100	561,400	282,100	300,300	345,000
APPROPRIATIONS									
Dept 000.000									
208-000.000-998.005	Bank Fee Charges	120		125					
Totals for dept 000.000 -		120		125					
Dept 751.000 - PARKS									
208-751.000-702.800	WAGE (REG EMPLOYEE)	2,000	24,078	84,000	60,000	63,000	66,000	70,000	75,000
208-751.000-702.805	Part Time Employee		8,380		36,000	38,000	40,000	42,000	44,000
208-751.000-702.808	Wage (Workers Fm Other Depts)			4,000	2,000	2,000	2,000	3,000	4,000
208-751.000-702.820	TEMPORARY HELP		3,478	11,200	0				
208-751.000-702.830	Host Campers			7,800	7,800				
208-751.000-711.000	Leave Days (Combined)		899		8,500	8,750	9,000	9,250	9,500
208-751.000-715.000	FICA	160	7,746	5,200	8,200	9,500	9,750	10,000	10,250
208-751.000-715.900	COMBINED FRINGES (NO FICA)	350	487	1,100	6,350	6,600	6,700	6,800	6,900
208-751.000-716.000	UNIFORMS		528		1,000	1,000	1,000	1,000	1,200
208-751.000-740.000	OPERATING SUPPLIES	5,800	29,491	14,500	14,500	16,400	17,500	18,600	19,700
208-751.000-740.200	TOOLS				0	2,000	2,000	2,000	2,000
208-751.000-740.800	REPAIRS & MAINTENANCE	14,000	10,008	14,000	8,500	9,000	10,000	12,000	12,000
208-751.000-801.000	PROFESSIONAL SERVICES	18,000	10,869	22,500	14,000	14,000	14,000	16,000	16,000
208-751.000-801.208	ManagementFee(JohnGurneyPk)	85,000	41,078						
208-751.000-818.000	CONTRACTURAL SERVICE	2,500	12,549	7,500	7,500	10,000	10,000	10,000	10,000
208-751.000-818.661	Motor Operations		3,175		6,500	5,000	15,000	3,000	2,000
208-751.000-880.000	COMMUNITY PROMOTIONS	1,500	85	8,000	2,500	2,500	3,500	4,500	5,500
208-751.000-880.010	Advertizing/Promotion	1,500	3,072	3,000	3,000	3,000	3,000	3,000	3,000
208-751.000-910.800	Property/Liability/BondingIns	850	850	900	900	900	1,000	1,000	1,050
208-751.000-920.000	UTILITIES(HEAT,WATER,ELECT,SE	28,000	36,157	3,800	30,250	34,000	36,000	38,000	38,000
208-751.000-920.500	TELEPHONE/PAGERS	3,200	3,372	3,200	2,400	3,200	3,200	3,200	3,200
208-751.000-943.000	EQUIPMENT RENTAL	500		1,500					
208-751.000-956.200	MEMBERSHIPS/DUES	850	860	2,000	2,000	2,000	2,000	2,000	2,000
208-751.000-970.000	Capital Outlay	300,000	40,000	300,000	0	300,000			
208-751.000-998.000	MISCELLANEOUS				400	400	400	400	400
Totals for dept 751.000 - PARKS		464,710	237,162	494,200	222,300	531,250	252,050	255,750	265,700
TOTAL APPROPRIATIONS		464,330	239,712	494,325	222,300	531,250	252,050	255,750	265,700
NET OF REVENUES/APPROPRIATIONS - FUND 208		(32,280)	(69,632)	23,135	16,800	30,150	30,050	44,550	79,300
BEGINNING FUND BALANCE		12,326	12,326	(57,306)	(34,171)	(17,371)	12,779	42,829	87,379
ENDING FUND BALANCE		(19,954)	(57,306)	(34,171)	(17,371)	12,779	42,829	87,379	166,679

Explanation: The Park Fund realized a deficit during the reorganization of the City campground management structure, new, one-time costs were incurred during the transition. Fund strength will be seen in year one, and the deficit is anticipated to be eliminated in FY27, as shown above.

- A. Mullen motioned to approve Resolution 2025-04 and supported by B. Root
  - Ayes: 7 Nays: 0 Absent: 0

DISCUSSION ITEMS:

- None

CITY MANAGER'S REPORT:

Updates:

- Text My Gov is the City's current text messaging communications tool – 242 numbers Opt-In for messaging, 640 unique numbers have used the system since its inception about three years ago. Most system users have signed up for Garbage Day and Event Reminders. We have also used this tool for public voting for the Hart Prize art competition and the National Asparagus Festival food competition. While the system provides functionality for resident input, communication is basic and not user-friendly. When the system was purchased, it was noted that a geographical component was being prepared so the City could use the system to communicate water main breaks, power outages, or other emergencies. This has not come to fruition. Hart Energy and City staff have spent time investigating alternatives and will be ready to present the Council with a recommendation in February.
- The City Hall computer server will be replaced this Thursday with Friday schedules to address any change-over issues.
- The Michigan Water Environment Association Administrators Conference was very beneficial, with good session topics, including relevant information on Bio-Solids land application, new state employment requirements, current financial opportunities, engineering ethics, and internship ideas to help with succession planning.
- Parks and Recreation Millage ballot proposal opportunity. How do you feel?

Legacy Topics:

- Safe Routes to School trail project – work with MDOT is on-going

Upcoming Topics:

- Redevelopment Ready Community re-certification in 2025
  Adoption of 5-year Park and Rec Master Plan
  Reaffirmation of the City Master plan
  TIFA By-Laws
  Zoning Drawings – add to ordinances
  Adopt Zoning Board of Appeals By-Laws
  Review proposal to have council members serve as ZBA
- Council review of rental inspection policies, procedures, and implementation.

COMMUNICATIONS FROM THE MAYOR AND COUNCIL:

- C. Burillo – Update on Cemetery Board meeting which was cancelled due to weather and rescheduled for Monday Jan. 27th Questions arose on who many board members sit on the board from the City and Township.

ADJOURN:

- There being no further business to come before the Council, Mayor Klotz adjourned the meeting at 8:51pm. The next regularly scheduled meeting will be on February 11th, 2025, at 7:30 pm.

Respectfully Submitted

Karla Swihart

Karla Swihart, City Clerk